



Southwest Ranches Town Council

REGULAR MEETING

Agenda of February 26, 2015

Southwest Ranches Council Chambers
7:00 PM THURSDAY

13400 Griffin Road
Southwest Ranches, FL 33330

<u>Mayor</u> Jeff Nelson	<u>Town Council</u> Steve Breitreuz Gary Jablonski Doug McKay	<u>Town Administrator</u> Andrew D. Berns	<u>Town Attorney</u> Keith M. Poliakoff, J.D.
<u>Vice-Mayor</u> Freddy Fisikelli		<u>Town Financial Administrator</u> Martin Sherwood, CPA CGFO	<u>Assistant Town Administrator/Town Clerk</u> Russell C. Muñiz, MMC

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation, a sign language interpreter or hearing impaired to participate in this proceeding should contact the Town Clerk at (954) 434-0008 for assistance no later than four days prior to the meeting.

- 1. Call to Order/Roll Call**
- 2. Pledge of Allegiance**
- 3. Presentation – Legislative Update – Representative Richard Stark**
- 4. Presentation - Light the Night Walk - Lydia Rodriguez, Leukemia & Lymphoma Society**
- 5. Public Comment**
 - All Speakers are limited to 3 minutes.
 - Public Comment will last for 30 minutes.
 - All comments must be on non-agenda items.
 - All Speakers must fill out a request card prior to speaking.
 - All Speakers must state first name, last name, and mailing address.
 - Speakers will be called in the order the request cards were received.
 - Request cards will only be received until the first five minutes of public comment have concluded.
- 6. Board Reports**
- 7. Council Member Comments**
- 8. Legal Comments**
- 9. Administration Comments**
- 10. Ordinance – 2nd Reading - AN ORDINANCE OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, ADOPTING THE FIVE-YEAR SCHEDULE OF CAPITAL IMPROVEMENTS FOR FISCAL YEARS 2015-2019 PURSUANT TO CHAPTER 163, FLORIDA STATUTES; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND, PROVIDING FOR AN EFFECTIVE DATE. {Approved on First Reading February 12, 2015}**
- 11. Resolution – A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, EXPRESSING THE COUNCIL’S DESIRE TO ESTABLISH THE TOWN OF SOUTHWEST RANCHES NEIGHBORHOOD SAFETY GRANT PROGRAM FOR 2014-2015; PROVIDING FOR APPLICATION REQUIREMENTS; APPROVING AN ADDITIONAL 2014-2015 EXPENSE NOT TO EXCEED \$40,000 (FORTY THOUSAND DOLLARS) FOR PROMOTION OF SAFE NEIGHBORHOODS; APPROVING A FY 2014-2015 BUDGETARY APPROPRIATION FROM THE**

GENERAL FUND; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR AND TOWN ATTORNEY TO ENTER INTO AN AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

- 12. Resolution** - A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING AN AUTHORIZATION TO PROCEED WITH WINNINGHAM AND FRADLEY, INC. FOR SURVEYING SERVICES FOR PHASE ONE OF THE TRANSPORTATION SURFACE AND DRAINAGE ONGOING REHABILITATION (TSDOR) ROADWAY IMPROVEMENTS; AUTHORIZING THE MAYOR TO EXECUTE THE AUTHORIZATION TO PROCEED; AND PROVIDING AN EFFECTIVE DATE.
- 13. Resolution** - A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING A WORK AUTHORIZATION WITH ERDMAN ANTHONY OF FLORIDA, INC. FOR ENGINEERING SERVICES RELATED TO PHASE ONE OF THE TRANSPORTATION SURFACE AND DRAINAGE ONGOING REHABILITATION (TSDOR) ROADWAY IMPROVEMENTS; AUTHORIZING THE MAYOR TO EXECUTE THE WORK AUTHORIZATION; AND PROVIDING AN EFFECTIVE DATE.
- 14. Resolution** - A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, AUTHORIZING A PURCHASE ORDER TO BENNETT FIRE PRODUCTS CO. INC. IN THE AMOUNT OF \$44,022.00 TO PURCHASE 23 SETS OF PERSONAL PROTECTIVE EQUIPMENT TO REPLACE EXPIRED OR EXPIRING GEAR; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR, AND TOWN ATTORNEY TO ENTER INTO AN AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.
- 15. Resolution** - A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, ESTABLISHING USAGE POLICIES FOR THE COUNTRY ESTATES PARK; GOVERNING RENTAL USE OF THE PAVILION; ESTABLISHING A FEE SCHEDULE; AND PROVIDING AN EFFECTIVE DATE.
- 16. Resolution** - A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, ESTABLISHING USAGE POLICIES FOR THE ROLLING OAKS PARK; GOVERNING RENTAL USE OF THE MEETING ROOM AND COMMUNITY ROOM; ESTABLISHING A FEE SCHEDULE; AND PROVIDING AN EFFECTIVE DATE.
- 17. Discussion** – Budget Calendar
- 18. Discussion** - Disabled Veterans Solid Waste Exemption
- 19. Approval of Minutes**
a. Minutes for February 12, 2015 – Regular Meeting
- 20. Adjournment**

PURSUANT TO FLORIDA STATUTES 286.0105, THE TOWN HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE TOWN FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.



Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33330-2628

(954) 434-0008 Town Hall
(954) 434-1490 Fax

Town Council
Jeff Nelson, Mayor
Freddy Fisikelli, Vice Mayor
Steve Breitkreuz, Council Member
Gary Jablonski, Council Member
Doug McKay, Council Member

Andy Berns, MPA, Town Administrator
Keith M. Poliakoff, JD, Town Attorney
Russell Muñiz, Assistant Town Administrator
Martin D. Sherwood, CPA, CGMA, CGFO, Town Financial Administrator

COUNCIL MEMORANDUM

TO: Honorable Mayor Nelson and Town Council

THRU: Andy Berns, Town Administrator

FROM: Jeff Katims, AICP, CNU-A, Assistant Town Planner

DATE: February 12, 2015

SUBJECT: FIVE-YEAR SCHEDULE OF CAPITAL IMPROVEMENTS UPDATE

Recommendation

Recommend that the Town Council adopt the updated Five-Year Schedule of Capital Improvements.

Strategic Priorities

- A. Sound Governance
- D. Improved Infrastructure

Issue

Chapter 163, Florida Statutes requires that every local government annually update the Five-Year Schedule Of Capital Improvements ("Schedule") within Its Comprehensive Plan in order to demonstrate that the local government has the ability to implement the plan and ensure that adopted level of service standards are maintained for concurrency related facilities (drainage, parks and recreation, schools, and transportation facilities).

Background

The Schedule contained within the Capital Improvements Element (CIE) is a list of capital improvement expenditures that are proposed each year fiscal year over a five year period. The Schedule identifies dedicated or anticipated funding sources, as well as unfunded improvements that are included should funding become available. For comprehensive planning purposes, the Schedule outlines how level of service standards (ex: park

acreage, traffic movement, drainage) will be maintained over the next five years. The updated Schedule reflects that there are no level of service deficiencies relative to Town facilities that require the Town to commit capital funds.

Amendments to the Schedule are not deemed to be comprehensive plan amendments, and do not require State Land Planning Agency review. The Southwest Ranches Comprehensive Plan Advisory Board reviewed the proposed Schedule update and recommends its approval.

Fiscal Impact/Analysis

Capital Improvement Projects are Town projects where the anticipated value of the asset created generally has an estimated value of at least \$25,000. An asset for these purposes is an item which is not generally consumed for operating purposes and which has an expected life of not less than three years.

Funding for capital improvement project items generally comes from surplus revenues from other governmental funds (particularly the general governmental operating fund – also known as the “General Fund”). Additional revenue maybe derived from the Fire Assessment, debt service proceeds, grants, other permissible interfund transfers or from Fund Balance. Wherever possible, the various projects included in the 5-Year Capital Improvement Plan have identified funding sources for each fiscal year of appropriation. Accordingly, Staff has summarized the yearly totals of fiscal impact for all Townwide capital improvement projects as either funded or not funded as follows:

Fiscal Yr.	FUNDED	NOT FUNDED	TOTAL
2015	\$ 2,069,946	\$ 1,131,509	\$ 3,201,455
2016	615,200	4,524,344	5,139,544
2017	739,800	1,767,225	2,507,025
2018	688,000	861,000	1,549,000
2019	<u>795,600</u>	<u>5,550,000</u>	<u>6,345,600</u>
TOTALS	<u>\$ 4,908,546</u>	<u>\$13,834,078</u>	<u>\$18,742,624</u>

Staff Contact

Jeff Katims, AICP, CNU-A, Assistant Town Planner
Emily McCord Aceti, Community Services Coordinator
Martin Sherwood, CPA, CGMA, CGFO, Town Financial Administrator

ORDINANCE NO. 2015 -

AN ORDINANCE OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, ADOPTING THE FIVE-YEAR SCHEDULE OF CAPITAL IMPROVEMENTS FOR FISCAL YEARS 2015-2019 PURSUANT TO CHAPTER 163, FLORIDA STATUTES; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND, PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 163.3177, F.S. requires that every local government annually update the Five-Year Schedule of Capital Improvements ("Schedule") by ordinance; and

WHEREAS, Section 163.3177, F.S. provides that updates to the Schedule shall not be deemed to be amendments to the comprehensive plan; and

WHEREAS, the Town Council of the Town of Southwest Ranches has prepared its Schedule in accordance with the standards and requirements of Section 163.3177, F.S.; and

WHEREAS, the Local Planning Agency held a duly noticed public hearing on February 12, 2015.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA:

SECTION 1: Recitals adopted. That the foregoing "WHEREAS" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Ordinance.

SECTION 2: Amendment. That the Five-Year Schedule of Capital Improvements is hereby updated in compliance with Section 163.3177, F.S. as shown in Exhibit "A", which is attached hereto and made a part hereof.

SECTION 3: Conflicts. All Ordinances or parts of Ordinances, Resolutions or parts of Resolutions in conflict herewith, be and the same are hereby repealed to the extent of such conflict.

SECTION 4: Severability. If any word, phrase, clause, sentence or section of this Ordinance is, for any reason, held unconstitutional or invalid, the invalidity thereof shall not affect the validity of any remaining portions of this Ordinance.

SECTION 5: Effective Date. This Ordinance shall take effect immediately upon its adoption.

PASSED ON FIRST READING this ____ day of _____, 2015 on a motion made by _____ and seconded by _____.

PASSED AND ADOPTED ON SECOND READING this ____ day of _____, 2015, on a motion made by _____ and seconded by _____.

Nelson _____
Fisikelli _____
Breitkreuz _____
Jablonski _____
McKay _____

Ayes _____
Nays _____
Absent _____
Abstaining _____

Jeff Nelson, Mayor

Attest:

Russell Muñiz, Assistant Town Administrator/Town Clerk

Approved as to Form and Correctness:

Keith M. Poliakoff, J.D., Town Attorney

EXHIBIT "A"

FIVE-YEAR SCHEDULE OF CAPITAL IMPROVEMENTS FY 2014/15 – 2018/19 WITH SUPPORTING DATA AND ANALYSIS

(ATTACHED)

112237514.1

PROPOSED FY 2014-2015 ANNUAL UPDATE TO CIE

Exhibit A

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CAPITAL IMPROVEMENTS ELEMENT

Part III-G: Support Documents

Town of Southwest Ranches

CAPITAL IMPROVEMENTS ELEMENT

The purpose of the Capital Improvements Element is to identify the capital improvements that are needed to implement the Comprehensive Plan and ensure that the Level of Service (LOS) standards adopted in the comprehensive plan are achieved and maintained through at least the five-year planning horizon.

Public Facility Needs

Transportation including Mass Transit

As identified in the adopted comprehensive plan, there are two arterial roadway facilities that are projected to operate below the adopted LOS standard over the five-year capital improvement planning time frame (~~2015-2020~~): Sheridan Street and Griffin Road. Both roadways are owned and maintained by Broward County, and as discussed in the comprehensive plan, Broward County MPO has developed a strategy to improve each of these facilities. The Town of Southwest Ranches has no capital responsibility for either roadway.

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All Town owned and maintained roadways operate at or above the adopted LOS Standard, and are projected to continue to do so within the five year planning period, except for Dykes Road (160th Avenue), which is currently over capacity at its intersections with both Griffin Road and Sheridan Street. Dykes Road is a two lane regional collector spanning the Town from north to south (approximately 2.5 miles) that connects the densely populated cities of Miramar, Pembroke Pines and Weston, via the sparsely populated Town of Southwest Ranches. Within Southwest Ranches, the road functions as more of a conduit for extra-jurisdictional traffic and local residential access than it does as a local collector (as evidenced by only one full intersection bookended by two other jurisdictions, and the predominating one dwelling unit per acre residential future land use map designation of the corridor). The few properties within the corridor designated for nonresidential use (Community Facility) are developed, and the remainder of properties and the few streets feeding into Dykes Road are designated residential at one dwelling unit per acre, and thereby constitute de minimis impacts. Therefore, the Town does not plan to improve Dykes Road. Mass Transit facilities are provided by Broward County Transit.

The following documents are hereby incorporated by reference:

- * Broward County Transportation Improvement Program for FY ~~2014/15~~ – ~~2018/19~~
- * Broward County MPO Cost Feasible Long-Range Transportation Plan 2035
- *FDOT Adopted Work Program FY ~~2014/15~~ – ~~2018/19~~

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Sanitary Sewer

The 60-acre Coquina Commercial Center at the Town's southern boundary and the New Testament Church at the Town's northern boundary are served by the City of Sunrise sanitary sewer system. The City of Sunrise Utilities Department maintains a retail service agreement with these two locations. The only other properties served by

VIII. Capital Improvements Element Data, Inventory & Analysis

centralized sanitary sewer are within the Cooper City service area, which covers frontage properties on Flamingo Road at the Town's eastern boundary, and the Stone Creek at Sunshine Ranches neighborhood (eight single-family homes). Included in this service area are St. Mark's Church and Archbishop McCarthy High School. All other properties in the Town utilize private septic tank systems. The Town is not involved in any manner with sanitary sewer service and thus, has no capital expenditures related to sanitary sewer service.

Potable Water

The Town does not maintain potable water treatment or distribution facilities and thus, does not have any capital improvement expenditures related to the supply or distribution of potable water. At least 90 percent of the households in the Town of Southwest Ranches are supplied with potable water via an on-site domestic self supply system (private well). The remaining ten percent of households have the option to connect to public water systems, but do not need to. The City of Sunrise, and Cooper City maintain retail service agreements with properties connected to their systems located in the Town of Southwest Ranches, however, the Town itself is not involved in any manner with potable water service, and thus, has no capital expenditures related to potable water service.

The August 27, 2008 Sunrise 10-Year Water Supply Facilities Work Plan is hereby incorporated by reference.

Solid Waste

Collection and disposal of Solid Waste are the responsibility of contracted haulers and Broward County Solid Waste Division. The Town of Southwest Ranches maintains agreements with these entities to ensure that solid waste is collected and disposed of according to the terms of the contract and within all safety regulations. No public capital improvements are needed to maintain the adopted level of service standards. All agreements are currently up-to-date and will be continuously monitored as needed.

The Broward County Capital Improvements Program FY ~~2014/15~~ – ~~2018/19~~ is hereby incorporated by reference.

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Drainage

Primary and secondary drainage within the Town is the responsibility of two independent drainage districts, each with regulatory, taxing and bonding authority. The drainage districts are responsible for the establishment and maintenance of all primary and secondary canals within the Town, and review development permits for compliance with their respective LOS Standards, which the Town has adopted. Both drainage basins function at their respective adopted LOS Standards.

VIII. Capital Improvements Element Data, Inventory & Analysis

The Town has adopted a Comprehensive Tertiary Drainage Master Plan. This conceptual plan identifies the general pathways (swales and drainage easements) that stormwater uses to make its way to the canal system. The purpose of the plan is to speed the clearance of stormwater from streets and yards after major storm events. A principal means of implementing the plan is enforcing proper swale grading and driveway swale cross-sections when new homes are constructed and when driveways are added or re-graded. The plan and the conceptual improvements it identifies are not necessary for maintaining the adopted LOS Standard, and do not impose a capital obligation upon the Town.

The Town may undertake targeted improvements from time to time when funds are available, in order to compliment drainage district canal improvements and to improve the drainage from storm events that exceed the design storm events for which the adopted LOS Standards are based. There are no existing or projected drainage LOS deficiencies identified in the comprehensive plan over the next five years.

Parks and Recreation

The adopted parks and recreation level of service standard of the Town of Southwest Ranches is to provide six acres of local and community park land per 1,000 residents. Currently, the Town owns a total of 153.54 acres of park land. According to the adopted comprehensive plan, the demand for local and community parks and recreation facilities in the year 2019, the long term planning horizon, will be 58.38 acres. The Town of Southwest Ranches far exceeds the adopted level of service standard. Therefore, no funding is included or needed in order to satisfy the adopted LOS Standard. Capital expenditures for parks and open space will be designated for ongoing improvements to existing parkland, including trails, picnic areas, boat ramps, and play areas.

Schools

The uniform, district-wide adopted LOS is 100 percent of gross capacity (with relocatable classrooms) for each public elementary, middle, and high school within Broward County. The adopted LOS will be met within the short and long range planning horizons, which is addressed by the Broward County School District's Five-Year District Educational Facilities Plan (DEFP). Any potential deficiencies will be addressed by the School Board in the annual update of the District's DEFP.

The School Board of Broward County District Educational Facilities Plan FY ~~2014/15~~ – ~~2018/19~~ is hereby incorporated by reference.

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Public Education and Public Health Systems

Public Education Facilities

There are no public education facilities within the Town of Southwest Ranches.

VIII. Capital Improvements Element Data, Inventory & Analysis

Public Health Facilities

There are no public health facilities located within the Town of Southwest Ranches.

Existing Revenue Sources and Funding Mechanisms

The Town of Southwest Ranches has established four revenue and expenditure fund categories: general, transportation, debt service, and capital. As common with most other local governments, the largest of these fund categories is the general fund which is used to pay for all personnel and operating expenditures. The transportation fund is used to pay for general road maintenance, traffic studies, traffic calming and other transportation-related activities. The debt service fund is established to set aside all money needed to repay debt issuances. Finally, the capital fund is established to pay for all major capital improvements that have a life of three or more years.

Below is an inventory of revenue sources, organized by fund category, which are available to the Town of Southwest Ranches.

General Fund

As stated above, the Town's General Fund is the largest of four funds established by the Town. Fund revenues include taxes, franchise fees, licenses and permits, fines and forfeitures, charges for services, and other miscellaneous service fees. General Fund expenditures include all operating and personnel expenditures and the allocation of monetary reserves.

Transportation Fund

Transportation Fund revenues include intergovernmental revenues which are made up of local option and gas taxes, revenue transfers from general funds, and unexpended reserves from previous years. Fund revenues are typically dedicated to road maintenance activities, traffic studies, and other transportation-related activities.

Debt Service Fund

The debt service fund was established by the Town to repay two issues of credit. The first is a 2001A Series Florida Municipal Loan Council Revenue Bond (30 years) issued to pay for the obligations and acquisition of certain parks and recreation land. The second issue of credit is a commercial paper loan agreement with the Florida Local Government Finance Commission to finance the acquisition of property for the Town's Capital Improvement Program.

Capital Fund

The capital fund was established to track and plan for all major capital projects of the Town. Revenues to pay for capital expenses typically come from intergovernmental revenues including grants, transfers from the general fund, and various lines of credit and bonding mechanisms.

ANALYSIS

The element is based on the following analyses which support the comprehensive plan.

Current local practices that guide the timing and location of construction, extension, or increases in capacity of each public facility.

The Town of Southwest Ranches reviews the impact of all new development on drainage, parks and recreation, and transportation facilities. It also coordinates with Broward County in the permitting process to ensure that all new development meets any adopted LOS standards of the county. The Town relies upon its comprehensive plan to identify any projected LOS deficiencies or needs for capacity increases. At this time, there are no deficiencies projected to occur in the five year capital improvement planning horizon.

Fiscal implication of existing deficiencies

As indicated in the section on public facility needs, above, there are no existing deficiencies in the Town of Southwest Ranches in which the Town is financially responsible. All of the existing transportation deficiencies identified are to be funded and corrected exclusively by Broward County as indicated in the Broward County MPO Cost Feasible Long Range Transportation Plan.

Impacts of public education and public health systems on infrastructure

There are no public education or public health facilities in the Town of Southwest Ranches. As such, there are no impacts of these systems on the Town's infrastructure.

Timing of Capital Improvements

The Town continues to schedule improvements so that they are available concurrent with the impact of development in accordance with Chapter 163, Florida Statutes.

Ability to Fund Capital Improvements

The Town does not have any planned capital improvement projects needed to maintain adopted level of service standards. Shown in Appendix D is the five-year schedule of capital improvements (SCI) for facilities subject to concurrency evaluations. All capital improvements included in the table are enhancements to public facilities already meeting adopted level of service standards. The ability to fund these capital improvements is demonstrated in a balance of revenues and expenditures as shown in Appendices A [and](#) B*.

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Summary and Conclusions

The Town of Southwest Ranches has successfully secured the public facilities needed through capital improvement planning to implement the comprehensive plan as currently adopted. There are no further capital improvements that need to be funded over the next five years in order to meet adopted level of service standards.

Appendix A: Five-Year Forecast of Capital Expenditures (Capital Improvements Program)

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VIII. Capital Improvements Element Data, Inventory & Analysis

Department Name	Project Name	Funding Source	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Total
Public Safety	Fire Wells Replacement & Installation	FA	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
	Emergency Operations Center	NF	\$0	\$0	\$0	\$0	\$5,400,000	\$5,400,000	\$5,4
	Volunteer Fire Vehicle	NF	\$60,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
	Town-wide Utility Vehicle	GF-IF	\$27,675		\$0	\$0	\$0		\$27,675
Parks, Recreation & Open Space	Fishing Hole Park at Country Estates	G, CIP-FB, GF-FB	\$289,363	\$184,484	\$0	\$0	\$0	\$0	\$473,847
	Rolling Oaks Passive Park and Barn	CIP-FB	\$356,001	\$25,000	\$10,000	\$61,000	\$0	\$0	\$452,001
	Calusa Corners Park	G, CIP-FB, NF	\$100,000	\$60,000	\$614,225	\$0	\$0	\$0	\$1,018,225
	Southwest Meadows Sanctuary Park	NF	\$244,005	\$211,095	\$2,073,624	\$0	\$0	\$0	\$2,284,719
	Frontier Trails Park	NF	\$390,930	\$1,563,720	\$0	\$0	\$0	\$0	\$1,954,650
	Covered Dock on C-11 Canal	NF	\$75,000	\$100,000	\$0	\$0	\$0	\$0	\$175,000
Transportation / Engineering	Transportation Surface Drainage Ongoing Rehab (TSDOR)	GF-TFR (mill= .3767 for FY 2015)		\$374,200	\$425,200	\$549,800	\$498,000	\$605,600	\$2,452,800
	Drainage Improvement Projects	G, GF Tfr	\$400,000	\$450,446	\$100,000	\$100,000	\$100,000	\$100,000	\$850,446
	Guardrails Installation Project	GAS, TFB, G, GF-FB, NF	\$30,000	\$178,000	\$135,000	\$435,000	\$100,000		\$478,000
	SW 190th Avenue Extension	G, GF Tfr		\$267,300	\$0	\$0	\$0	\$0	\$267,300
	Pavement Striping and Markers	GAS, TFB, GF-Tfr, GF-FB	\$40,000	\$50,000	\$50,000	\$50,000	\$50,000		\$240,000
	Town-wide Entranceway Signage	GF-Tfr	\$45,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$75,000
	SW 210 Ter Roadway Improvement	NF	\$450,000	\$150,000	\$95,000	\$704,500	\$704,500	\$0	\$1,654,000

VIII. Capital Improvements Element Data, Inventory & Analysis

Streets-Paving	NF	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$0	\$625,000
Roadside-Drainage-Swales	NF	\$61,000	\$61,000	\$61,000	\$61,000	\$61,000	\$61,000	\$0	\$305,000
Street Repairs (Non-Emergency)	NF	\$52,500	\$52,500	\$0	\$0	\$0	\$0	\$0	\$52,500
Major Sidewalk Repairs	GF-FB NF	\$32,000	\$20,000	\$0	\$0	\$0	\$0	\$0	\$32,000
Street Lighting	NF	\$30,000	\$196,000	\$196,000	\$196,000	\$0	\$0	\$0	\$20,000
SW 60 Street Widening	NF	\$45,000	\$40,000	\$40,000	\$0	\$0	\$0	\$0	\$422,000
PROJECT TOTALS		\$2,235,564	\$5,085,828	\$2,085,725	\$1,276,500	\$1,549,000	\$6,345,600		\$16,459,617
			\$3,201,455	\$5,139,544	\$2,507,025	\$1,549,000			\$18,742,624

Funding Source Code	Funding Source Name
CIP-FB	Capital Projects Fund Fund Balance
TFB	Transportation Fund Fund Balance
G	Grant Funding
GAS	Local Option Gas Taxes
GF Tfr	General Fund Transfer from Operating Revenues or Fund Balance (Reserves)
GF-FB	General Fund Fund Balance (Reserves)
DEBT	DEBT-General Obligation or otherwise
FA	Fire Special Assessment
SA	Special Assessment
NF	Not Funded

Source: Town of Southwest Ranches Financial Administrator's Office, 5 Year Capital Improvements Program

Note: None of the projects listed above are required to achieve and / or maintain adopted levels of service. All projects are subject to available funding.

Appendix B: Funding Sources

Source Code	Source Name	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Total
CIP-FB	Capital Projects Fund Fund Balance	\$466,335	\$10,000	-	-	-	-	\$466,335
TFB	Transportation Fund Fund Balance	\$35,000	\$50,000	\$25,000	\$25,000	\$25,000	\$25,000	\$158,484
G	Grant Funding	\$82,770	\$1,221,446	-	-	-	-	\$35,000
GAS	Local Option Gas Taxes	\$35,000	\$50,000	\$50,000	\$50,000	\$50,000	\$25,000	\$82,770
GF Tfr	General Fund Transfer from Operating Revenues	\$289,934	\$465,000	\$465,000	\$145,000	\$145,000	\$720,600	\$1,227,446
GF-FB	General Fund Fund Balance (Reserves)	-	\$538,500	\$540,200	\$664,800	\$613,000	-	\$235,000
DEBT	DEBT-General Obligation or otherwise	-	\$200,00	-	-	-	-	\$250,000
FA	Fire Special Assessment	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$849,934
SA	Special Assessment	-	-	-	-	-	-	\$0
NF	Not Funded	\$1,302,525	\$4,845,828	\$1,845,725	\$1,086,500	\$5,586,000	\$5,555,000	\$0
		-	\$1,131,509	\$4,524,344	\$1,767,225	\$861,000	-	\$14,666,578
		-	\$5,085,828	\$2,085,725	\$4,276,500	\$6,776,000	-	\$13,834,078
		\$2,235,564	\$3,201,455	\$5,139,544	\$2,507,025	\$1,549,000	\$6,345,600	\$46,459,617
	Totals							\$18,742,624

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CAPITAL IMPROVEMENT ELEMENT

III.I Capital Improvements Element (CIE)

1. GOALS, OBJECTIVES AND POLICIES

CIE GOAL 1

ENSURE THAT THE INFRASTRUCTURE NECESSARY TO PROTECT THE HEALTH, SAFETY, AND WELFARE OF THE PUBLIC IS PROVIDED IN A TIMELY AND EFFICIENT MANNER, AND THAT PUBLIC FACILITIES ARE MAINTAINED AT OR ABOVE THE LEVEL OF SERVICE STANDARDS ADOPTED IN THIS PLAN.

{9J-5.016(3)(a)}

CIE OBJECTIVE 1.1

THE TOWN SHALL DEVELOP AND CONTINUOUSLY IMPROVE A PROCESS THAT GUIDES THE CAPITAL FACILITY PLANNING OF THE TOWN IN ORDER TO:

1. Accommodate projected growth, maintain existing facilities, replace obsolete or deteriorated facilities.
2. Coordinate future land use decisions and fiscal resources with a schedule of capital improvements which maintain adopted LOS standards.
3. Upgrade public infrastructure serving developed lands that do not currently meet LOS standards.
4. Remain fiscally responsible.

{9J-5.016(3)(b)(1,3 &5)}

Measurement: Annual update of a 5 year schedule of capital improvements.

CIE POLICY 1.1-a: Public facilities and services needed to support development will be provided concurrent with the impacts of development, as measured by the Town's adopted LOS standards. The LOS standards are as established in other elements of the Comprehensive Plan, as follows:

- potable water: UE Policy 1.2-m;
- wastewater: UE Policy 1.2-z
- drainage: UE Policy 1.1-g
- solid waste: UE Policy 1.1-f
- traffic: TE Policy 1.1-l and TE Policy 1.1-m

- parks and recreation: ROS Policy 1.2-a
- public school facilities: PSFE Policy 1.2-c
- water quality: UE Policy 1.1-h

CIE POLICY 1.1-b: All capital improvement projects shall meet an initial objective standard test of furthering the Town's Comprehensive Plan, providing necessary infrastructure replacement/renewal, correcting existing deficiencies, maintaining adopted LOS and providing facilities concurrent with development. Prioritizing and funding of all projects shall be based on the nature of funds available.

{9J-5.016(3)(c)(1,3-6 & 7)}

CIE POLICY 1.1-c: The following standards regarding debt shall be adhered to, where feasible: The total debt service shall not exceed 15% of the Town's total revenues. The average annual bond maturities shall not exceed 15 years. Debt payment shall not exceed 30 years.

{9J-5.016(3)(c)(2)}

CIE POLICY 1.1-d: The Town Council shall annually monitor, evaluate, adopt and prioritize the implementation of a 5-year schedule of capital improvements.

{9J-5.016(3)(c)(7)}

CIE POLICY 1.1-e: All future developments shall be responsible for paying proportionate fair share of the cost of all public facilities required to accommodate the project's impact without exceeding the adopted level of service standards.

CIE Policy 1.1-f: The Town shall annually update the five year capital improvements schedule included in this element as provided by law in order to adjust the five year planning horizon, reflect project status, and ensure the Town's ability to meet its adopted level of service standards.

CIE Policy 1.1-g: The five year schedule of capital improvements shall reflect the current Sunrise 10-Year Water Supply Facilities Work Plan, and the capital projects described therein for the purposes of ensuring that adequate water supply will be provided for the limited number of properties that are or will be served by City of Sunrise.

CIE Policy 1.1-h: The Town hereby adopts by reference the Cooper City 10-year Water Supply Facilities Work Plan as incorporated and adopted in the Infrastructure Element of its Comprehensive Plan and the capital improvement projects contained therein.

CIE POLICY 1.1-i: The Town shall include in its land development regulations provisions to implement a proportionate fair-share mitigation system for transportation per the requirements of s. 163.3180, Florida Statutes.

SCHOOL CAPITAL FACILITIES PLANNING

CIE Objective 1.2

THE TOWN, IN COLLABORATION WITH THE SCHOOL BOARD, BROWARD COUNTY AND THE LOCAL GOVERNMENTS WITHIN BROWARD COUNTY, SHALL ENSURE THAT PUBLIC SCHOOL FACILITIES ARE AVAILABLE FOR CURRENT AND FUTURE STUDENTS CONSISTENT WITH AVAILABLE FINANCIAL RESOURCES AND THE ADOPTED LEVEL OF SERVICE (LOS).

Measurement:

- School enrollment projections compared to the School District's Adopted Five-Year District Educational Facilities Plan (DEFP)

CIE Policy 1.2-a: Consistent with policies and procedures within the Amended Interlocal Agreement for Public School Facility Planning (ILA), the DEFP shall contain a five year financially feasible schedule of capital improvements to address existing deficiencies and achieve and maintain the adopted LOS in all concurrency service areas (CSAs). Pursuant to the ILA, this financially feasible schedule shall be updated by the School Board on an annual basis. The Town's five-year schedule of capital improvements shall reflect each annual DEFP update.

CIE Policy 1.2-b: The uniform, district-wide LOS shall be 100 percent of gross capacity (with re-locatable classrooms) for each CSA until the end of the 2018/19 school year; and commencing at the 2019/20 school year, the LOS for each CSA shall be 110 percent of permanent FISH capacity for each public elementary, middle, and high school.

CIE Policy 1.2-c: Pursuant to the ILA, the adopted LOS shall be applied consistently by Broward County, the Town, the municipalities and the School Board, district-wide to all schools of the same type.

CIE Policy 1.2-d: The five year schedule of capital improvements shall reflect the School Board's current DEFP.

CIE Objective 1.3

FORMALLY RECOGNIZE THE CAPITAL EXPENDITURES OF OTHER AGENCIES THAT PROVIDE CAPITAL FACILITIES UPON WHICH THE TOWN OF SOUTHWEST RANCHES RELIES TO MEET ADOPTED LEVEL OF SERVICE STANDARDS.

- Annual review and update of implementing policies as appropriate to reflect changes to capital facility plans upon which the Town of Southwest Ranches relies to meet adopted level of service standards.

CIE Policy 1.3-a: In order to ensure that adopted level of service standards for the transportation system are maintained, the Town of Southwest Ranches five year schedule of capital improvements shall reflect the following plans and programs as updated annually, to the extent that such improvements are required in order to maintain the Town's adopted levels of service for transportation facilities:

- Broward County Capital Improvements Program
- Broward County MPO Transportation Improvement Program
- Broward County MPO Cost Feasible Long Range Transportation Plan
- FDOT's Adopted Work Program

CIE Policy 1.3-b: In order to ensure that adopted level of service standards for the parks and recreation system continue to be maintained, the Town of Southwest Ranches five year schedule of capital improvements shall reflect the current Broward County Capital Improvements Program to the extent that such improvements are required in order to maintain the Town's adopted level of service standard for parks.

CIE Policy 1.3-c: In order to ensure that adopted level of service standards for the countywide public school system are maintained, the Town of Southwest Ranches five year schedule of capital improvements shall reflect the current Broward County School District's Adopted Five-Year District Educational Facilities Plan.

CIE Policy 1.3-d: In order to ensure that adopted level of service standards for the solid waste disposal system continue to be maintained, the Town of Southwest Ranches five year schedule of capital improvements shall reflect the current Broward County Capital Improvements Program.

2. CAPITAL IMPROVEMENT IMPLEMENTATION

THE TOWN OF SOUTHWEST RANCHES SHALL CONTINUE TO CONSIDER THE FOLLOWING:

1. Pursue alternative methods for protecting, preserving and enhancing the Town's rural lifestyle.
2. Evaluate the public benefits of annexing lands into the Town.
3. Maintain Land Development Code regulations which are consistent with the adopted comprehensive plan.
4. Explore methods of obtaining funds for purchasing and constructing public passive open space and trails.
5. Explore possibilities of securing funds for improving traffic capacity on Griffin Road and constructing 184th Avenue.
6. Encourage removing Dykes Road and S.W. 172nd Avenue as major collector roadways between Griffin Road and Sheridan Street and initiate amendments to Broward County MPO.
7. Encourage enforcement of the Town's current land development regulations.
8. Analyze the 2010 Census data, and evaluate the Comprehensive Plan to reflect new data.
9. Develop and maintain a tertiary drainage plan for all the areas within our Town.
10. Any Town developed tertiary drainage system must be coordinated with the Central Broward Water Control District and the South Broward Drainage District.
11. Pursue discussions with government authorities in order to develop methods to protect the integrity of 8 archeological sites (LAPC) in environmentally sensitive areas, as designated by the Broward County Board of County Commissioners.
12. Adopt a procedure for upgrading and increasing landscaping along all major arterial roadways and designated multi-use Greenways to conform to Xeriscape landscape requirements.

13. The Evaluation and Monitoring System shall include an annual report of its five-year capital improvements element to determine the status of its existing programs or any new programs.
14. Implement the capital improvements identified in this Comprehensive Plan as may be updated from time to time.
15. The Town shall determine feasibility of constructing a Comprehensive Mitigation Bank in lieu of preserving and enhancing individual isolated wetlands.

Department Name	Project Name	Funding Source	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	Total
Public Safety	Fire Wells Replacement & Installation	FA	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
	Emergency Operations Center	NF	\$0	\$0	\$0	\$0	\$0	\$5,400,000	\$5,400,000
	Volunteer Fire Vehicle	NF	\$60,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
			-						
Town-wide Capital Projects / General Services	Town Hall Roof Replacement	GF-Tfr, NF	\$50,000	\$50,000	\$50,000	\$0	\$0	\$0	\$150,000
	Town-wide Utility Vehicle	GF-Tfr	\$27,675		\$0	\$0	\$0		\$27,675
Parks, Recreation & Open Space	Fishing Hole Park at Country Estates	G, CIP-FB, GF-FB	\$289,363	\$184,484	\$0	\$0	\$0	\$0	\$473,847
	Rolling Oaks Passive Park and Barn	CIP-FB	\$356,001	\$25,000	\$10,000	\$61,000	\$0	\$0	\$452,001
	Calusa Corners Park	G, CIP-FB, NF	\$100,000	\$304,000	\$614,225	\$0	\$0	\$0	\$1,018,225
				\$60,000	\$346,000	\$655,725	\$6,500		\$1,068,225
	Southwest Meadows Sanctuary Park	NF	\$211,095	\$2,073,624	\$2,073,624	\$0	\$0	\$0	\$2,284,719
				\$211,095	\$0				
	Frontier Trails Park	NF	\$390,930	\$1,563,720	\$1,563,720	\$0	\$0	\$0	\$1,954,650
	Covered Dock on C-11 Canal	NF	\$75,000	\$100,000	\$0	\$0	\$0	\$0	\$75,000
Transportation / Engineering									
	Transportation Surface Drainage Ongoing Rehab (TSDOR)	GF-TFR (mill= .3767 for FY 2015)		\$374,200	\$425,200	\$549,800	\$498,000	\$605,600	\$2,452,800
	Drainage Improvement Projects	G, GF Tfr	\$400,000	\$400,000	\$100,000	\$100,000	\$100,000		\$500,000
				\$450,446					\$850,446
	Guardrails Installation Project	GAS, TFB, G, GF-FB, NF	\$30,000	\$178,000	\$135,000	\$135,000	\$100,000	\$100,000	\$478,000
	SW 190 th Avenue Extension	G, GF Tfr		\$267,300	\$0	\$0	\$0	\$0	\$267,300
	Pavement Striping and Markers	GAS, TFB, GF-Tfr, GF-FB	\$40,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$240,000

Town-wide Entranceway Signage	GF-Tfr	\$45,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
SW 210 Ter Roadway Improvement	NF	\$450,000	\$95,000	\$704,500	\$0	\$0	\$0	\$75,000
Streets Paving	NF	\$125,000	\$150,000	\$95,000	\$704,500	\$0	\$0	\$1,654,000
Roadside Drainage Swales	NF	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$0	\$625,000
Street Repairs (Non-Emergency)	NF	\$61,000	\$61,000	\$61,000	\$61,000	\$61,000	\$0	\$305,000
Major Sidewalk Repairs	GF-FB NF	\$52,500	\$0	\$0	\$0	\$0	\$0	\$52,500
Street Lighting	NF	\$32,000	\$20,000	\$0	\$0	\$0	\$0	\$32,000
SW 60 Street Widening	NF	\$30,000	\$196,000	\$196,000	\$196,000	\$0	\$0	\$20,000
PROJECT TOTALS		\$2,235,564	\$5,085,828	\$2,085,725	\$1,276,500	\$5,776,000	\$6,345,600	\$422,000
			\$3,201,455	\$5,139,544	\$2,507,025	\$1,549,000		\$55,000
								\$16,459,617
								\$18,742,624

Source: Town of Southwest Ranches Financial Administrator's Office, 5 Year Capital Improvements Program

Note: None of the projects listed above are required to achieve and / or maintain adopted levels of service. All projects are subject to available funding.

Funding Source Code	Funding Source Name
<u>CIP-FB</u>	<u>Capital Projects Fund Fund Balance</u>
<u>TFB</u>	<u>Transportation Fund Fund Balance</u>
<u>G</u>	<u>Grant Funding</u>
<u>GAS</u>	<u>Local Option Gas Taxes</u>
<u>GF Tfr</u>	<u>General Fund Transfer from Operating Revenues or Fund Balance (Reserves)</u>
<u>GF-FB</u>	<u>General Fund Fund Balance (Reserves)</u>
<u>DEBT</u>	<u>DEBT-General Obligation or otherwise</u>
<u>FA</u>	<u>Fire Special Assessment</u>
<u>SA</u>	<u>Special Assessment</u>
<u>NF</u>	<u>Not Funded</u>

RESOLUTION NO. 2015 -

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, EXPRESSING THE COUNCIL'S DESIRE TO ESTABLISH THE TOWN OF SOUTHWEST RANCHES NEIGHBORHOOD SAFETY GRANT PROGRAM FOR FY 2014-2015; PROVIDING FOR APPLICATION REQUIREMENTS; APPROVING AN ADDITIONAL 2014-2015 EXPENSE NOT TO EXCEED \$40,000 (FORTY THOUSAND DOLLARS) FOR PROMOTION OF SAFE NEIGHBORHOODS; APPROVING A FY 2014-2015 BUDGETARY APPROPRIATION FROM THE GENERAL FUND; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR AND TOWN ATTORNEY TO ENTER INTO AN AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Chapter 166 and 170, Florida Statutes gives the town of Southwest ranches the authority to establish a neighborhood safety grant program; and

WHEREAS, the Town of Southwest Ranches has determined that it is in the best interest of the residents to establish a Southwest Ranches Neighborhood Safety Grant Program; and

WHEREAS, the program is not funded in the current fiscal year 2014-2015, and the Town desires to provide funds for this program from its General Fund.; and

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA THAT:

Section 1: The Town Council of the Town of Southwest Ranches hereby establishes the Southwest Ranches Neighborhood Safety Grant Program.

Section 2: The Neighborhood Safety Grant Program Criteria and Application is in substantially the same form as that attached hereto as Exhibit "A".

Section 3: The Town Council hereby authorizes the Mayor, Town Administrator and Town Attorney to make such modifications, additions and/or deletions, which they deem necessary and proper to effectuate the intent of this Resolution.

Section 4. In accordance with the Town Charter and the budget adopted in Ordinance No. 2014-006, a FY 2014-2015 Budget amendment totaling \$40,000 enabling the partial utilization of unassigned General Fund Fund Balance, which includes our unaudited Fiscal Year 2014 increase of \$372,269 (\$3,830,892-\$3,458,623), is required by increasing the General Fund: Appropriated Fund Balance revenue account 001-0000-399-39900 in the amount of \$40,000 and increasing the General Fund: Other Grants /Aid expense account 001-1000-511-82100 in the amount of \$40,000;

Section 5: That this Resolution shall become effective immediately upon its adoption.

[Signatures on Next Page]

PASSED AND ADOPTED by the Town Council of the Town of Southwest Ranches, Florida, this ____ day of _____, 2015, on a motion by Council Member _____, and seconded by Council Member _____

Nelson _____
Fisikelli _____
Breitkreuz _____
McKay _____
Jablonski _____

Ayes _____
Nays _____
Absent _____
Abstaining _____

Jeff Nelson, Mayor

Attest:

Russell Muñiz, MBA, MPA, MMCI , Town Clerk

Approved as to Form and Correctness:

Keith M. Poliakoff, J.D., Town Attorney

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Neighborhood Safety Grant Program

FY 2014-2015

**Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33331
954-434-0008
www.southwestranches.org**

Neighborhood Safety Grant Program

FY2014/2015

PURPOSE

The purpose of the Neighborhood Safety Grant Program is to promote the undertaking of activities by Town neighborhoods to promote safety throughout their communities. The Town Council has approved project funding in the amount not to exceed of \$40,000 for the 2014/2015 fiscal year, which would allow for organized neighborhood, civic, and homeowner associations, which are recognized by the Town, to apply to the Town for monies to be used in executing a neighborhood safety program. Promotion of Safe Neighborhoods shows commitment by the Town and its residents to help secure the entire community.

WHO CAN APPLY

Neighborhood Safety Grants are available to Town recognized homeowner and civic associations. Individual homeowners are not eligible.

A neighborhood, civic, or homeowner association's Board of Directors must vote on and approve the grant application prior to submitting to the Town.

All Neighborhood Safety Grant projects shall be completed within six (6) months of receiving funding.

TO BE ELIGIBLE, THE PROJECT SHALL CREATE AND MAINTAIN SAFER COMMUNITIES

Improve the safety of the particular community where the money is sought.

Address a noted neighborhood deficiency or a deficiency which is likely to occur.

Have significant neighborhood support and involvement from residents.

Enhance the overall wellbeing of the neighborhood.

APPLICATION PROCESS

The following items shall be attached to the Safety Grant application:

1. Project narrative
2. 3 quotes for proposed work
3. A complete budget showing total cost of the project
4. Photos of existing site conditions
5. Other documentation specifically requested by staff.

STAFF CONTACT

For additional information on the Neighborhood Safety Grant program, or to schedule a meeting, you may contact _____.

APPLICATION INSTRUCTIONS AND REQUIREMENTS

Town of Southwest Ranches
Neighborhood Safety Grant Program

Project Information:

1. Project location (Please provide physical address, subdivision or project limits and/or attach map)

2. Please describe the project and the benefits that will be derived by the neighborhood and/or Town:

3. Project Specifics:

- A. Describe the project in detail. Provide specific design information including drawings, plans, sketches and maps if available.

4. Describe the Resident/Community involvement in accomplishing this project.

5. Does this project require the assistance or approval of a Town department? If yes, describe what is required from the Town to implement the project. (Planning and Zoning, Engineering).

6. Estimate how long it will take to complete the project.

7. Will you be removing any existing plants or trees? ____ Yes ____ No (check one). If so, please explain, indicate the number of plants, their species and reason for removal. A tree removal permit may be requires from the Town of Southwest Ranches.

8. Clearly show public right-of-ways, easements and private lands on the plans.

PROJECT FUNDING

A. Funds requested (\$40,000 max): _____

I (we), the applicant of the above described project understand that the intent of this application is only for purposes of pre-qualifying and does not guarantee acceptance or approval and no commitment is hereby made, in whole or in part, on behalf of the applicant, Town Staff, or the Southwest Ranches Town Council.

[] I understand and agree to these terms

CERTIFICATION OF THE APPLICANT

The applicant certifies that all information in this application, and all information furnished in support of this application, is true and complete to the best of the applicant's knowledge and belief. Providing false information shall disqualify the applicant from the approval process for the **2014-2015** fiscal year.

Verification of any information contained in this application may be obtained by Town Staff from any available source.

Applicant Signature

Date

Town of Southwest Ranches
Neighborhood Safety Grant Program

NEIGHBORHOOD SAFETY GRANT PROGRAM

THIS AGREEMENT made and entered into this ____ day of _____, 20____, by and between the Town of Southwest Ranches (“Town”), a Florida Municipal Corporation, located at 13400 Griffin Road, Southwest Ranches, Florida 33331, and _____, a neighborhood, civic, or homeowner’s association established pursuant to Florida law, organized under the laws of the State of Florida, collectively referred to as “Neighborhood Association”, which Neighborhood Association has as its principal address at _____ do hereby agree and stipulate as follows:

WHEREAS, the Town Council approved certain expenditures for eligible Safety Projects for the Town’s Neighborhood Associations, through its *Neighborhood Safety Grant Program*, to promote safety throughout the Town, in accordance with the terms of this Agreement, and written directives of the Town Administrator, if any, and;

WHEREAS, the Town Council of the Town of Southwest Ranches approved the expenditure of funds for the purpose of establishing Safe Neighborhoods, for the use and benefit of Neighborhood Associations wishing to participate in the Neighborhood Safety Grant Program; and

WHEREAS, all grant monies under this program shall be expended solely for the construction and/or completion of the specified project (hereinafter referred to as “Project”), a description of which is shall be attached as Exhibit “A” of this Agreement; and

WHEREAS, the Grantee’s receipt of Program funding is conditioned upon satisfactory completion of the project; and

WHEREAS, Grantee is required to provide monthly progress statements to Town, together with receipts and invoices showing expenditures; and

WHEREAS, the Program serves to maintain safe neighborhoods, thereby promoting economic stability, exceptional quality of life, community serenity and security within the Town, the Program constitutes a public purpose.

WHEREAS, in consideration of the funds received from the Town, and other good and valuable consideration:

NOW, THEREFORE, the parties agree as follows:

1. Above Provisions: The above provisions are hereby incorporated into the agreement.
2. Grant: Town hereby awards Grantee a grant for the Project in the amount of \$_____ under the Neighborhood Safety Grant Program.

3. Payment: Town shall pay to Grantee the agreed upon grant amount specified herein as the Project has been completed to the satisfaction of Town staff.
4. Project: Grantee agrees to perform, or supervise the performance of, all work constituting the Project.
5. Implementation of Project: Grantee shall execute all project activities and shall apply for any permits required to construct physical improvements as part of the Project. The Town shall not be required to issue any permit unless the applicant satisfies the Town's requirements for the issuance of such permit, as provided by the Town Code of Ordinances and any other lawful requirements.
6. Term: The work activities to be performed by the Grantee, as part of the Project, shall be completed by the ____ day of _____, 20 __. If there is a need for an extension, Grantee shall submit a written request for an extension no later than 30 days prior to the completion date described herein. Any extension shall be granted at the discretion of the Town. The Town's grant of an extension shall in no way constitute a waiver of any term of the Agreement. If for any reason the Project cannot be completed by the completion date, written notification must be provided to the Town.
7. Applicable Laws: The Grantee must comply with all applicable laws and ordinance, and shall, at its own expense, secure and pay for all permits and be responsible for all other fees or charges associated with the performance of the Project or any other activities under this Agreement. The Agreement does not constitute a waiver of any applicable codes or regulations nor does it constitute approval of the Project for development.
8. Indemnification: The Grantee shall indemnify and hold the Town harmless, including its elected officials, agents and employees, from and against all claims, damages, and losses, and expenses, including but not limited to attorney's fees and costs arising out of or resulting from the carrying out of the Agreement, arising out of any activities performed under this Agreement.
9. Monthly Statements: Monthly progress statements in the form set forth in Exhibit "B" to this Agreement must be submitted to the Town on or before the last Thursday of every month during the length of the Project. When work has begun, receipts and invoices must be submitted with the monthly statements. The submittal of monthly statements is an express condition of this Agreement. Grantee's violation of said condition may result in termination of this Agreement and revocation of the grant hereunder.
10. Monitoring: The Grantee agrees that Town staff may employ any means, by law, to see to it that the aforementioned requirements of the grant program are met.
11. Maintenance: Grantee shall maintain any and all improvements that are purchased or installed under this Agreement, at its sole cost and expense.
12. Notices: Any notices to the Town, under this Agreement, shall be made in writing and mailed to:

**Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33331**

13. Termination: The Town shall have the right to terminate this Agreement for any breach of any term of this Agreement. In the event of a termination for Grantee's breach of the Agreement, Grantee shall not be entitled to receive any portion of the grant amount. Termination of the Agreement shall preclude the Grantee from applying for any further grants under the Neighborhood Safety Grant Program.

14. Entire Agreement: This Agreement constitutes the full and complete understanding between the parties and supersedes all prior or contemporaneous oral or written communication between parties.

15. Town Discretion: Any matter not expressly provided for herein shall be within the reasonable professional discretion of the Town Administrator.

16. Survival: Paragraph 11 shall survive the completion of this Agreement.

TOWN OF SOUTHWEST RANCHES

By _____
Andrew D. Berns
Town Administrator

By _____
Jeff Nelson, Mayor

ATTEST:

RUSSELL MUÑIZ
Assistant Town Administrator/Town Clerk

Approved as to form and completeness for the
Use and reliance of the Town of Southwest Ranches, only

Keith M. Poliakoff
Town Attorney

NEIGHBORHOOD ASSOCIATION

By _____
President

ATTEST:

Corporate/Neighborhood
Association Secretary

Exhibit A

Town of Southwest Ranches Neighborhood Safety Grant Program

DESCRIPTION OF PROJECT

Project Information:

1. Project location (Please provide physical address, subdivision or project limits and/or attach map)

2. Please describe the project and the benefits that will be derived by the neighborhood and/or Town:

3. Project Specifics:

- A. Describe the project in detail. Provide specific design information including drawings, plans, sketches and maps if available.

Exhibit B

Town of Southwest Ranches
Neighborhood Safety Grant Program

MONTHLY PROGRESS STATEMENT

*****To be completed by the applicant after execution of a grant award***

Status Report for the Month of _____, 20__

Project Address _____

Contact person for the project: _____

Telephone: _____

I. Narrative description of activity status/milestones:

II. Expected work to be completed in the next month:

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Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33330-2628

(954) 434-0008 Town Hall
(954) 434-1490 Fax

Town Council
Jeff Nelson, Mayor
Freddy Fisikelli, Vice Mayor
Steve Breitkreuz, Council Member
Gary Jablonski, Council Member
Doug McKay, Council Member

Andrew D. Berns, Town Administrator
Keith M. Poliakoff, JD, Town Attorney
Russell Muñiz, Assistant Town Administrator
Martin D. Sherwood, CPA, CGMA, CGFO, Town Financial Administrator

COUNCIL MEMORANDUM

TO: Honorable Mayor Nelson and Town Council

THRU: Andrew D. Berns, Town Administrator

FROM: Clete Saunier, P.E.
Public Works Director

DATE: February 2, 2015

SUBJECT: Surveying for Transportation Surface and Drainage Ongoing Rehabilitation (TSDOR)

Recommendation

Consideration of approval of a Resolution approving two Authorizations to Proceed from Winningham and Fradley for the TSDOR surveying.

Strategic Priorities

D. Improved Infrastructure

Background

The Drainage and Infrastructure Advisory Board (DIAB) and Town Council have approved the first four years of the 21-year plan subject to annual review and amendment by the DIAB those roads scheduled for construction five (5) fiscal years and beyond. The first group of roads scheduled for construction FY 2016 have been reviewed by Town legal staff and determined to have no encumbered right of way issues. The roads scheduled for improvement are:

- | | |
|--------------------------------|---|
| • SW 209 th Avenue | Griffin Road to SW 50 th Street |
| • SW 50 th Street | SW 208 th Lane to SW 210 th Terrace |
| • SW 210 th Terrace | SW 50 th Street to SW 54 th Place |
| • SW 54 th Place | SW 208 th Lane to East Dead End |
| • SW 54 th Place | SW 210 th Terrace to East Dead End |
| • SW 208 th Lane | SW 50 th Street to SW 54 th Place |
| • SW 205 th Avenue | Griffin Road to Town Limit |

- SW 48th Place SW 205th Avenue to E/W Dead Ends
- SW 49th Court SW 205th Avenue to E/W Dead Ends
- SW 50th Place SW 205th Avenue to E/W Dead Ends

Surveying and civil design engineering firms have been selected and continuing contracts were approved by Council. Staff has coordinated survey preparation and desires to issue an Authorization to Proceed to Winningham and Fradley for surveying services.

Fiscal Impact/Analysis

Surveying services for TSDOR have been budgeted (101-5100-541-63280). The total amount budgeted for TSDOR in Fiscal Year 2015 is \$374,200, of which \$125,700 has been allocated for planning, surveying, engineering and permitting. The summary of the two work order proposals is below:

- SW 209th Avenue (from SW 54th Place to Griffin – work includes SW 208th, SW 210, and portions of 54th): \$13,933.
- SW 205th Avenue (from Boundary to Griffin – work includes SW 48th, SW 49th, and SW 50th): \$2,537.

This totals \$16,470 for surveying.

Staff Contact:

Clete Saunier, P.E.

RESOLUTION NO.

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING AN AUTHORIZATION TO PROCEED WITH WINNINGHAM AND FRADLEY, INC. FOR SURVEYING SERVICES FOR PHASE ONE OF THE TRANSPORTATION SURFACE AND DRAINAGE ONGOING REHABILITATION (TSDOR) ROADWAY IMPROVEMENTS; AUTHORIZING THE MAYOR TO EXECUTE THE AUTHORIZATION TO PROCEED; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Drainage and Infrastructure Advisory Board (DIAB) and Town Council have approved the first four years of the TSDOR 21-year plan subject to annual review and amendment; and

WHEREAS, the first group of roads scheduled for construction in FY 2016 have been reviewed by Town legal staff and have been determined to have no encumbered right of way issues; and

WHEREAS, surveying services are needed to complete the construction; and

WHEREAS, on December 18, 2013, the Town advertised a Request for Letters of Interest (RLI #13-010) for a Continuing Contract for Professional Engineering Services; and

WHEREAS, on September 15, 2014, pursuant to Resolution 2014-056, the Town Council approved Continuing Contracts for Surveying Services with Winningham and Fradley and two other firms; and

WHEREAS, the Town received proposals from Winningham and Fradley, Inc. for surveying Phase One of the TSDOR Roadway Improvements; and

WHEREAS, the Town Council believes that Winningham and Fradley's proposal is in the best interest of the health, safety, and welfare of its residents.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Southwest Ranches, Florida:

Section 1: Recitals. The recitals above are true and correct and are incorporated herein by reference.

Section 2: Authorization. The Town Council hereby approves an Authorization to Proceed for surveying services with Winningham & Fradley in substantially the same form as that attached hereto as Exhibit "A".

Section 3: Approval. The Town Council hereby authorizes the Mayor to execute the Authorization to Proceed in substantially the same form as that attached hereto as Exhibit "A" and to make such modifications, additions and/or deletions which they deem necessary to effectuate the intent of this Resolution.

Section 4: Effective Date. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED by the Town Council of the Town of Southwest Ranches,

Florida, this ____ day of _____, 2015, on a motion by _____ and
seconded by _____.

Nelson _____
Fisikelli _____
Breitkreuz _____
Jablonski _____
McKay _____

Ayes _____
Nays _____
Absent _____
Abstaining _____

Jeff Nelson, Mayor

Attest:

Russell Muñiz, Assistant Town Administrator/Town Clerk

Approved as to Form and Correctness:

Keith Poliakoff, Town Attorney

W **WINNINGHAM & FRADLEY, INC.**
ENGINEERS • PLANNERS • SURVEYORS

January 21, 2015

Clete J. Saunier, P.E.
Community Services Southwest Ranches
13400 Griffin Road
Southwest Ranches, Florida 33330-2628

OFFICE 954.343.7444
FAX 954.434.1490

Re: SW 205th Ave

Dear Mr. Saunier

The following is our proposal for the professional Surveying services involved in the above referenced project.

Our services will include locations & topography for the above referenced site as outlined in client's request. A more complete list of the work expected to be involved, with their respective cost, is contained in Exhibit A, attached.

Payment for all items contained in Exhibit A will be expected based on monthly progress of the work completed under terms and conditions as described in Exhibit B. Payment for any additional work, work not specifically described in Exhibit A, shall be expected based on our monthly submittal of time spent and material used on that work at the unit rates, terms and conditions given in Exhibit B. If additional work is required which is substantial we shall, at your request, provide you with an estimated fee and make such work part of this proposal.

We expect to start our services promptly after receipt of your acceptance of this proposal and any necessary pre-design information. If the project is stopped at any point during our work, this proposal will be terminated and our total compensation will be based on the total work done. After full payment for our services is made, two copies of all work, complete or not, will then be furnished to you upon request.

The general provisions for this proposal are based on the applicable portions of General Provisions in the Standard Form of Agreement Between Owner and Engineer for Professional Services as prepared by the Engineer's Joint Contract Documents Committee and issued and published jointly by the National Society of Professional Engineers, American Consulting Engineers Council, and the American Society of Civil Engineers (EJCDC Number 1910-1, 1996 Edition). This proposal, the attached Exhibits A and B, and the said general provisions represents the entire understanding between you and Winningham & Fradley, Inc., and may only be modified in writing signed by both of us. If it satisfactorily sets forth your understanding of the arrangement between both of us, please sign and return one of the enclosed copies of this proposal to our office. This proposal will be open for acceptance for 60 days, unless changed by us in writing.

If you have any questions, please do not hesitate to call.

Sincerely,
WINNINGHAM & FRADLEY, INC.



Mark D. Sturgis, P.S.M.
Professional Surveyor

AUTHORIZATION TO PROCEED:

The undersigned _____ is the _____
of Town of Southwest Ranches and is authorized sign
this agreement on behalf of Town of Southwest Ranches, and
Winningham & Fradley, Inc. may rely on his representations.

Accepted this ____ day of _____, 20____.

Town of Southwest Ranches

By: _____

EXHIBIT A
TO THE LETTER AGREEMENT BETWEEN
THE TOWN OF SOUTHWEST RANCHES
AND
WINNINGHAM AND FRADLEY, INC.
FOR
SW 205th Ave
Road Improvements

January 21, 2015

The following is a further description of the basic Surveying services and related matters.

ITEM	DESCRIPTION	AMOUNT
------	-------------	--------

I. PHASED FIXED FEE ITEMS: LOCATIONS AND TOPOGRAPHY

Survey Scope:

- Survey edges of pavement to provide an accurate area of resurfacing
- Locate all utility manholes, valve covers, etc. Within pavement area
- Locate pavement seams south of stop bar striping at Griffin Road

TOTAL: \$2,000.00

Drafting	\$537.00
----------	----------

TOTAL FOR THIS PHASE: \$2,537.00

Additional Services:

Revisions to plans due to changes by owner or owner's representatives.

HOURLY

EXHIBIT B
TO THE LETTER AGREEMENT BETWEEN
the town of southwest ranches
AND
WINNINGHAM AND FRADLEY, INC.
FOR
SW 205th Ave
Road Improvements

UNIT RATE AMOUNTS

DESCRIPTION	UNIT	AMOUNT
Principal	Hour	\$185.00
Professional Engineer/Senior Project Manager	Hour	\$160.00
Engineer Intern/Project Manager	Hour	\$132.00
Inspector	Hour	\$100.00
Technician	Hour	\$100.00
Administrative Services	Hour	\$ 67.00
Depositions/Court Testimony	Hour	\$370.00
Professional Land Surveyor	Hour	\$140.00
Survey Crew	Hour	\$140.00
Survey Office	Hour	\$115.00
Out of Pocket Expenses	Expense	110%
Mileage at IRS Rate	Expense	110%
11 X 17 or 18 x 24 Prints	Each	\$ 1.20
24 x 36 Blackline Prints	Each	\$ 2.65
11 X 17 or 18 X 24 Color Plotted Bond	Each	\$ 2.90
24 X 36 Color Plotted Bond	Each	\$ 9.75
8 ½ X 11 Photo Plot	Each	\$ 5.80
11 X 17 Photo Plot	Each	\$ 12.60
24 X 36 Photo Plot	Each	\$ 66.00
24 X 36 Mylars	Each	\$ 40.00
24 X 36 Vellum	Each	\$ 40.00
Reductions	Each	\$ 5.80
Electronic Media	Each	\$ 10.50
Aerials	SF	\$ 11.50
Color Plotted Bond	SF	\$ 1.65
Photo Plot - Special Media	SF	\$ 15.00
Print Mounting	Each	\$ 42.00
Finance Charge on Past Due Account	Balance	1.5%

TERMS AND CONDITIONS

1. The above unit rates are in effect until October 1, 2015, and may be subject to an increase anytime after that date.
2. Hourly rates are based upon a forty (40) hour week, excluding holidays. Time in excess of forty (40) hours per week will be invoiced at one and one-half times the rates quoted herein.
3. If the project is stopped at any point during our work, this proposal will be terminated and our total compensation will be based on the total work done. After full payment for our services, two copies of all work, complete or not, will then be furnished to you upon request.
4. A monthly carrying charge will be assessed on all invoices over 30 days past due.
5. Any invoices which are 60 days overdue, and have not been contested in writing, will be considered approved for payment.
6. We may, after seven days written notice, stop all work if payment for our services becomes 60 days overdue.
7. We may initiate legal action at your expense if payment becomes 90 days overdue.
8. All outstanding invoices must be paid in full prior to our Final Certification.
9. PURSUANT TO SECTION 558.0035, FLORIDA STATUTES, PARTIES TO THIS AGREEMENT ARE HEREBY NOTIFIED THAT INDIVIDUALS EMPLOYED BY WINNINGHAM & FRADLEY, INC. MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE.

H:\PROP\2015\SW 205TH AVE.wpd

W **WINNINGHAM & FRADLEY, INC.**
ENGINEERS • PLANNERS • SURVEYORS

January 21, 2015

Clete J. Saunier, P.E.
Community Services Southwest Ranches
13400 Griffin Road
Southwest Ranches, Florida 33330-2628

OFFICE 954.343.7444
FAX 954.434.1490

Re: 208th Ave, 209th Ave & 210th Ave

Dear Mr. Saunier

The following is our proposal for the professional Surveying services involved in the above referenced project.

Our services will include locations & topography for the above referenced site as outlined in client's request. A more complete list of the work expected to be involved, with their respective cost, is contained in Exhibit A, attached.


Payment for all items contained in Exhibit A will be expected based on monthly progress of the work completed under terms and conditions as described in Exhibit B. Payment for any additional work, work not specifically described in Exhibit A, shall be expected based on our monthly submittal of time spent and material used on that work at the unit rates, terms and conditions given in Exhibit B. If additional work is required which is substantial we shall, at your request, provide you with an estimated fee and make such work part of this proposal.

We expect to start our services promptly after receipt of your acceptance of this proposal and any necessary pre-design information. If the project is stopped at any point during our work, this proposal will be terminated and our total compensation will be based on the total work done. After full payment for our services is made, two copies of all work, complete or not, will then be furnished to you upon request.

The general provisions for this proposal are based on the applicable portions of General Provisions in the Standard Form of Agreement Between Owner and Engineer for Professional Services as prepared by the Engineer's Joint Contract Documents Committee and issued and published jointly by the National Society of Professional Engineers, American Consulting Engineers Council, and the American Society of Civil Engineers (EJCDC Number 1910-1, 1996 Edition). This proposal, the attached Exhibits A and B, and the said general provisions represents the entire understanding between you and Winningham & Fradley, Inc., and may only be modified in writing signed by both of us. If it satisfactorily sets forth your understanding of the arrangement between both of us, please sign and return one of the enclosed copies of this proposal to our office. This proposal will be open for acceptance for 60 days, unless changed by us in writing.

If you have any questions, please do not hesitate to call.

Sincerely,
WINNINGHAM & FRADLEY, INC.



Mark D. Sturgis, P.S.M.
Professional Surveyor

AUTHORIZATION TO PROCEED:

The undersigned _____ is the _____
of Town of Southwest Ranches and is authorized sign
this agreement on behalf of Town of Southwest Ranches, and
Winningham & Fradley, Inc. may rely on his representations.

Accepted this ____ day of _____, 20____.

Town of Southwest Ranches

By: _____

EXHIBIT B
TO THE LETTER AGREEMENT BETWEEN
the town of southwest ranches
AND
WINNINGHAM AND FRADLEY, INC.
FOR
208TH Ave, 209TH Ave, & 210TH Ave
Road Improvements

UNIT RATE AMOUNTS

DESCRIPTION	UNIT	AMOUNT
Principal	Hour	\$185.00
Professional Engineer/Senior Project Manager	Hour	\$160.00
Engineer Intern/Project Manager	Hour	\$132.00
Inspector	Hour	\$100.00
Technician	Hour	\$100.00
Administrative Services	Hour	\$ 67.00
Depositions/Court Testimony	Hour	\$370.00
Professional Land Surveyor	Hour	\$140.00
Survey Crew	Hour	\$140.00
Survey Office	Hour	\$115.00
Out of Pocket Expenses	Expense	110%
Mileage at IRS Rate	Expense	110%
11 X 17 or 18 x 24 Prints	Each	\$ 1.20
24 x 36 Blackline Prints	Each	\$ 2.65
11 X 17 or 18 X 24 Color Plotted Bond	Each	\$ 2.90
24 X 36 Color Plotted Bond	Each	\$ 9.75
8 ½ X 11 Photo Plot	Each	\$ 5.80
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24 X 36 Mylars	Each	\$ 40.00
24 X 36 Vellum	Each	\$ 40.00
Reductions	Each	\$ 5.80
Electronic Media	Each	\$ 10.50
Aerials	SF	\$ 11.50
Color Plotted Bond	SF	\$ 1.65
Photo Plot - Special Media	SF	\$ 15.00
Print Mounting	Each	\$ 42.00
Finance Charge on Past Due Account	Balance	1.5%

TERMS AND CONDITIONS

- The above unit rates are in effect until October 1, 2015, and may be subject to an increase anytime after that date.
- Hourly rates are based upon a forty (40) hour week, excluding holidays. Time in excess of forty (40) hours per week will be invoiced at one and one-half times the rates quoted herein.
- If the project is stopped at any point during our work, this proposal will be terminated and our total compensation will be based on the total work done. After full payment for our services, two copies of all work, complete or not, will then be furnished to you upon request.
- A monthly carrying charge will be assessed on all invoices over 30 days past due.
- Any invoices which are 60 days overdue, and have not been contested in writing, will be considered approved for payment.
- We may, after seven days written notice, stop all work if payment for our services becomes 60 days overdue.
- We may initiate legal action at your expense if payment becomes 90 days overdue.
- All outstanding invoices must be paid in full prior to our Final Certification.
- PURSUANT TO SECTION 558.0035, FLORIDA STATUTES, PARTIES TO THIS AGREEMENT ARE HEREBY NOTIFIED THAT INDIVIDUALS EMPLOYED BY WINNINGHAM & FRADLEY, INC. MAY NOT BE HELD INDIVIDUALLY LIABLE FOR NEGLIGENCE.

H:\PROP\2015\208,209th and 210th ave.wpd



Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33330-2628

(954) 434-0008 Town Hall
(954) 434-1490 Fax

Town Council
Jeff Nelson, Mayor
Freddy Fisikelli, Vice Mayor
Steve Breitkreuz, Council Member
Gary Jablonski, Council Member
Doug McKay, Council Member

Andrew D. Berns, Town Administrator
Keith M. Poliakoff, JD, Town Attorney
Russell Muñiz, Assistant Town Administrator
Martin D. Sherwood, CPA, CGMA, CGFO, Town Financial Administrator

COUNCIL MEMORANDUM

TO: Honorable Mayor Nelson and Town Council

THRU: Andrew D. Berns, Town Administrator

FROM: Clete Saunier, P.E.
Public Works Director

DATE: February 2, 2015

SUBJECT: Engineering for Transportation Surface and Drainage Ongoing Re-habilitation (TSDOR)

Recommendation

Consideration of approval of a Resolution approving two work orders from Erdman Anthony Engineers for the TSDOR engineering.

Strategic Priorities

D. Improved Infrastructure

Background

The Drainage and Infrastructure Advisory Board (DIAB) and Town Council have approved the first four years of the 21-year plan subject to annual review and amendment by the DIAB those roads scheduled for construction five (5) fiscal years and beyond. The first group of roads scheduled for construction FY 2016 have been reviewed by Town legal staff and determined to have no encumbered right of way issues. The roads scheduled for improvement are:

- | | |
|--------------------------------|---|
| • SW 209 th Avenue | Griffin Road to SW 50 th Street |
| • SW 50 th Street | SW 208 th Lane to SW 210 th Terrace |
| • SW 210 th Terrace | SW 50 th Street to SW 54 th Place |
| • SW 54 th Place | SW 208 th Lane to East Dead End |
| • SW 54 th Place | SW 210 th Terrace to East Dead End |
| • SW 208 th Lane | SW 50 th Street to SW 54 th Place |
| • SW 205 th Avenue | Griffin Road to Town Limit |

- SW 48th Place SW 205th Avenue to E/W Dead Ends
- SW 49th Court SW 205th Avenue to E/W Dead Ends
- SW 50th Place SW 205th Avenue to E/W Dead Ends

Surveying and civil design engineering firms have been selected and continuing contracts were approved by Council. Staff has coordinated design and bid document preparation with the civil firms and desires to issue a Work Authorization to Erdmann Anthony of Florida, Inc. for engineering and design.

Staff has also requested a quote from Winningham and Fradley for surveying.

Fiscal Impact/Analysis

Engineering services for TSDOR have been budgeted (101-5100-541-63280). The total amount budgeted for TSDOR in Fiscal Year 2015 is \$374,200, of which \$125,700 has been allocated for planning, surveying, engineering and permitting. The summary of the two work order proposals is below:

- SW 209th Avenue (from SW 54th Place to Griffin – work includes SW 208th, SW 210, and portions of 54th): \$53,075
- SW 205th Avenue (from Boundary to Griffin – work includes SW 48th, SW 49th, and SW 50th): \$11,095

This totals \$64,170 for engineering.

Staff Contact:

Clete Saunier, P.E.

RESOLUTION NO.

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, APPROVING A WORK AUTHORIZATION WITH ERDMAN ANTHONY OF FLORIDA, INC. FOR ENGINEERING SERVICES RELATED TO PHASE ONE OF THE TRANSPORTATION SURFACE AND DRAINAGE ONGOING REHABILITATION (TSDOR) ROADWAY IMPROVEMENTS; AUTHORIZING THE MAYOR TO EXECUTE THE WORK AUTHORIZATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Drainage and Infrastructure Advisory Board (DIAB) and Town Council have approved the first four years of the TSDOR 21-year plan subject to annual review and amendment; and

WHEREAS, the first group of roads scheduled for construction in FY 2016 have been reviewed by Town legal staff and have been determined to have no encumbered right of way issues; and

WHEREAS, engineering services are needed to complete the construction; and

WHEREAS, on June 20, 2014, the Town advertised a Request for Letters of Interest (RLI #14-007) for a Continuing Contract for Professional Engineering Services; and

WHEREAS, on November 13, 2014, by Resolution 2015-005, the Town Council approved Continuing Contracts for Engineering Services with Erdman Anthony of Florida, Inc. and two other firms; and

WHEREAS, the Town received two proposals from Erdman Anthony of Florida, Inc. for engineering services related to Phase One of the TSDOR Roadway Improvements; and

WHEREAS, the Town Council believes that their proposal is in the best interest of the health, safety, and welfare of its residents.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Southwest Ranches, Florida:

Section 1: Recitals. The recitals above are true and correct and are incorporated herein by reference.

Section 2: Authorization. The Town Council hereby approves a Work Authorization for engineering services with Erdman Anthony of Florida, Inc. in substantially the same form as that attached hereto as Exhibit "A".

Section 3: Approval. The Town Council hereby authorizes the Mayor to execute the Work Authorization in substantially the same form as that attached hereto as Exhibit "A" and to make such modifications, additions and/or deletions which they deem necessary to effectuate the intent of this Resolution.

Section 4: Effective Date. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED by the Town Council of the Town of Southwest Ranches, Florida, this ____ day of _____, 2015, on a motion by _____ and seconded by _____.

Nelson _____
Fisikelli _____
Breitkreuz _____
Jablonski _____
McKay _____

Ayes _____
Nays _____
Absent _____
Abstaining _____

Jeff Nelson, Mayor

Attest:

Russell Muñiz, Assistant Town Administrator/Town Clerk

Approved as to Form and Correctness:

Keith Poliakoff, Town Attorney

Revised: January 23, 2015

Clete J. Saunier P.E.
Public Works Director/Town Engineer
Town of Southwest Ranches
13400 Griffin Road
Town of Southwest Ranches, FL 33330-2628
Via email to: csaunier@southwestranches.org

SUBJECT: Work Order Proposal SW 205th Ave TSDOR Roadway Improvements

Dear Mr. Saunier:

Erdman Anthony is pleased to present this proposal to provide services for preparing roadway plans for **SW 205th Ave (and associated side streets)** in support of the TSDOR Program. This proposal includes an outline of the scope for services, our fee estimate and the proposed schedule.

Proposed Scope of Services

Existing Conditions – This section of SW 205th Ave is located in a fully developed residential subdivision. The existing streets are crowned with a normal cross slope and include swale drainage on both sides of the roadway. The swales drain to inlets that are interconnected and outfall to the lake/canal system on the east side of the subdivision. The pavement is in fair to poor condition with an average rating of “4” as established in the “Streets Condition Assessment Pavement Management Plan” Technical Memorandum dated November 5, 2013 prepared for the Town by King Engineering Associates, Inc.

Design Concept – Based on our meeting and a subsequent field review we propose to prepare roadway construction plans and project specifications to:

- Clean, patch and resurface existing pavement
- Adjust existing storm drainage manholes to finished grade
- Re-stripe south leg of the Griffin Road/SW 205th Ave intersection

The depth of pavement resurfacing is anticipated to be 1” to 1.5” and will be established during design. The existing pavement appears to be 1” or less in thickness (based on field observation of potholes and survey point cut-outs) and is therefore not able to be milled to remove surface imperfections. Due to the low traffic volumes in this neighborhood we believe resurfacing the existing roadway will provide adequate pavement service life.

Plans Package – Since the roadway improvements will be limited to resurfacing the existing pavement we propose to develop a limited set of plans consisting of:

- Key sheet
- Summary of Pay Items
- General Notes
- Roadway Plans
 - 2 sheets @ 1”= 100’ to show the general pavement outline and locations of major pavement repair areas and manhole adjustments

Clete J. Saunier, PE
RE: Proposal for SW 205th Ave Roadway Improvements
January 23, 2015
Page 2 of 2

- Signing & Pavement Marking Plan
 - detail sheet for the south leg of the Griffin Road/SW 205th Ave intersection

Specifications and Bid Documents – Erdman Anthony will provide the specifications for each pay item associated with the proposed work. These specifications will be appended to the standard specifications prepared by the Town. We will also provide a bid tabulation form listing the anticipated quantities for each pay item.

Permitting – Erdman Anthony will coordinate with Broward County and prepare any necessary County permit applications for the resurfacing at the Griffin Road/SW 205th Ave intersection. No other permits are anticipated for this project.

Deliverables

Deliverables for the project will include:

- Roadway and Pavement Marking Plans Package
- Specification Sections for anticipated Pay Items
- Bid tabulation form
- Engineer's estimate of probable construction cost
- Broward County Plan Review application (if required by the County)

Items to be provided by the Town of Southwest Ranches

The following items are anticipated to be provided by the Town:

- Field survey
- Standard and general specification sections
- Bid documents
- Existing right of way
- Underground utility and drainage data (as available)

Fee Estimate

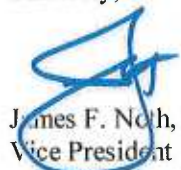
Please see the attached spreadsheet dated January 12, 2015.

Schedule (revised January 23, 2015)

Erdman Anthony will begin the services under this work authorization within one business day of receiving authorization to proceed. Services are expected to be complete within three (3) months.

We appreciate the opportunity to offer professional services to the Town of Southwest Ranches. Should you have any questions or comments, please do not hesitate to call me.

Sincerely,



James F. Noth, PE, PSM
Vice President

ERDMAN ANTHONY

enc:

K:\Business-Development\Proposals\SW Ranches\Engineering Svcs Aug 2014\TASK WORK ORDERS\SW205thAVE\scope_SW205thAVE_01-23-15.docx

ERDMAN
ANTHONY 

ESTIMATE OF WORK EFFORT AND COST

from Town Boundary to Griffin Road (work includes SW 48th PL, SW 49th CT and SW 50th PL)

SW 205th Ave
SW Ranches RL No. 14-007

Name of Project:

Date: 01/12/2015
James F. Noth, PE, PSM

Staff Classification	Hours From Summary - Firm	Principal \$200.00	Expert Witness Testimony \$200.00	VPI/Corp Manager \$175.00	Senior Project Manager \$150.00	Project Manager \$125.00	PE \$120.00	Senior Project Engineer \$115.00	Project Engineer \$85.00	Tech CADD \$75.00	Admin Assistant \$55.00	SH By Activity	Salary Cost By Activity	Deliverables Scale No. of Sheets
Project Meetings	8	4			4							8	\$1,400	n/a
Roadway Plans	31				1							4	\$375	n/a
Key Sheet							4			3		8	\$780	n/a
Summary of Pay Items										4		0	\$0	n/a
Drainage Map												0	\$0	n/a
Typical Section												0	\$0	n/a
Summary of Drainage Structures												0	\$0	n/a
General Notes										2		4	\$360	n/a
Plan Sheets		1			2		4			8		15	\$1,560	1"=100'
Side Street Intersection Profiles												0	\$0	n/a
Drainage Details												0	\$0	n/a
Cross Sections @ 100' Intervals												0	\$0	n/a
Stormwater Pollution Prevention Plan												0	\$0	n/a
Erosion and Sediment Control Plan												0	\$0	n/a
Roadway Soil Survey (by others)												0	\$0	n/a
Signing & Pavement Marking Plans	6											0	\$0	n/a
Key Sheet												0	\$0	n/a
Tabulation of Quantities												0	\$0	n/a
General Notes & Details					1					4		6	\$570	1"=40'
Plan Sheets												0	\$0	n/a
Supervision & QC Review	4	4										4	\$800	n/a
TOTAL LUMP SUM FEE DESIGN TASKS												49	\$5,395	
Hourly Based Tasks	36													
Permit Submittals		2			4					4		10	\$1,300	n/a
Utility Coordination												0	\$0	n/a
Cost Estimates		1			2							3	\$500	n/a
Specifications Package		1			4						4	9	1,020	n/a
Construction Observation		2			12							14	\$2,200	n/a
TOTAL HOURLY TASKS												36	\$5,020	
Total Staff Hours	85	15	0	0	30	0	11	0	0	25	4	85	\$10,915.00	6
Total Staff Cost		\$3,000.00	\$0.00	\$0.00	\$4,500.00	\$0.00	\$1,320.00	\$0.00	\$0.00	\$1,875.00	\$220.00	0	\$0.00	

EXPENSES:
Blueprints/Repos \$30
Permit Fees TBD
Travel \$150
Equipment/Supplies \$0
TOTAL EXPENSES \$180

EXPENSES:
Subcontractor/Representative 0
Junior Field Inspector 0
3D Laser Scanning 0
SUBTOTAL Inspection/Survey Fee: 0
Subcontractant
Subcontractant
GRAND TOTAL FEE: \$11,095.00

SALARY RELATED COSTS: (LUMP SUM FEE)
SALARY RELATED COSTS: (BUDGETED AMOUNT FOR HOURLY TASKS)
EXPENSES:
SUBTOTAL DESIGN FEE: \$90.00 / hour
Field Inspector/Representative 0
Junior Field Inspector 0
3D Laser Scanning 0
SUBTOTAL Inspection/Survey Fee: 0
Subcontractant
Subcontractant
GRAND TOTAL FEE: \$11,095.00

Revised: January 23, 2015

Clete J. Saunier P.E.
Public Works Director/Town Engineer
Town of Southwest Ranches
13400 Griffin Road
Town of Southwest Ranches, FL 33330-2628
Via email to: csaunier@southwestranches.org

SUBJECT: Work Order Proposal SW 209th Ave TSDOR Roadway Improvements

Dear Mr. Saunier:

Erdman Anthony is pleased to present this proposal to provide services for preparing roadway plans for **SW 209th Ave (and associated side streets)** in support of the TSDOR Program. This proposal includes an outline of the scope for services, our fee estimate and the proposed schedule.

Proposed Scope of Services

Existing Conditions – This section of SW 209th Ave (also including SW 208th Lane and SW 210th Terrace) is located in a rural residential and commercial section of Southwest Ranches. The existing streets are generally crowned with a normal cross slope and include intermittent swale drainage on both sides of the roadway. The swales drain to inlets that are interconnected and outfall to the lake/canal system on the west side of the area. The pavement condition varies from good (SW 209th Ave) to very poor condition SW 54th PL east of SW 208th LN) with an average rating of “4” as established in the “Streets Condition Assessment Pavement Management Plan” Technical Memorandum dated November 5, 2013 prepared for the Town by King Engineering Associates, Inc.

Design Concept – Based on our meeting and a subsequent field review we propose to prepare roadway construction plans and project specifications to:

- Clean, patch and resurface existing pavement (except SW 54th PL east of SW 208th LN)
- Reconstruct SW 54th PL east of SW 208th LN
- Re-grade roadside swales to establish wide, shallow swales with a flat grade
- Retain existing driveways
- Re-stripe south leg of the Griffin Road/SW 209th Ave intersection

The depth of pavement resurfacing is anticipated to be 1” to 1.5” and will be established during design. The existing pavement appears to be 1” or less in thickness (based on field observation of potholes and survey point cut-outs) and is therefore not able to be milled to remove surface imperfections. Due to the low traffic volumes in this neighborhood we believe resurfacing the existing roadway will provide adequate pavement service life.

Plans Package – We propose to develop a limited set of plans consisting of:

- Key sheet
- Summary of Pay Items
- Typical Section
- General Notes
- Roadway Plan and Profiles @ 1”=40’ Horizontal and 1”=2’ Vertical
- Drainage Details (as needed)
- Cross Sections @ 100’ intervals

- Stormwater Pollution Prevention Plan
- Erosion and Sediment Control Plan
- Signing & Pavement Marking Plan
 - detail sheet for the south leg of the Griffin Road/SW 205th Ave intersection

Specifications and Bid Documents – Erdman Anthony will provide the specifications for each pay item associated with the proposed work. These specifications will be appended to the standard specifications prepared by the Town. We will also provide a bid tabulation form listing the anticipated quantities for each pay item.

Permitting – Erdman Anthony will coordinate with Broward County and prepare any necessary County permit applications for the resurfacing at the Griffin Road/SW 209th Ave intersection. We also anticipate permit involvement with the South Broward Drainage District. No other permits are anticipated.

Deliverables

Deliverables for the project will include:

- Roadway and Pavement Marking Plans Package
- Specification Sections for anticipated Pay Items
- Bid tabulation form
- Engineer's estimate of probable construction cost
- Broward County Plan Review application (if required by the County)
- South Broward Drainage District (if required)

Items to be provided by the Town of Southwest Ranches

The following items are anticipated to be provided by the Town:

- Field survey
- Standard and general specification sections
- Bid documents
- Existing right of way
- Underground utility and drainage data (as available)

Fee Estimate

Please see the attached spreadsheet dated January 12, 2015.

Schedule (revised January 23, 2015)

Erdman Anthony will begin the services under this work authorization within one business day of receiving authorization to proceed. Services are expected to be complete within three (3) months.

We appreciate the opportunity to offer professional services to the Town of Southwest Ranches. Should you have any questions or comments, please do not hesitate to call me.

Sincerely,


James F. Noti, PE, PSM
Vice President

ERDMAN ANTHONY

K:\Business-Development\Proposals\SW Ranches\Engineering Svcs Aug 2014\TASK WORK ORDERS\SW209thAVE\scope_SW209thAVE.docx

ERDMAN
ANTHONY 

ESTIMATE OF WORK EFFORT AND COST

Name of Project: SW 209th Ave SW Ranches RU No. 14-007 from SW 54th PL to Griffin Road (work includes SW 208th LN, SW 210th TERR and portions of SW 54th PL)

Date: 01/12/2015

James F. Noth, PE, PSM

Staff Classification	Total Staff Hours From "SH Summary - Firm"	Principal	Expert Witness Testimony	VP/Corp Manager	Senior Project Manager	Project Manager	PE	Senior Project Engineer	Project Engineer	Tech CADD	Admin Assistant	SH By Activity	Salary Cost By Activity	Deliverables
Project Meetings	18	8			8							16	\$2,800	n/a
Roadway Plans	316													
Key Sheet					1					3		4	\$375	n/a
Summary of Pay Items					2		8			8		18	\$1,860	n/a
Drainage Map												0	\$0	n/a
Typical Section					2		4			8		14	\$1,380	n/a
Summary of Drainage Structures							2			4		6	\$540	n/a
General Notes							4			8		12	\$1,080	n/a
Plan & Profile Sheets					20		52			104		180	\$17,765	1"=40' H & 2"V
Side Street Intersection Profiles							4			4		0	\$0	n/a
Drainage Details					1		4			4		9	\$930	n/a
Cross Sections @ 100' Intervals							8			19		27	\$2,385	n/a
Stormwater Pollution Prevention Plan					2		4			10		16	\$1,530	n/a
Erosion and Sediment Control Plan					2		8			20		30	\$2,760	n/a
Roadway Soil Survey (by others)												0	\$0	n/a
Signing & Pavement Marking Plans	6													
Key Sheet												0	\$0	n/a
Tabulation of Quantities												0	\$0	n/a
General Notes & Details												0	\$0	n/a
Plan Sheets					1					4		6	\$570	1"=40'
Supervision & QC Review	33	33												
TOTAL LUMP SUM FEE DESIGN TASKS												338	\$33,975	
Hourly Based Tasks	109													
Permit Submittals		4			16		24			16		60	\$7,280	n/a
Utility Coordination		2			8		8					18	\$2,560	n/a
Cost Estimates		1			4							5	\$600	n/a
Specifications Package		2			4		12					26	2,880	n/a
Construction Observation		8			24							32	\$5,200	n/a
TOTAL HOURLY TASKS														
Total Staff Hours	440	62	0	0	96	0	139	0	0	208	8	141	\$18,720	
Total Staff Cost		\$12,400.00	\$0.00	\$0.00	\$14,175.00	\$0.00	\$16,680.00	\$0.00	\$0.00	\$15,600.00	\$440.00	816	\$52,695.00	

EXPENSES:
Blueprints/Repos \$160
Permit Fees TBD
Travel \$220
Equipment/Supplies \$0
TOTAL EXPENSES \$380

SALARY RELATED COSTS: (LUMP SUM FEE)
EXPENSES: \$33,975.00
\$18,720.00
\$53,075.00
\$0.00

SUBTOTAL DESIGN FEE:
Field Inspector/Representative 0 \$90.00 / hour
Junior Field Inspector 0 \$75.00 / hour
3D Laser Scanning 0 \$160.00 / hour
SUBTOTAL Inspection/Survey FEE:
Subconsultant:
Subconsultant:
GRAND TOTAL FEE: \$53,075.00



Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33330-2628

(954) 434-0008 Town Hall
(954) 434-1490 Fax

Town Council
Jeff Nelson, Mayor
Freddy Fisikelli, Vice Mayor
Steve Breitkreuz, Council Member
Gary Jablonski, Council Member
Doug McKay, Council Member

Andrew D. Berns, Town Administrator
Keith M. Poliakoff, JD, Town Attorney
Russell Muñiz, Assistant Town Administrator
Martin D. Sherwood, CPA, CGMA, CGFO, Town Financial Administrator

COUNCIL MEMORANDUM

TO: Honorable Mayor Nelson and Town Council

THRU: Andrew D. Berns, Town Administrator

FROM: Lee Bennett
Fire Chief

DATE: February 26, 2015

SUBJECT: Approval for the Purchase of Bunker Gear to Replace Expired or Expiring Bunker Gear

Recommendation

Staff recommends Council approve the purchase of 23 sets of bunker gear to replace existing bunker gear which is expired or is expiring.

Strategic Priorities

C. Reliable Public Safety

Background

We have recognized twenty-three (23) sets of bunker gear which has either expired or will be expiring within this fiscal year. It is necessary for the safety of personnel to make sure all bunker gear is certified as safe. Bunker gear which is over ten (10) years old is unable to be certified as safe and is considered to be expired per NFPA standards.

In accordance with the **Lake County, FL Contract 12-0806** (Bunker Gear Specification) the pricing will be One Thousand Seventy-Nine Dollars (\$1,079.00) per jacket, and Eight Hundred Thirty-Five Dollars per trouser (\$835.00) for a total of One Thousand Nine Hundred Fourteen Dollars (\$23 @ \$1,914.00) per set of bunker gear. We believe that piggybacking off of the Lake County, FL Contract provides the most competitive pricing.

Fiscal Impact/Analysis

Funds are available in the Fiscal Year 2015 budget within Capital Expenses Operating Account #001-3200-522-52900. The cost of this replacement will be Forty-Four Thousand Twenty-Two Dollars (\$44,022.00), which is approximately Forty-Five Dollars (\$45.00) over the amount proposed to be funded in the FY 2015 Budget Book Program Modification. Any shortfall will be transferred from the Miscellaneous Operating Supply Account #001-3200-522-52900.

Staff Contact:

Lee Bennett, Fire Chief

Leslie Kastner, Assistant Fire Chief

RESOLUTION NO.

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, AUTHORIZING A PURCHASE ORDER TO BENNETT FIRE PRODUCTS CO. INC. IN THE AMOUNT OF \$44,022.00 TO PURCHASE 23 SETS OF PERSONAL PROTECTIVE EQUIPMENT ("BUNKER GEAR") TO REPLACE EXPIRED OR EXPIRING BUNKER GEAR; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR, AND TOWN ATTORNEY TO ENTER INTO AN AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Southwest Ranches Volunteer Fire Department (SWRVFD) has certain necessary Bunker Gear that is expired/expiring, no longer operable, or is beyond its accepted lifecycle; and

WHEREAS, the Town Council approved the replacement of at least twenty-three (23) sets of Bunker Gear within its current fiscal year's budget; and

WHEREAS, through utilization of a piggybacked contract (Lake County, FL Contract 12-0806 Bunker Gear Specification), the Town is able to secure the lowest competitive pricing for the twenty-three sets of Bunker Gear; and

WHEREAS, Bennett Fire Products Co., Inc., provided the lowest price for the replacement of twenty-three Bunker Gear sets at an amount of \$44,022.00; and

WHEREAS, it is in the best interest of the public and the volunteer fire fighters to proceed with the purchase of the Bunker Gear; and

WHEREAS, the Town of Southwest Ranches desires to issue a Purchase Order to Bennett Fire Products Co., Inc. for the replacement of all 23 sets of Bunker Gear in the amount of \$44,022.00; and

WHEREAS, the purchase will be funded from the Capital Expense Operating Account No. 001-3200-522-64100. Any shortfall will be transferred from the Miscellaneous Operating Supply Account No. 001-3200-522-52900.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Southwest Ranches, Florida:

Section 1. The above-referenced recitals are true and correct and are incorporated herein by reference.

Section 2. The Town Council hereby authorizes the issuance of a Purchase Order to Bennett Fire Products Co., Inc. for the replacement of twenty-three sets of Bunker Gear in an amount of \$44,022.00.

Section 3. That this Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED by the Town Council of the Town of Southwest

Ranches, Florida, this ____ day of _____, _____ on a motion by _____

and seconded by _____.

Nelson _____
Fisikelli _____
Breitkreuz _____
Jablonski _____
McKay _____

Ayes _____
Nays _____
Absent _____
Abstaining _____

Jeff Nelson, Mayor

Attest:

Russell Muñiz, Assistant Town Administrator/Town Clerk

Approved as to Form and Correctness:

Keith Poliakoff, Town Attorney

112258983.1

**Your Guide to Ordering
Globe Turnout Gear**

2014 G-XTREME®

Globe Price List & Order Form



ATHLETIC GEAR FOR FIREFIGHTERS.™

Tel: 800-232-8323 / Fax: 800-442-6388

www.GlobeTurnoutGear.com / info@globefiresuits.com

G-XTREME® STYLE JACKET and OPTIONS

OVERSIZE CHARGE – ADD 30% FOR SIZE 60+

A STYLE CODE

B OUTER SHELLS

	(3) G-XTREME®
07 BRIGADE™ 750 (aka NOMEX®)	706.00
12 GEMINI™ XT W/ MATRIX - GOLD	1,005.00
12 GEMINI™ XT W/ MATRIX - BLACK	1,072.00
13 PBI MAX® - GOLD	1,021.00
13 PBI MAX® - BLACK	1,080.00
18 ALUMINIZED PBI®	1,072.00
27 ADVANCE™	767.00
37 BLACK PCA ADVANCE™	797.00
38 VANTAGE™ BASOFIL®	780.00
38 VANTAGE™ BASOFIL® - BLACK	807.00
32 MILLENIA™ XT	1,063.00
35 MILLENIA™ XTL	930.00
34 ARMOR™	885.00
47 ADVANCE ULTRA®	903.00

C THERMAL LINERS

	(3) G-XTREME®
51 GLIDE™ PBI® G2	441.00
52 QUANTUM3D™ SL1i (1 Lyr)*	443.00
53 QUANTUM3D™ SL2i (2 Lyr)	464.00
54 CALDURA® NPi	382.00
55 GLIDE™ GOLD	414.00
56 CALDURA® SL3i	454.00
57 CALDURA® SL2i	410.00
68 SYNERGY®	353.00
78 ARALITE® SL2	346.00
79 ARALITE® SL3	400.00
81 DEFENDER™ M SL2	348.00
82 ARALITE® NP	303.00

* Only available with (F) CROSSTECH® 3-Layer moisture barrier

D MOISTURE BARRIERS

	(3) G-XTREME®
D GORE™ RT7100	240.00
E STEDAIR® 3000	228.00
F CROSSTECH® 3-LAYER	489.00
G CROSSTECH® BLACK	343.00
J STEDAIR® GOLD	356.00

E TRIM

	SCOTCHLITE™	SCOTCHLITE™ TripleTrim	BRILLIANCE®	BRILLIANCE® W/ STRIPE
NFPA Basic 3"	109.25	118.70	107.40	107.40
NYC 3"	143.50	155.55	141.10	141.10
NFPA Vert 3"	118.20	128.40	116.15	116.15
Project Fires	152.40	165.25	149.90	149.90
High Visibility	167.65	181.75	164.85	164.85
NFPA Vert II	110.80	120.25	108.95	108.95
Project Fires II	143.60	155.65	141.20	141.20
High Visibility II	160.15	173.50	157.50	157.50

F LETTERS

SCOTCHLITE™ 2" & 3" L/Y, R/O	2.40 ea.
BRILLIANCE® 2" & 3" L/Y	2.40 ea.

F LETTER PATCHES

	BRIGADE™ 750/ADVANCE™	All Other Shells
Sew-On	16.20	28.60
Velcro	58.80	71.20
Hanging 5x20	35.75	44.50

G CLOSURES (8C STANDARD, Zipper In/Velcro Out)

5C Velcro In/Hook & Dee Out	N/C	N/C
6C Zipper In/Hook & Dee Out (N/A on Aluminized)	5.50	5.50
7C Hook & Dee In/Velcro Out	26.65	36.85
17C Snap In/Hook & Dee Out	N/C	N/C

H SIDE POCKETS

	BRIGADE™ 750/ADVANCE™	All Other Shells
28P 2x8x8 Expansion Pockets	22.50	31.25
2x10x6 Half High Expansion Pockets*	24.70	36.35
*(Only pocket available for 26")		
Pocket Divider	8.60	14.40
End of Flap Silizone®	29.70	29.70

I/K EXTRA POCKETS/OPTIONS

Radio Pocket	45.30	59.85
Antenna Notch in #13P Flap	2.30	2.30
6P 4x9x15 Face Mask Pouch (Not available on 29" or shorter lengths)	71.35	94.60
6P Detachable Face Mask Pouch	76.75	106.55
7P 2x3x7.5 Flashlight Pocket	32.65	41.40
8P 2x3x9 Flashlight Pocket	35.05	46.70

J/L OTHER OPTIONS

Self Mic Strap	2.65	3.55
Helmet Snap	5.15	5.15
Dee Ring on Suede Patch	3.60	3.60
Flashlight Snap & Strap w/Velcro	10.75	13.65
Sunlance Flashlight Holder	16.50	20.85
Survivor Flashlight Holder	16.75	21.15
Universal Clip	9.55	12.45
Hanging Strap with D	4.35	6.45

M WRISTERS (4" NOMEX® STANDARD)

NOMEX® Hand & Wrist Guards	7.60	7.60
KEVLAR® Hand & Wrist Guards	7.80	7.80
PBI® Hand & Wrist Guards	25.40	25.40
Grey NOMEX® Wristers	2.80	2.80
Grey NOMEX® Hand & Wrist Guards	8.55	8.55
Thumb Loops (add to wrister price)	15.50	15.50

N REINFORCEMENTS

	POCKETS	
DRAGONHIDE® (Outside) Exp Pocket	34.65	34.65
Grey Suede (Outside) Exp Pocket	21.65	21.65
Black Suede (Outside) Exp Pocket	25.40	25.40
ARA-SHIELD® (Outside) Exp Pocket	26.30	26.30
KEVLAR® Twill (Pouch)	34.60	34.60

CUFFS (GREY SUEDE STANDARD)

DRAGONHIDE®	9.90	9.90
Self Material	4.30	12.65
Black Suede	1.70	1.70
ARA-SHIELD® (Black, Grey, Gold)	8.80	8.80

ELBOWS W/ PADDING

DRAGONHIDE®	32.90	32.90
Self Material	20.80	36.10
Grey Suede	16.75	16.75
Black Suede	19.25	19.25
ARA-SHIELD® (Black, Grey, Gold)	26.75	26.75

SHOULDERS

DRAGONHIDE®	18.75	18.75
Self Material	11.60	17.40
Grey Suede	12.80	12.80
Black Suede	14.45	14.45
ARA-SHIELD® (Black, Grey, Gold)	13.65	13.65
Padded Shoulders	13.20	13.20

UPPER BACK

Self Material	15.65	27.25
Padded	12.95	12.95

O MISC

Liner Alert at Hem	25.75	32.90
Embroidered Flag	16.55	16.55
Separating Liner	18.55	18.55
Individual Box	4.80	4.80
Custom Printed Patch*	29.50	29.50

*(Available in Black, Silver, Gold or Yellow)

Form Expires 1/31/2015

TEL: 800-232-8323 FAX: 800-442-6388
info@globefiresuits.com

Contact:_____

Phone: _____ Page: ____ of: _____

CHECK HERE IF QUICK SHIP PROGRAM
(SEE PAGE 8 FOR QUICK SHIP PROGRAM INFORMATION)

CIRCLE OR CHECK APPROPRIATE SELECTIONS. USE ATTACHED SIZING FORM FOR SIZES AND SPECIAL NOTES.

STANDARD FEATURES AND JACKET LENGTHS WILL BE USED UNLESS OTHERWISE SELECTED. Oversize charge – Add 30% for Size 60+.

A STYLE/ LENGTH	(3) G-XTREME®	<input type="checkbox"/> Tapered <i>(Std)</i> <input type="checkbox"/> Straight	32" Std QTY. ____	<input type="checkbox"/> 35" QTY. ____	<input type="checkbox"/> 29" (M) QTY. ____ <input type="checkbox"/> 29" (W) QTY. ____	<input type="checkbox"/> 26" (W) QTY. ____ Pockets not standard
---------------------------	--------------------------------	--	--	--	--	---

[illegible]

<input type="checkbox"/> Check this box if you want periods included in lettering on jacket/patch F LETTERING (See Lettering Rows on Sizing Form on Page 8) (Indicate Periods in Boxes)															ARCH	ON JACKET	ON PATCH	PATCH ATTACHMENT	LETTERS	L/Y S'LT	R/O S'LT	L/Y DFX*	E
Rows	1	2	3	4	5	6	7	8	9	10	11	12	13	14									
A																		Sewn or Velcro	2" 3"				F
B																		Sewn or Velcro	2" 3"				
C																		Sewn or Velcro	2" 3"				
D																		Sewn or Velcro	2" 3"				
E																		Sewn or Velcro	2" 3"				
F 32"																		Sewn or Velcro	2" 3"				
G 35"																				<input type="checkbox"/> Check Here for Hanging Letter Patch			

Use Row G for Hanging Letter Patch on 32"														
G CLOSURE		5C	6C (N/A on Aluminized)	7C	8C (Std)	17C								
H SIDE PKTS		Std	2x8x8	2x10x10	2x10x6	Pkt Divider								
I RC X PKT		None	13PB	13PC	13PL	13PK	6P	6P(DET)	7P	8P				
J RC OTHER		None	Self Mic	Helmet Snap	D-Ring	U-Clip								
K LC X PKT		None	13PB	13PC	13PL	13PK	7P	8P						
L LC OTHER		None	Self Mic	Helmet Snap	D-Ring	U-Clip								
M WRISTERS		Std	NOMEX® HWG	KEVLAR® HWG	PBI® HWG	Grey NOMEX® Wrister	Grey NOMEX® HWG							

**DFX = BRILLIANCE®*

TOTAL
Page 69

G-XTREME® PANTS and OPTIONS

OVERSIZE CHARGE – ADD 30% FOR SIZE 60+

A STYLE CODE (4) G-XTREME®

B OUTER SHELLS (4) G-XTREME®

07	BRIGADE™ 750 (aka NOMEX®)	552.00
12	GEMINI™ XT W/ MATRIX - GOLD	793.00
12	GEMINI™ XT W/ MATRIX - BLACK	847.00
13	PBI MAX® - GOLD	799.00
13	PBI MAX® - BLACK	847.00
18	ALUMINIZED PBI®	825.00
27	ADVANCE™	600.00
37	BLACK PCA ADVANCE™	625.00
38	VANTAGE™ BASOFIL®	611.00
38	VANTAGE™ BASOFIL® - BLACK	633.00
32	MILLENNIA™ XT	840.00
35	MILLENNIA™ XTL	732.00
34	ARMOR™	694.00
47	ADVANCE ULTRA®	711.00

C THERMAL LINERS (4) G-XTREME®

51	GLIDE™ PBI® G2	384.00
52	QUANTUM3D™ SL1i (1 Lyr)*	370.00
53	QUANTUM3D™ SL2i (2 Lyr)	394.00
54	CALDURA® NPi	320.00
55	GLIDE™ GOLD	350.00
56	CALDURA® SL3i	385.00
57	CALDURA® SL2i	345.00
68	SYNERGY®	298.00
78	ARALITE® SL2	291.00
79	ARALITE® SL3	340.00
81	DEFENDER™ M SL2	295.00
82	ARALITE® NP	252.00

* Only available with (F) CROSSTECH® 3-Layer moisture barrier

D MOISTURE BARRIERS (4) G-XTREME®

D	GORE™ RT7100	194.00
E	STEDAIR® 3000	184.00
F	CROSSTECH® 3-LAYER	416.00
G	CROSSTECH® BLACK	289.00
J	STEDAIR® GOLD	302.00

E TRIM SCOTCHLITE™ SCOTCHLITE™ BRILLIANCE® BRILLIANCE®

		TripleTrim		W/ STRIPE
3" Around Cuffs	31.10	33.95	30.55	30.55
3" Down Legs	46.80	51.15	45.95	45.95

F LETTERS

SCOTCHLITE™ 2" & 3" L/Y, R/O	2.40 ea.
BRILLIANCE® 2" & 3" L/Y	2.40 ea.

F NUMBER PATCHES (4 X 4 STANDARD)

Sew-On	6.65	9.55
Velcro	22.25	23.70

G CLOSURES

Zipper/Velcro Fly	9.25
Velcro Fly	STD

H SIDE POCKETS (16P STANDARD 2x10x10 Expansion) BRIGADE™ 750/ADVANCE™ All Other Shells

Pocket Divider	8.60	14.40
Split Flap	10.90	16.70
Wallet Pocket (single)	16.35	22.15
(Size constraints with small waists & short inseams)		
End of Flap SILIZONE®	29.70	29.70
Tool 3 Compartment *	30.50	30.50
Tool 6 Compartment *	30.50	30.50

*(Available in ARA-SHIELD®, Suede or KEVLAR®)

I REINFORCEMENTS

POCKETS

DRAGONHIDE® (Outside)	Exp Pocket	34.65	34.65
Grey Suede (Outside)	Exp Pocket	21.65	21.65
Black Suede (Outside)	Exp Pocket	25.40	25.40
ARA-SHIELD® (Outside)	Exp Pocket	26.30	26.30
KEVLAR® Twill (Pouch)		34.60	34.60

CUFFS (GREY SUEDE STANDARD)

DRAGONHIDE®	27.85	27.85
Self Material	10.25	25.50
Black Suede	2.45	2.45
ARA-SHIELD® (Black, Grey, Gold)	10.90	10.90

KNEES (REQUIRED)

DRAGONHIDE®	39.40	39.40
Self Material	21.15	35.70
Grey Suede	27.70	27.70
Black Suede	32.35	32.35
ARA-SHIELD® (Black, Grey, Gold)	29.60	29.60
SILIZONE® Padded Knee*	32.40	32.40
Padded Knees (ARAFIL® & Thermal Liner)	16.90	16.90
Extra Layer #76 Knee Padding on Outer Shell	13.30	13.30
Extra Layer #76 Knee Padding on Liner Knee	9.80	9.80

*Recommended placement is on the Thermal Liner

REMOVABLE KNEES

DRAGONHIDE® Knees	74.30	74.30
Self Knees	45.10	68.35
Suede Knees	39.05	39.05
ARA-SHIELD® Knees	58.60	58.60
Padding for Knees	16.90	16.90
SILIZONE®	32.40	32.40

J BACK BIBS

	BRIGADE™ 750/ADVANCE™	All Other Shells
3" Back Bib	16.60	22.45
6" Back Bib	23.35	32.10
No Bib	STD	STD

K SUSPENDERS (ALL LENGTHS)

RIPCORD SUSPENDERS

Black Padded Ripcord H-Back (Standard)	Included	17.00 addtl
X-Back Suspenders	N/C	17.00

L MISC

	BRIGADE™ 750/ADVANCE™	All Other Shells
Rappelling Harness Loops	46.35	50.30
Liner Alert at Cuffs	25.75	32.90
Water Proof Dam at Cuffs	34.00	34.00
Spanner Pocket w/Suede	38.05	49.70
Separating Liner	12.65	12.65
Utility Loops	35.85	49.35
Individual Box	4.80	4.80

GLOBE *Sizing Form*

TEL: 800-232-8323 FAX: 800-442-6388
info@globefiresuits.com

County_____ **State**_____

RFQ/P.O. #: _____ Date: _____

Contact: _____

Phone: _____ Page: ____ of: _____

CHECK HERE IF QUICK SHIP PROGRAM
(SEE PAGE 11 FOR QUICK SHIP PROGRAM INFORMATION)

**DEALER:**

SHIP TO:

NOTES AND INSTRUCTIONS

☐ Ok to use 2" letters if necessary

[illegible]

***If 26" length, pockets not standard, will only accommodate 2x10x6 Half High**

GLOBE QUICK SHIP PROGRAM

AVAILABLE ON G-XTREME® STYLE

Quick Ship Time ▶ 17 to 24 Days

Large Selection of Materials and Colors

All Standard Materials and Colors are Available

Large Selection of Options

All Standard Options are Available – Lettering Available

Only on Back of Jacket.

- ▶ Orders Must be Submitted on This Custom Order Form
- ▶ Pricing is Based on Distributors Standard Discount, Less 5 Points
- ▶ Orders Shipped for Second Day Delivery
- ▶ Maximum Order Size – 40 Pieces

EXCEPTION TO QUICK SHIP PROGRAM

All items on price list are available for Quick Ship Program with the exception of those listed below

Hem Rope pocket

4" or larger letters

Zipper legs

Removable knees

NOMEX® belt with dee ring

All mask pouch pockets –
sewn or detachable

All escape belt pants

Any escape pockets

(rope pockets)

Trim on pants pockets

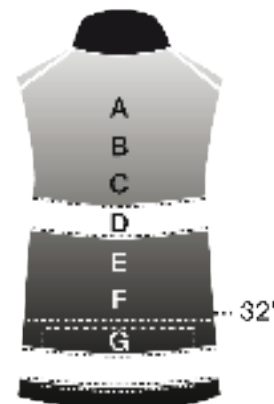
Thermal sleeve well

Reversed closures

Environmental Seal

Insert Torso pocket

G-XTREME® LETTERING GUIDELINES



BASED ON SIZE 44

AVERAGE MAXIMUM LETTERS		
Per 1-Line Letter Patch	2"	3"
Row A	12	8
Row B	13	9
Row C	13	9
Row D	13	9
Row E	12	8
Row F	12	8
Row G	12	8

This chart provides basic guidelines for the amount of lettering available in specific locations. It also reflects available space on a 1-line letter patch. In some cases, more room is available when the lettering is applied directly to the back of the Jacket and not on a patch. If more room is required, arching the letters may be a solution.

GLOBE MEASUREMENT INSTRUCTIONS

IMPORTANT: Globe turnouts are custom-tailored and sizes differ from street clothes. Extra care in measuring is needed to assure accurate fit. PLEASE USE ACTUAL MEASUREMENTS AS INDICATED BELOW.

A CHEST – Have firefighter take and hold a deep breath. Measure under arms and around fullest part of chest (bust).

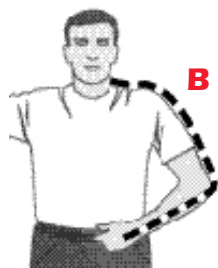
B SLEEVE – **No need to measure** since sleeves are designed proportionate to chest size. However, if unusually short or long arms: bend elbow and hook thumb under belt buckle, and beginning at center of back of neck, measure across top of shoulders, around point of elbow to midpoint from wrist bone to knuckles.

C WAIST – Be sure tools (belt buckles, beepers, etc.) are taken into consideration when applicable.

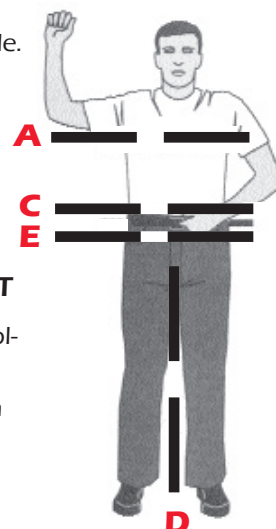
D INSEAM – Wearing normal station wear, measure from crotch inner seam to ankle bone.

E HIPS (WOMEN ONLY) – Measure around fullest part of hips.

- ▶ DO NOT take own measurements.
- ▶ Stand straight but relaxed, feet about 12" apart.
- ▶ Wear identical clothing and accessories that will be worn under turnout.
- ▶ Use a high quality non-stretch tape, holding it straight and snug so that it lies smooth without indenting the body. (Be sure you start with low end numbers.)
- ▶ List any special considerations such as unusual height, weight or physical characteristics.



B MEASUREMENT
(begin at center of back of neck, follow diagram and instructions, end midway between wrist bone and knuckles)



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LAKE COUNTY FLORIDA

MODIFICATION OF CONTRACT

1. Modification No.: 2 Effective Date: July 1, 2014	2. Contract No.: 12-0806B Effective Date: June 12, 2012
3. Contracting Officer: Donna Villinis Telephone Number: (352) 343-9765	5. Contractor Name and Address: Bennett Fire Products Company, Inc. PO Box 2458 Woodstock, GA 30188 Attn: Danny Bennett, President
4. Issued By: Procurement Services Lake County Administration Building 315 W. Main St., Suite 441 Tavares, Florida 32778-7800	
6. SPECIAL INSTRUCTIONS: Contractor is required to sign Block 8 showing acceptance of the below written modification and <u>return this form to address shown in Block 4 within ten (10) days after receipt</u> , preferably by certified mail to ensure a system of positive receipts. Retain a photocopy of the signed copy of this modification and attach to original of contract, which was previously provided.	
7. DESCRIPTION OF MODIFICATION: Contract modification to extend contract one (1) year, expiring June 30, 2015. <i>* NEW CATALOG PRICING - OK - DV</i>	
8. Contractor's Signature REQUIRED Name: <u>Danny Bennett</u> Title: <u>President</u> Date: <u>February 27, 2014</u>	9. Lake County, Florida By: <u>[Signature]</u> Senior Contracting Officer <u>3-5-2014</u> Date
10. Distribution: Original: Bid File No. 12-0806B Cc: Vendor	

FISCAL AND ADMINISTRATIVE SERVICES/PROCUREMENT SERVICES
P.O. BOX 7800 • 315 W. MAIN ST., TAVARES, FL 32778 • P 352.343.9839 • F 352.343.9473
Board of County Commissioners • www.lakecountyfl.gov

TIMOTHY I. SULLIVAN
District 1

SEAN M. PARKS, AICP, QEP
District 2

JIMMY CONNER
District 3

LESLIE CAMPIONE
District 4

WELTON G. CADWELL
District 5



LAKE COUNTY FLORIDA

MODIFICATION OF CONTRACT

1. Modification No.: 1 Effective Date: June 12, 2013	2. Contract No.: 12-0806B Effective Date: June 12, 2012
3. Contracting Officer: Barnett Schwartzman Telephone Number: (352) 343-9424	5. Contractor Name and Address: Bennett Fire Products Company, Inc. P.O. Box 2458 Woodstock, Georgia 30188 Attn: Danny Bennett, President
4. Issued By: Procurement Services Lake County Administration Building 315 W. Main St., Suite 441 Tavares, Florida 32778-7800	
6. SPECIAL INSTRUCTIONS: Contractor is required to sign Block 8 showing acceptance of the below written modification and <u>return this form to address shown in Block 4 within ten (10) days after receipt</u> , preferably by certified mail to ensure a system of positive receipts. Retain a photocopy of the signed copy of this modification and attach to original of contract, which was previously provided.	
7. DESCRIPTION OF MODIFICATION: Contract modification to extend one (1) year expiring June 30, 2014.	
8. Contractor's Signature REQUIRED Name: <u>Danny Bennett</u> <i>Danny Bennett</i> Title: <u>President</u> Date: <u>April 3, 2013</u>	9. Lake County, Florida By: <u>[Signature]</u> Procurement Services Manager <u>3 April 2013</u> Date
10. Distribution: Original - Bid No. 12-0806B Copies - Contractor Contracting Officer	

FISCAL AND ADMINISTRATIVE SERVICES/PROCUREMENT SERVICES
P.O. BOX 7800 • 315 W. MAIN ST., TAVARES, FL 32778 • P 352.343.9839 • F 352.343.9473
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TIMOTHY L. SULLIVAN
District 1

SEAN M. PARKS, JR., QEP
District 2

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District 3

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District 4

WILTON G. CADWELL
District 5

12-0806B

Fire Equipment and Supplies



Bennett Fire Products Company, Inc.

Notice of Manufacturer's Price Increases

7/1/2013 thru 6/30/2014



CONTRACT NO. 12-0806B

For Fire Equipment and Supplies

LAKE COUNTY, FLORIDA, a political subdivision of the state of Florida, its successors and assigns through its Board of County Commissioners (hereinafter "County") does hereby accept, with noted modifications, if any, the bid of **Bennett Fire Products Company, Inc.** (hereinafter "Contractor") to supply **Fire Equipment and Supplies** to the County pursuant to County Bid number **12-0806** (hereinafter "ITB"), addenda nos. N/A opening dated **March 21, 2012** and Contractor's **March 20, 2012** Bid response thereto with all County Bid provisions governing.

Special Clauses:

Public Records

All electronic files, audio and/or video recordings, and all papers pertaining to any activity performed by the CONTRACTOR for or on behalf of the COUNTY shall be the property of the COUNTY and will be turned over to the COUNTY upon request. In accordance with Chapter 119, Florida Statutes, each file and all papers pertaining to any activities performed for or on behalf of the COUNTY are public records available for inspection by any person even if the file or paper resides in the CONTRACTOR's office or facility. The CONTRACTOR shall maintain the files and papers for not less than three (3) complete calendar years after the project has been completed or terminated, or in accordance with any grant requirements, whichever is longer. Prior to the close out of the Contract, the CONTRACTOR shall appoint a records custodian to handle any records request and provide the custodian's name and telephone number(s) to the COUNTY.

Prohibition against Contingent Fees

The CONTRACTOR warrants that they have not employed or retained any company or person, other than a bona fide employee working solely for the CONTRACTOR to solicit or secure this Contract and that they have not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the CONTRACTOR, any fee, commission, percentage, gift or other consideration contingent upon or resulting from the award or making of this Contract.

This Contract shall be binding upon and shall inure to the benefit of each of the parties and of their respective successors and permitted assigns.

This Contract May not be amended, released, discharged, rescinded or abandoned, except by a written instrument duly executed by each of the parties hereto.

The failure of any party hereto at any time to enforce any of the provisions of this Contract will in no way constitute or be construed as a waiver of such provisions or of any other provisions hereof, nor in any way affect the validity of, or the right thereafter to enforce, each and every provision of this Contract.

During the term of this Contract the CONTRACTOR assures the COUNTY that it is in compliance with Title VII of the 1964 Civil Rights Act, as amended, and the Florida Civil Rights Act of 1992, in that the CONTRACTOR does not on the grounds of race, color, national origin, religion, sex, age, disability or marital status, discrimination in any form or manner against the CONTRACTOR employees or applicants for employment. The CONTRACTOR understands and agrees that this Contract is conditioned upon the veracity of this statement of assurance.

A copy of the Contractor's signed Bid is attached hereto and incorporated herein, thus making it a part of this Contract except that any items not awarded have been struck through. The attachments noted below (if any) are attached hereto and are also made a part of this Contract.

Attachments: N/A

"Earning Community Confidence Through Excellence in Service"

Office of Procurement Services
Tavares, Florida 32778-7800

315 W. Main, Suite 441
Ph (352) 343-9839

P.O. Box 7800
Fax (352) 343-9473

No financial obligation shall accrue against the County until Contractor shall make delivery pursuant to order of the County Procurement Services Director.

The County's Procurement Services Director shall be the sole judge as to the fact of the fulfillment of this Contract, and upon any breach thereof, shall, at his or her option, declare this contract terminated, and for any loss or damage by reason of such breach, whether this Contract is terminated or not, said Contractor and their surety for any required bond shall be liable.

This Contract is effective from **June 12, 2012** through **June 30, 2013** except the County reserves the right to terminate this Contract immediately for cause and/or lack of funds and with thirty (30) day written notice for the convenience of the County. This Contract provides for two (2) one (1) year renewals at Lake County's sole option at the terms noted in the Bid.

Any and all modifications to this Contract must be in writing signed by the County's Procurement Services Director.

LAKE COUNTY, FLORIDA

By: Rosieann Johnson
Senior Contracting Officer

Date: June 26, 2012

Distribution: Original-Bid File
Copy-Contractor
Copy-Public Safety



LAKE COUNTY FLORIDA

ORIGINAL

INVITATION TO BID (ITB) FIRE EQUIPMENT AND SUPPLIES

ITB Number: 12-0806 Contracting Officer: Roseann Johnson
Bid Due Date: March 21, 2012 Pre-Bid Conf. Date: Not applicable
Bid Due Time: 3:00 pm ITB Issue Date: February 16, 2012

TABLE OF CONTENTS

SECTION 1: Special Terms and Conditions	Pages 2-16
SECTION 2: Statement of Work	Pages 17-18
SECTION 3: General Terms and Conditions	Pages 19-22
SECTION 4: Pricing/Certifications/Signatures	Pages 23-91
SECTION 5: Attachments	Pages 92-93

SPECIFIC SOLICITATION REQUIREMENTS ARE AS NOTED BELOW:

Proposal and/or Performance Bond:	Not applicable to this ITB
Certificate of Competency/License:	Not applicable to this ITB
Indemnification/Insurance:	See Section 1.8
Pre-Bid Conference/Walk-Thru:	Not applicable to this ITB

At the date and time specified above, all bids that have been received in a timely manner will be opened, recorded, and accepted for consideration. The names of the bidders submitting bids will be read aloud and recorded. The bids will be available for inspection during normal business hours in the Office of Procurement Services thirty (30) calendar days after the official bid due date. When countersigned by an authorized County representative, this document and any specifically identified attachments may form the contract document binding the parties to all performance specified herein.

Vendors shall complete and return the entirety of this ITB Document, and attach all other information requested in this ITB document (See Provision 1.13). Failure to sign the bid response, or to submit the bid response by the specified time and date, may be cause for rejection of the bid.

NO-RESPONSE REPLY

If any vendor does not want to respond to this solicitation at this time, or, would like to be removed from Lake County's Vendor List, please mark the appropriate space, complete name below and return this page only.

- ☐ Not interested at this time; keep our firm on Lake County's Vendors List for future solicitations for this product / service
- ☐ Please remove our firm from Lake County's Vendor's List for this product / service.

VENDOR IDENTIFICATION

Company Name: Bennett Fire Products Phone Number: 800-991-0520
E-mail Address: Company, Inc. Contact Person: Danny Bennett
bennettfire@att.net

ITB TITLE: FIRE EQUIPMENT & SUPPLIES**NOTES:**

- Lake County is exempt from all taxes (Federal, State, Local). Pricing should be less all taxes. A Tax Exemption Certificate will be furnished upon request.
- The vendor shall not alter or amend any of the information (including, but not limited to stated units of measure, item description, or quantity) stated in the Pricing Section. If any quantities are stated in the pricing section as being "estimated" quantities, vendors are advised to review the "Estimated Quantities" clause contained in Section 3 of this solicitation.
- Each price offered in your bid shall be a firm-fixed price, exclusive of any tax. Any bid containing a modifying or "escalator" clause not specifically allowed for under the solicitation will not be considered.
- All pricing shall be FOB Destination unless otherwise specified in this solicitation document.
- All pricing submitted shall remain valid for a 90 day period. By signing and submitting a response to this solicitation, the vendor has specifically agreed to this condition.
- Vendors are advised to visit our website at <http://www.lakecountyfl.gov> and register as a potential vendor. Vendors that have registered on-line receive an e-mail notice when the County issues a solicitation matching the commodity codes selected by a vendor during the registration process.

ACKNOWLEDGEMENT OF ADDENDA**INSTRUCTIONS:** Complete Part I or Part II, whichever applies**Part I:**

The bidder must list below the dates of issue for each addendum received in connection with this ITB:

Addendum #1, Dated: _____

Addendum #2, Dated: _____

Addendum #3, Dated: _____

Addendum #4, Dated: _____

Part II:☒ No Addendum was received in connection with this ITB.

PRICING SECTION
(Note: Not in alphabetical order.)

If manufacturer listed is no longer in business, please mark an X though the name of the firm. If manufacturer listed has had a name change, please cross through vendor name and write in correct name. If you represent manufacturers that are not listed, please add additional sheets.

1. 3M COMPANY*No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

2. ABLE SHU ME*No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

3. ACTION *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

4. ALL STOCK *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

5. AIM *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? YES ☐ NO ☐

6.

AJAX *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? YES ☐ NO ☐

7.

AKRON BRASS *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

8. **ALLEN SYSTEMS** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

9. **ALOCOLITE** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

10. AMEREX *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? ☒ YES ☐ NO11. AMERICAN FIREWEARDiscount from current price list 22 %Price List No. 2012 Date of Price List 3/1/12Warranty Section 14 of Price ListStocking Distributor? Yes ☒ No _____Lead time: in stock - 30 daysHourly rate for repair and service \$ N/A (per hour)Minimum order (if any) \$ N/AHandling fee if less than minimum order \$ N/A

Name/Telephone/Cell/Beeper of Emergency Contact _____

Danny Bennett 770-402-9910 bennettfire@a4.netHave you supplied the required Catalogs and List Price Sheets? ☐ YES ☐ NO12. AMERICAN LAFRANCE *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? ☐ YES ☐ NO

13. ANGUS *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? ☐ YES ☐ NO

14. ANSUL FOAMS *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

15. **APPLECROFT** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

16. **B & B ENTERPRISES** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

17. **BIO SYSTEMS***No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

18. **BLACKINTON BADGES***No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

19. **BOUTON CO***No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? ☐ YES ☐ NO

20. **BULLARD** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? ☐ YES ☐ NO

21. **CARNS & BROTHER**

Discount from current price list 30 % *Parts - 20%*

Price List No. 2012 Date of Price List January 1, 2012

Warranty 1 year

Stocking Distributor? Yes ☒ No ☐

Lead time: in stock - 30 days

Hourly rate for repair and service \$ N/A (per hour)

Minimum order (if any) \$ N/A

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Handling fee if less than minimum order \$ N/A

Name/Telephone/Cell/Beeper of Emergency Contact

Danny Bennett 770-402-9910 bennettfireeath.netHave you supplied the required Catalogs and List Price Sheets? ☒ YES ☐ NO22. CALIFORNIA MOUNTAIN No Bid

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? ☐ YES ☐ NO23. CAST PRODUCTS No Bid

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? ☐ YES ☐ NO

24. **CHARKATE***No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

25. **CHUBB (FOAM)***No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

26. **CHURCHVILLE (obsolete?)***No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Stocking Distributor? Yes ☐ No ☒

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

27. **CIRCUL AIR** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☒

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

28. **CODE 3** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☒

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

29.

COLLIN AXES*No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

30.

COLLINS DYNAMICS (Rom Corporation)*No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

31. COUNCIL TOOLS*No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

32. CUTTERS EDGE*No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

33. CW NEILSEN*No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? ☐ YES ☐ NO

34. **GORMAN RUPP PUMPS** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? ☐ YES ☐ NO

35. **DARLEY & CO** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

36.

DAVID CLARK*No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

37.

DB SMITH INDIAN TANKS*No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

38.

DICKE TOOL

No Bid

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

39.

DREXEL

No Bid

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

40.

DUO SAFETY

No Bid

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Stocking Distributor? Yes ☐ No ☐
 Lead time: _____
 Hourly rate for repair and service \$ _____ (per hour)
 Minimum order (if any) \$ _____
 Handling fee if less than minimum order \$ _____
 Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? ☐ YES ☐ NO

41. **EDISON**

No Bid

Discount from current price list _____ %
 Price List No. _____ Date of Price List _____
 Warranty _____
 Stocking Distributor? Yes ☐ No ☐
 Lead time: _____
 Hourly rate for repair and service \$ _____ (per hour)
 Minimum order (if any) \$ _____
 Handling fee if less than minimum order \$ _____
 Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? ☐ YES ☐ NO

42. **EDWARDS AND CROMWELL**

No Bid

Discount from current price list _____ %
 Price List No. _____ Date of Price List _____
 Warranty _____
 Stocking Distributor? Yes ☐ No ☐
 Lead time: _____
 Hourly rate for repair and service \$ _____ (per hour)
 Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

43.

EDWARDS MFG *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

44.

ELKHART BRASS *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

45. ETI EMERGENCY TECHNOLOGY *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

46. EXTENDA LITE (Akron) *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

47. FEDERAL SIGNAL CORP *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes No _____
Lead time: _____
Hourly rate for repair and service \$ _____ (per hour)
Minimum order (if any) \$ _____
Handling fee if less than minimum order \$ _____
Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

48. **FIRE HOOKS UNLIMITED** *No Bid*

Discount from current price list _____ %
Price List No. _____ Date of Price List _____
Warranty _____
Stocking Distributor? Yes No _____
Lead time: _____
Hourly rate for repair and service \$ _____ (per hour)
Minimum order (if any) \$ _____
Handling fee if less than minimum order \$ _____
Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

49. **FIREDEX** *No Bid*

Discount from current price list _____ %
Price List No. _____ Date of Price List _____
Warranty _____
Stocking Distributor? Yes No _____
Lead time: _____
Hourly rate for repair and service \$ _____ (per hour)
Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? YES _____ NO _____

50.

FIRE POWER *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? YES _____ NO _____

51.

FIREQUIP *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? YES _____ NO _____

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

52. FOLD A TANK *No Bid*

Discount from current price list _____ %
 Price List No. _____ Date of Price List _____
 Warranty _____
 Stocking Distributor? Yes _____ No _____
 Lead time: _____
 Hourly rate for repair and service \$ _____ (per hour)
 Minimum order (if any) \$ _____
 Handling fee if less than minimum order \$ _____
 Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

53. GEMTOR *No Bid*

Discount from current price list _____ %
 Price List No. _____ Date of Price List _____
 Warranty _____
 Stocking Distributor? Yes _____ No _____
 Lead time: _____
 Hourly rate for repair and service \$ _____ (per hour)
 Minimum order (if any) \$ _____
 Handling fee if less than minimum order \$ _____
 Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

54. GLASSMASTER WEHR *No Bid*

Discount from current price list _____ %
 Price List No. _____ Date of Price List _____
 Warranty _____

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Stocking Distributor? Yes ☐ No ☒

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? ☐ YES ☒ NO

55.

GLOBE

Models - Gxtreme, GXcel, GX7, Classix, IH Ready, ARFF

Discount from current price list 42 %

Price List No. 2012 Date of Price List February 1, 2012

Warranty Lifetime against defects

Stocking Distributor? Yes ☒ No ☐

Lead time: in stock - 45 days

Hourly rate for repair and service \$ N/A (per hour)

Minimum order (if any) \$ N/A

Handling fee if less than minimum order \$ N/A

Name/Telephone/Cell/Beeper of Emergency Contact _____

Danny Bennett 770-402-9910 bennettfire@aH.net

Have you supplied the required Catalogs and List Price Sheets? ☐ YES ☒ NO

56.

GLOVE CORP

No Bid

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☒

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

57. **HALE FIRE PUMPS** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

58. **HANNAY REELS** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

59. **HARRINGTON** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

60. **HAZARD CONTROL** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

61. **HEBERT** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact
_____Have you supplied the required Catalogs and List Price Sheets? ☐ YES ☐ NO62. **HOLMATRO***No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact
_____Have you supplied the required Catalogs and List Price Sheets? ☐ YES ☐ NO63. **HUMAT***No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

64. **HUSKY** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

65. **HYDRA SHIELD** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

66. IMPERIAL HOSE *No Bid*
- Discount from current price list _____ %
- Price List No. _____ Date of Price List _____
- Warranty _____
- Stocking Distributor? Yes _____ No _____
- Lead time: _____
- Hourly rate for repair and service \$ _____ (per hour)
- Minimum order (if any) \$ _____
- Handling fee if less than minimum order \$ _____
- Name/Telephone/Cell/Beeper of Emergency Contact _____
- Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO
67. IOWA AMERICAN *No Bid*
- Discount from current price list _____ %
- Price List No. _____ Date of Price List _____
- Warranty _____
- Stocking Distributor? Yes _____ No _____
- Lead time: _____
- Hourly rate for repair and service \$ _____ (per hour)
- Minimum order (if any) \$ _____
- Handling fee if less than minimum order \$ _____
- Name/Telephone/Cell/Beeper of Emergency Contact _____
- Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

68. JANESVILLE *No Bid*
- Discount from current price list _____ %
- Price List No. _____ Date of Price List _____
- Warranty _____

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? ☐ YES ☐ NO

69.

JUSTRITE

No Bid

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? ☐ YES ☐ NO

70.

JV MFG

No Bid

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

71.

K TOOL MFG *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

72.

KAPPLER *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

FTB Number: 12-0806

Have you supplied the required Catalogs and List Price Sheets? ☐ YES ☐ NO

73.

KENDALL PRODUCTS

No Bid

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? ☐ YES ☐ NO

74.

KOCHEK

No Bid

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? ☐ YES ☐ NO

75.

KOEHLER MFG CO

No Bid

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Warranty _____
 Stocking Distributor? Yes _____ No _____
 Lead time: _____
 Hourly rate for repair and service \$ _____ (per hour)
 Minimum order (if any) \$ _____
 Handling fee if less than minimum order \$ _____
 Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? YES _____ NO _____

76. KUSSMAUL *No Bid*

Discount from current price list _____ %
 Price List No. _____ Date of Price List _____
 Warranty _____
 Stocking Distributor? Yes _____ No _____
 Lead time: _____
 Hourly rate for repair and service \$ _____ (per hour)
 Minimum order (if any) \$ _____
 Handling fee if less than minimum order \$ _____
 Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? YES _____ NO _____

77. KWIK RAZE *No Bid*

Discount from current price list _____ %
 Price List No. _____ Date of Price List _____
 Warranty _____
 Stocking Distributor? Yes _____ No _____
 Lead time: _____
 Hourly rate for repair and service \$ _____ (per hour)

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? YES _____ NO _____

78. **LACROSSE BOOTS** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? YES _____ NO _____

79. **LIFE LINERS** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Have you supplied the required Catalogs and List Price Sheets? ☐ YES ☐ NO

80.

LIONS UNIFORMS

No Bid

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? ☐ YES ☐ NO

81.

LOUIS PRYER

No Bid

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? ☐ YES ☐ NO

82.

LOWELL

No Bid

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Warranty _____
Stocking Distributor? Yes _____ No _____
Lead time: _____
Hourly rate for repair and service \$ _____ (per hour)
Minimum order (if any) \$ _____
Handling fee if less than minimum order \$ _____
Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

83.

MAG INSTRUMENTS*No Bid*

Discount from current price list _____ %
Price List No. _____ Date of Price List _____
Warranty _____
Stocking Distributor? Yes _____ No _____
Lead time: _____
Hourly rate for repair and service \$ _____ (per hour)
Minimum order (if any) \$ _____
Handling fee if less than minimum order \$ _____
Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

84.

MANN AXE*No Bid*

Discount from current price list _____ %
Price List No. _____ Date of Price List _____
Warranty _____
Stocking Distributor? Yes _____ No _____
Lead time: _____
Hourly rate for repair and service \$ _____ (per hour)

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

85. **MARS SIGNAL LIGHT** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

86. **MCPRODUCTS** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

87. **MILWAUKEE STRAP***No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

88. **MORAN (FLASII)***No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

89. **MORNING PRIDE***No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

90. MSA

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

91. NATALE (CIRCLE D) *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

FTB Number: 12-0806

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

92.

NATIONAL FIRE HOSE*No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

93.

NOVA*No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

94. **NUPLA** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

95. **PACIFIC REFLEX** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

96. **PARATECH** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

97.

PARTNER*No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

98.

PAUL CONWAY SHIELDS*No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

99.

PELICAN*No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

100.

PGI PROTEXALL*Wildland Clothing - Fireline*Discount from current price list *10* %Price List No. *2011* Date of Price List *April 15, 2011*Warranty *1 year*Stocking Distributor? Yes _____ No *✓*Lead time: *30 days*Hourly rate for repair and service \$ *N/A* (per hour)Minimum order (if any) \$ *N/A*Handling fee if less than minimum order \$ *N/A*

Name/Telephone/Cell/Beeper of Emergency Contact _____

*Danny Bennett 770-402-9910 bennettfire@ahtnet*Have you supplied the required Catalogs and List Price Sheets? *✓* YES _____ NO

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

101. **PHOENIX** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

102. **PIERCE** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

103. **PIGEON MOUNTAIN INDUSTRIES** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Stocking Distributor? Yes No

Lead time:

Hourly rate for repair and service \$ (per hour)

Minimum order (if any) \$

Handling fee if less than minimum order \$

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? YES NO

104. PLANO *No Bid*

Discount from current price list %

Price List No. Date of Price List

Warranty

Stocking Distributor? Yes No

Lead time:

Hourly rate for repair and service \$ (per hour)

Minimum order (if any) \$

Handling fee if less than minimum order \$

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? YES NO

105. R & B FABRICATORS *No Bid*

Discount from current price list %

Price List No. Date of Price List

Warranty

Stocking Distributor? Yes No

Lead time:

Hourly rate for repair and service \$ (per hour)

Minimum order (if any) \$

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? ☐ YES ☐ NO

106. RANGER RUBBER

Discount from current price list 20 %

Price List No. 2012 Date of Price List March 1, 2012

Warranty 1 year

Stocking Distributor? Yes ☐ No ☒

Lead time: 30 days

Hourly rate for repair and service \$ N/A (per hour)

Minimum order (if any) \$ N/A

Handling fee if less than minimum order \$ N/A

Name/Telephone/Cell/Beeper of Emergency Contact _____

Danny Bennett 770-402-9910 bennettfire@afl.net

Have you supplied the required Catalogs and List Price Sheets? ☒ YES ☐ NO

107. RAWHIDE FIREHOSE No Bid

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? ☐ YES ☐ NO

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

108. REDHEAD BRASS *No Bid*

Discount from current price list _____ %
 Price List No. _____ Date of Price List _____
 Warranty _____
 Stocking Distributor? Yes _____ No _____
 Lead time: _____
 Hourly rate for repair and service \$ _____ (per hour)
 Minimum order (if any) \$ _____
 Handling fee if less than minimum order \$ _____
 Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

109. REFLEXITE *No Bid*

Discount from current price list _____ %
 Price List No. _____ Date of Price List _____
 Warranty _____
 Stocking Distributor? Yes _____ No _____
 Lead time: _____
 Hourly rate for repair and service \$ _____ (per hour)
 Minimum order (if any) \$ _____
 Handling fee if less than minimum order \$ _____
 Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

110. RICE HYDRO CO. *No Bid*

Discount from current price list _____ %
 Price List No. _____ Date of Price List _____
 Warranty _____

Stocking Distributor? Yes ☐ No ☒
Lead time: _____
Hourly rate for repair and service \$ _____ (per hour)
Minimum order (if any) \$ _____
Handling fee if less than minimum order \$ _____
Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? ☐ YES ☒ NO

111. **SCBAS**

Discount from current price list _____ %
Price List No. _____ Date of Price List _____
Warranty _____
Stocking Distributor? Yes ☐ No ☒
Lead time: _____
Hourly rate for repair and service \$ _____ (per hour)
Minimum order (if any) \$ _____
Handling fee if less than minimum order \$ _____
Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? ☐ YES ☒ NO

112. **SCOTT AVIATION**

No Bid

Discount from current price list _____ %
Price List No. _____ Date of Price List _____
Warranty _____
Stocking Distributor? Yes ☐ No ☒
Lead time: _____
Hourly rate for repair and service \$ _____ (per hour)
Minimum order (if any) \$ _____

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

113. **SECURITEX** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

114. **SENSIBLE MOUNTS** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

115. SERVUS BOOTS

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

116. SHELBY WOLVERINEDiscount from current price list 15 %Price List No. 2011 Date of Price List August 1, 2011Warranty 1 yearStocking Distributor? Yes ☒ No ☐Lead time: in stock - 30 daysHourly rate for repair and service \$ N/A (per hour)Minimum order (if any) \$ N/AHandling fee if less than minimum order \$ N/AName/Telephone/Cell/Beeper of Emergency Contact
Danny Bennett 770-402-9910 bennettfire@att.netHave you supplied the required Catalogs and List Price Sheets? ☒ YES ☐ NO117. SNAPTITE No Bid

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? ☐ YES ☐ NO

118. **SNORKEL** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? ☐ YES ☐ NO

119. **SOUTH PARK** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

120.

SIGNAL VEHICLE PRODUCTS *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

121.

CLASS ONE (SPAN INSTRUMENTS) *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

122. SPUMIFER

No Bid

Discount from current price list _____ %
 Price List No. _____ Date of Price List _____
 Warranty _____
 Stocking Distributor? Yes _____ No _____
 Lead time: _____
 Hourly rate for repair and service \$ _____ (per hour)
 Minimum order (if any) \$ _____
 Handling fee if less than minimum order \$ _____
 Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

123. SUPERVAC

No Bid

Discount from current price list _____ %
 Price List No. _____ Date of Price List _____
 Warranty _____
 Stocking Distributor? Yes _____ No _____
 Lead time: _____
 Hourly rate for repair and service \$ _____ (per hour)
 Minimum order (if any) \$ _____
 Handling fee if less than minimum order \$ _____
 Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

124. TNT TOOLS

No Bid

Discount from current price list _____ %
 Price List No. _____ Date of Price List _____
 Warranty _____

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact
_____Have you supplied the required Catalogs and List Price Sheets? ☐ YES ☐ NO

125.

TASK FORCE TIPS*No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact
_____Have you supplied the required Catalogs and List Price Sheets? ☐ YES ☐ NO

126.

THOROGOOD BOOTS*No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

127. **STREAMLIGHT** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

128. **SUPER FLAMEFIGHTER** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

129. SUPERIOR PNEUMATIC *No Bid*

Discount from current price list _____ %
 Price List No. _____ Date of Price List _____
 Warranty _____
 Stocking Distributor? Yes _____ No _____
 Lead time: _____
 Hourly rate for repair and service \$ _____ (per hour)
 Minimum order (if any) \$ _____
 Handling fee if less than minimum order \$ _____
 Name/Telephone/Cell/Beeper of Emergency Contact _____
 Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

130. TASKMASTER *No Bid*

Discount from current price list _____ %
 Price List No. _____ Date of Price List _____
 Warranty _____
 Stocking Distributor? Yes _____ No _____
 Lead time: _____
 Hourly rate for repair and service \$ _____ (per hour)
 Minimum order (if any) \$ _____
 Handling fee if less than minimum order \$ _____
 Name/Telephone/Cell/Beeper of Emergency Contact _____
 Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

131. TEAM EQUIPMENT *No Bid*

Discount from current price list _____ %
 Price List No. _____ Date of Price List _____
 Warranty _____

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Stocking Distributor? Yes ☐ No ☒

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

132.

TELELITE

No Bid

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☒

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

133.

TEMPEST FANS

No Bid

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☒

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

134. **TOMAR** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

135. **TOPPS** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

136. TURTLE PLASTICS

No Bid

Discount from current price list _____ %
 Price List No. _____ Date of Price List _____
 Warranty _____
 Stocking Distributor? Yes _____ No _____
 Lead time: _____
 Hourly rate for repair and service \$ _____ (per hour)
 Minimum order (if any) \$ _____
 Handling fee if less than minimum order \$ _____
 Name/Telephone/Cell/Beeper of Emergency Contact _____

 Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

137. UNDERWATER KINETICS

No Bid

Discount from current price list _____ %
 Price List No. _____ Date of Price List _____
 Warranty _____
 Stocking Distributor? Yes _____ No _____
 Lead time: _____
 Hourly rate for repair and service \$ _____ (per hour)
 Minimum order (if any) \$ _____
 Handling fee if less than minimum order \$ _____
 Name/Telephone/Cell/Beeper of Emergency Contact _____

 Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

138. UNITY LIGHTS

No Bid

Discount from current price list _____ %
 Price List No. _____ Date of Price List _____
 Warranty _____

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? ☐ YES ☐ NO

139. **VANNER** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? ☐ YES ☐ NO

140. **VETTER** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

141. WARRINGTON PRO

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

142. WATEROUS *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

143. **WELDON** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

144. **WHELEN ENGINEERING** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact _____

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

145. **WILL BURT** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? ☐ YES ☐ NO

146. WINCO GENERATORS *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? ☐ YES ☐ NO

147. WINDSOL *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

148. **WILLIAMS FOAM** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

149. **WORDEN** *No Bid*

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes _____ No _____

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

150. **ZEPHYR** *No Bid*

Discount from current price list _____ %
 Price List No. _____ Date of Price List _____
 Warranty _____
 Stocking Distributor? Yes _____ No _____
 Lead time: _____
 Hourly rate for repair and service \$ _____ (per hour)
 Minimum order (if any) \$ _____
 Handling fee if less than minimum order \$ _____
 Name/Telephone/Cell/Beeper of Emergency Contact _____

 Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

151. **ZIAMATIC** *No Bid*

Discount from current price list _____ %
 Price List No. _____ Date of Price List _____
 Warranty _____
 Stocking Distributor? Yes _____ No _____
 Lead time: _____
 Hourly rate for repair and service \$ _____ (per hour)
 Minimum order (if any) \$ _____
 Handling fee if less than minimum order \$ _____
 Name/Telephone/Cell/Beeper of Emergency Contact _____

 Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

152. **ZICO** *No Bid*

Discount from current price list _____ %
 Price List No. _____ Date of Price List _____
 Warranty _____

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

Stocking Distributor? Yes ☒ No ☐

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

Replacement parts, repair and service not previously noted that your firm may wish to bid (attach additional sheets if necessary).

Part/Repair/Service Bidding: _____

Discount from current price list _____ %

Price List No. _____ Date of Price List _____

Warranty _____

Stocking Distributor? Yes ☐ No ☒

Lead time: _____

Hourly rate for repair and service \$ _____ (per hour)

Minimum order (if any) \$ _____

Handling fee if less than minimum order \$ _____

Name/Telephone/Cell/Beeper of Emergency Contact

Have you supplied the required Catalogs and List Price Sheets? _____ YES _____ NO

Will your firm accept Visa? Yes ☒ No ☐

Additional Sheet

Manufacturer: Cairns Protective Clothing Reaction, RSX, RS1, Aegis, IH + ARFF

Discount from current price list 42 %

Price List No. 2012 Date of Price List March 1, 2012

Warranty Lifetime against defects

Stocking Distributor? Yes ☒ No ☐

Lead time: in stock - 45 days

Hourly rate for repair and service \$ N/A (per hour)

Minimum order (if any) \$ N/A

Handling fee if less than minimum order \$ N/A

Name/Telephone/Cell/Beeper of Emergency Contact

Danny Bennett 770-402-9910 bennettfire@att.net

Have you supplied the required Catalogs and List Price Sheets? ☒ YES ☐ NO

Manufacturer: Globe Footgear

Discount from current price list 30 %

Price List No. 2012 Date of Price List April 1, 2012

Warranty 1 year

Stocking Distributor? Yes ☒ No ☐

Lead time: in stock - 30 days

Hourly rate for repair and service \$ N/A (per hour)

Minimum order (if any) \$ N/A

Handling fee if less than minimum order \$ N/A

Name/Telephone/Cell/Beeper of Emergency Contact

Danny Bennett 770-402-9910 bennettfire@att.net

Have you supplied the required Catalogs and List yes

Additional Sheet

Manufacturer: Globe EMS + Tech Rescue GearDiscount from current price list 10 %Price List No. 2012 Date of Price List February 1, 2012Warranty Lifetime against defectsStocking Distributor? Yes ☐ No ☒Lead time: 45 daysHourly rate for repair and service \$ N/A (per hour)Minimum order (if any) \$ N/AHandling fee if less than minimum order \$ N/A

Name/Telephone/Cell/Beeper of Emergency Contact

Danny Bennett 770-402-9910 bennettfire@att.netHave you supplied the required Catalogs and List Price Sheets? ☒ YES ☐ NOManufacturer: Globe CARES Cleaning + RepairDiscount from current price list Price List % plus 10%Price List No. 2012 Date of Price List April 1, 2012Warranty Lifetime against defectsStocking Distributor? Yes ☐ No ☒Lead time: 30 daysHourly rate for repair and service \$ N/A (per hour)Minimum order (if any) \$ N/AHandling fee if less than minimum order \$ N/A

Name/Telephone/Cell/Beeper of Emergency Contact

Danny Bennett 770-402-9910 bennettfire@att.netHave you supplied the required Catalogs and List yes

Additional Sheet

Manufacturer: Alert VisionsDiscount from current price list 15 %Price List No. 2012 Date of Price List January 1, 2012Warranty 1 yearStocking Distributor? Yes ☐ No ☒Lead time: 30 daysHourly rate for repair and service \$ N/A (per hour)Minimum order (if any) \$ N/AHandling fee if less than minimum order \$ N/A

Name/Telephone/Cell/Beeper of Emergency Contact

Danny Bennett 770-402-9910 bennettfire@att.netHave you supplied the required Catalogs and List Price Sheets? ☒ YES ☐ NOManufacturer: Black DiamondDiscount from current price list 10 %Price List No. 2012 Date of Price List January 2, 2012Warranty 1 yearStocking Distributor? Yes ☐ No ☒Lead time: 7-10 daysHourly rate for repair and service \$ N/A (per hour)Minimum order (if any) \$ N/AHandling fee if less than minimum order \$ N/A

Name/Telephone/Cell/Beeper of Emergency Contact

Danny Bennett 770-402-9910 bennettfire@att.netHave you supplied the required Catalogs and List yes

Additional Sheet

Manufacturer: PBI Cobra HoodsDiscount from current price list Price per column + 25%Price List No. 2011 Date of Price List April 15, 2011Warranty 1 yearStocking Distributor? Yes ☒ No ☐Lead time: in stock - 30 daysHourly rate for repair and service \$ N/A (per hour)Minimum order (if any) \$ N/AHandling fee if less than minimum order \$ N/A

Name/Telephone/Cell/Beeper of Emergency Contact

Danny Bennett 770-402-9910 bennettfire@att.netHave you supplied the required Catalogs and List Price Sheets? ☒ YES ☐ NO**Manufacturer:** ESS Eye ProtectionDiscount from current price list 5 %Price List No. 2012 Date of Price List January 1, 2012Warranty 1 yearStocking Distributor? Yes ☒ No ☐Lead time in stock - 30 daysHourly rate for repair and service \$ N/A (per hour)Minimum order (if any) \$ N/AHandling fee if less than minimum order \$ N/A

Name/Telephone/Cell/Beeper of Emergency Contact

Danny Bennett 770-402-9910 bennettfire@att.net

Have you supplied the required Catalogs and List

SECTION 4 – PRICING/ CERTIFICATIONS/ SIGNATURES

ITB Number: 12-0806

By Signing this Bid the Bidder Attests and Certifies that:

- It satisfies all legal requirements (as an entity) to do business with the County.
- The undersigned vendor acknowledges that award of a contract may be contingent upon a determination by the County that the vendor has the capacity and capability to successfully perform the contract.
- The bidder hereby certifies that it understands all requirements of this solicitation, and that the undersigned individual is duly authorized to execute this bid document and any contract(s) and/or other transactions required by award of this solicitation.

Certification Regarding Acceptance of County Electronic Payable Process

Vendor will accept payment using the County's VISA- based electronic payment system: ☒ Yes ☐ No

Purchasing Agreements with Other Government Agencies

This section is optional and will not affect contract award. If Lake County awarded you the proposed contract, would you sell under the same terms and conditions, for the same price, to other governmental agencies in the State of Florida? Each governmental agency desiring to accept to utilize this contract shall be responsible for its own purchases and shall be liable only for materials or services ordered and received by it. ☒ Yes ☐ No (Check one)

Certification Regarding Felony Conviction

Has any officer, director, or an executive performing equivalent duties, of the bidding entity been convicted of a felony during the past ten (10) years? ☐ Yes ☒ No (Check one)

Conflict of Interest Disclosure Certification

Except as listed below, no employee, officer, or agent of the firm has any conflicts of interest, real or apparent, due to ownership, other clients, contracts, or interests associated with this project; and, this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a proposal for the same services, and is in all respects fair and without collusion or fraud.

DUNS Number (Insert if this action involves a federal funded project): _____

General Vendor Information and Bid Signature:

Firm Name: Bennett Fire Products Co., Inc.
 Street Address: 195 Stockwood Drive, Suite 170 Woodstock GA 30188
 Mailing Address (if different): PO Box 2458 Woodstock GA 30188
 Telephone No.: 800-991-0520 Fax No.: 770-591-4332 E-mail: bennettfire@att.net
 FEIN No. 58-2143532 Prompt Payment Terms: — % — days, net 30
 Signature: Danny Bennett Date: March 17, 2012
 Print Name: Danny Bennett Title: President

Award of Contract by the County: (Official Use Only)

By signature below, the County confirms award to the above-identified vendor under the above identified solicitation. A separate purchase order will be generated by the County to support the contract.

Vendor awarded as:

- ☐ Sole vendor ☒ Pre-qualified pool vendor based on price
☐ Pre-qualified pool vendor (spot bid) ☐ Primary vendor for items: _____
☐ Secondary vendor for items: _____ ☒ Other status: _____

Signature of authorized County official: Roseann Johnson Date: June 12, 2012

Printed name: Roseann Johnson Title: Sr. Contracting Officer

Purchase Order Number assigned to this contract for billing purposes: TBD

WORK REFERENCES

Agency	Broward County Fire Rescue
Address	2308-B SW 42nd Street
City,State,ZIP	Dania Beach, FL 33312
Contact Person	Logistics Manager Dalton Wood
Telephone	954-327-8712
Date(s) of Service	1994 - present
Type of Service	Firefighter's Protective Clothing Contract
Comments:	

Agency	Palm Beach County Fire Rescue
Address	405 Pike Road
City,State,ZIP	West Palm Beach, FL 33411
Contact Person	Training Chief Tom Tolbert
Telephone	561-798-7570
Date(s) of Service	2001 - present
Type of Service	Firefighter's Protective Clothing Contract
Comments:	

Agency	Pasco County Emergency Services
Address	2036 Chesapeake Drive
City,State,ZIP	Odessa, FL 33556
Contact Person	Supply Officer John Luecke
Telephone	813-926-9747
Date(s) of Service	2008 - present
Type of Service	Firefighter's Protective Clothing Contract
Comments:	

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CERTIFICATE OF LIABILITY INSURANCE

OP ID: RB

DATE (MM/DD/YYYY)

03/15/12

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER TBMBI - (F) P.O. Box 6989 Mobile, AL 36680 Both Hill	251-473-9000 251-473-9010	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL: ADDRESS: PRODUCER: CUSTOMER ID #: BENFI-1
INSURED Bennett Fire Products Co., Inc Danny Bennett PO Box 2458 Woodstock, GA 30188	INSURER(S) AFFORDING COVERAGE INSURER A: Arch Insurance Company INSURER B: The Hartford Insurance Group INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 22357

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			MFGL06532107	03/14/12	03/14/13	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPOUND AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			MFCA06027704	03/14/12	03/14/13	COMBINED SINGLE LIMIT (Per accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
	UMBRELLA LIAB EXCESS LIAB DEDUCTIBLE RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	NTA	21WECZS6774	12/01/11	12/01/12	<input checked="" type="checkbox"/> WC STATUTORY LIMITS E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - FA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Lake County is named as additional insured with respect to general liability, per the attached form 00 GL0596 00 04 10 If required by written contract

CERTIFICATE HOLDER

CANCELLATION

LAKE004 Lake County, a political subdivision of the state of FL & The Board of Co. Commissioners P.O. Box 7800 Tavares, FL 32778-7800	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Colleen Kastl</i>
---	---

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BLANKET ADDITIONAL INSURED

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE FORM

LIQUOR LIABILITY FORM

PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE FORM

SECTION II – WHO IS AN INSURED is amended to include as an additional insured the person or organization who is required under a written contract with you to be included as an insured under this policy, but only with respect to liability arising out of your operations or premises owned by or rented to you.

All other terms and conditions of this policy remain unchanged.

Endorsement Number:

Policy Number:

Named Insured:

This endorsement is effective on the inception date of this Policy unless otherwise stated herein:

Endorsement Effective Date:



Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33330-2628

(954) 434-0008 Town Hall
(954) 434-1490 Fax

Town Council
Jeff Nelson, Mayor
Freddy Fisikelli, Vice Mayor
Steve Breitreuz, Council Member
Gary Jablonski, Council Member
Doug McKay, Council Member

Andrew D. Berns, Town Administrator
Keith M. Poliakoff, JD, Town Attorney
Russell Muñiz, Assistant Town Administrator
Martin D. Sherwood, CPA, CGMA, CGFO, Town Financial Administrator

COUNCIL MEMORANDUM

TO: Honorable Mayor Nelson and Town Council

THRU: Andrew D. Berns, Town Administrator

FROM: December Lauretano-Haines, PROS Coordinator

DATE: February 26, 2015

SUBJECT: A Resolution establishing policies governing rental usage and fee structure for the pavilion and facilities at the Country Estates Park.

Recommendation

Council approval of proposed policies and fee structure is requested.

Issue

With the recent completion of constructed facilities, Town Administration has received multiple requests for rental use of the new facilities. A policy is needed to ensure responsible and equitable use of the park facilities.

Strategic Priority

Priority Area E: Cultivate a Vibrant Community.

Background

The Recreation, Forestry, and Natural Resources Advisory Board has recommended the proposed policies and fees.

Fiscal Impact/Analysis

Direct expenses from rental use are expected to be insignificant. Revenue from fees is not expected to provide full cost recovery of overall park expenses. The proposed policy and fee structure is consistent with currently-used policies in the Town and other cities.

Staff Contact:

December Lauretano-Haines, PROS Coordinator

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RESOLUTION NO. 2015 -

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, ESTABLISHING USAGE POLICIES FOR THE COUNTRY ESTATES PARK; GOVERNING RENTAL USE OF THE PAVILION; ESTABLISHING A FEE SCHEDULE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on September 3, 2009, the Town Council approved Ordinance No. 2009-014, amending the Town of Southwest Ranches Code of Ordinances to provide a section entitled "Specific Park Rules and Regulations"; providing for the enactment of specific rules and regulations governing each Town park by Resolution; and

WHEREAS, the scope of the Recreation, Forestry, and Natural Resources Advisory Board (RFNRAB), set forth and approved by the Town Council on December 11, 2014, in Resolution No. 2015-014, includes a provision for the RFNRAB to make recommendations to Council regarding management and use of the Town's parks; and

WHEREAS, the RFNRAB has proposed Policies governing rental use of the pavilion in the Country Estates Park to ensure responsible and equitable use of the Park facilities; and

WHEREAS, the Town Council seeks to establish a fee schedule for rental use that will ensure accountability to the rules, regulations and policies by members of the public seeking to utilize these facilities; and

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Southwest Ranches, Florida:

Section 1: The above referenced recitals are true and correct and are incorporated herein by reference.

Section 2: The Town Council hereby establishes the Country Estates Park Usage Policies and Rental Fee Schedule for pavilion facility and security deposits, as specifically delineated in Exhibit "A". Said Policies and fees shall become effective immediately upon adoption.

Section 3: Effective Date. This Resolution shall be effective immediately upon its adoption.

[Signatures on Following Page]

PASSED AND ADOPTED by the Town Council of the Town of Southwest

Ranches, Florida, this 26th day of February, 2015, on a motion by _____ and
seconded by _____.

Nelson _____
Fisikelli _____
Breitkreuz _____
Jablonski _____
McKay _____

Ayes _____
Nays _____
Absent _____

Jeff Nelson, Mayor

ATTEST:

Russell Muñiz, Assistant Town Administrator/Town Clerk

Approved as to Form and Correctness:

Keith Poliakoff, J.D., Town Attorney

112259205.1

Exhibit “A”
Town of Southwest Ranches
Country Estates Park Policy

1. The Country Estates Park shall be open to the public between sunrise and sunset. Park gates shall be closed and locked at dusk.
2. Use of the pavilion and other park amenities are on a first-come, first-served basis.
3. Any organized gathering seeking to utilize a park amenity requires a reservation at least one week in advance. The pavilion may be reserved for two 6-hour periods per week (see Attachments 1 through 3 for details). Anyone seeking to reserve a park amenity must sign a form acknowledging that they have read and understand the Park Policies, Rules, and Regulations.
4. Park users shall take extreme care not to disturb equestrian users of the Park and shall never approach any horse without the owner’s permission. Horse riders must be able to share the facilities with other park users.
5. Children shall be under adult supervision at all times.
6. All users of the park facilities must clean up after themselves and their guests. Trash, including but not limited to decorations, must be disposed of properly. This includes all debris generated by barbecuing activity, if applicable.
7. The Town of Southwest Ranches shall not be responsible for any loss of personal property or injury by fire, theft, accident, or natural incident at the park.

Parks Policy – Prohibited Activities

Although park users are urged to check with the Town to see if their proposed activities will be acceptable, the following is a non-exhaustive list of prohibited activities:

1. Use of the park for events with inflatable equipment that utilize water is prohibited.
2. Use of the park by commercial vendors or enterprises, and for-profit purposes are prohibited.
3. Stapling, taping, tacking, or any affixation to park facilities is prohibited. Balloons, glitter, sequins, confetti, and similar materials are prohibited.
4. No alcoholic beverages or glass containers shall be allowed in the park.
5. Parking at the park shall only be in designated areas; all unloading shall occur only in the designated parking areas.
6. Postings of signs and/or notifications shall be prohibited.
7. All animals shall be under control at all times and domestic pets shall be on a leash of 6 feet or less. Feeding of wildlife is prohibited.
8. Display or discharge of any firearms, fireworks, explosives, paintball guns, and/or similar types of weapons and items is strictly prohibited.
9. No swimming, wading, or boating.
10. No fires or overnight camping. Barbecuing is permitted only in designated areas on Town equipment by approved permit holders.
11. No organized picnic outing, event, or assembly of more than ten (10) people without a reservation. This includes, but shall not be limited to, parades, drills, maneuvers, sports, skills, or contests.
12. The Town Council or Administrator at its sole discretion reserves the right to grant exceptions to this policy, to waive any informality, non-material irregularity or technicality or take any other such actions that may be deemed to be in the best interests of the Town.

Attachment 1
Town of Southwest Ranches
Country Estates Park Pavilion / Facility Rental

The Town's Country Estates Park has a Pavilion facility that may be rented; however, for-profit activities will not be allowed in the park at any time.

Rules and Regulations:

1. The park pavilion may be rented for only two 6-hour periods in any week. The approved rental of the Pavilion entitles the person the exclusive use of the Pavilion only. Restrooms, parking, and other park facilities shall remain open to the general public at all times. The rental of the Pavilion restricts the use to a maximum of fifty (50) guests.
2. The Country Estates Park Policy (Page 1) shall apply to all persons utilizing the park property. All permit holders shall take all necessary steps to make sure that their guests follow the Park Policy. Children shall be supervised at all times. Any person or persons violating Amenity Rental or Park Rules and Regulations or, in the opinion of the Town constituting a public nuisance or potential hazard to public or park property, or exhibiting disorderly conduct, shall be asked to exit the park property. No refunds shall be given to any person or persons asked to leave the park.
3. Any person holding a permit to rent a park amenity shall be responsible for their vendor(s') personnel, vehicles, and equipment and said vendor(s') compliance with all policies, rules, and regulations.
4. Barbecuing is permitted, only by approved permit holders on Town equipment (if installed), and only in designated areas. The following rules apply to barbecuing activities:
 - NEVER use gasoline or kerosene to start the fire.
 - After using starter fluid, cap the container and move it away from the fire. NEVER add any type of starter fluid once the coals are burning.
 - To stop flare-ups, move cooking grid up and spread out coals.
 - To dispose of the ashes before fully cooled, soak them completely in water before putting them in a non-combustible container.
 - To dispose of the ashes, wrap in foil and put them in an empty non-combustible container.
5. Bounce houses or inflatable equipment that do not utilize water are permitted, to approved permit holders only, only in areas designated by Town's staff or designee.
6. Applicants must specify in their rental application whether barbecuing activity/ies will be included and any vendors that will serve the event (i.e., pony rides, food, etc.).
7. Pony ride vendors or other livestock vendors hired for permitted parties must provide proof of negative coggins and any other health certificates as may be required by Broward County for all livestock that will be brought to the park. (This information must be presented upon request at the time of the event.)
8. Applicant MUST present a valid driver's license, State photo ID, or other approved form of government issued identification when submitting an application.
9. The Town will not process incomplete applications. All required documentation and fees must be submitted at the time of application.
10. Noncompliance with the Town's stated policies, rules or regulations may result in the revocation of the permit, loss of cleanup/security deposit, and refusal of any subsequent permit applications for up to one year.

Applicant acknowledgement of rules:

- Rental fee and Security/cleanup deposit is due at the time of booking. Reservations will not be held without payment.
- Renters will have exclusive access to the rented facility/ies only.
- The renter listed on the reservation is the sole liaison between the event and the Town of Southwest Ranches.
- Renters are responsible for set-up, break-down and clean-up of the rental facility/ies. Additional fees apply for clean-up performed by the Town.
- Renters must include set-up, break-down and clean-up within the rental time period.
- Decorations in the facility/ies shall exclude the use of nails, tape, staples, pins on the walls, any adhesives on the doors, windows, furniture, tables, chairs, ceilings or any outside structure.
- Service agencies such as florists, caterers, disc jockey are to deliver and/or drop off any items only during your rental time.
- Based on the nature of the event, the renter may be required to hire an off-duty detail officer or additional staff.
- I have read, understand and agree to abide by The Town of Southwest Ranches Country Estates Park Policy. I will assume full responsibility for cleaning the facility/ies and returning the furnishings to their original position and otherwise have the facility/ies ready for inspection following the rental.
- I understand and acknowledge that I assume full responsibility for any and all damage done to the facility/ies or furnishings during the period of my reservation.

Attachment 1

Town of Southwest Ranches

Country Estates Park Pavilion / Facility Rental, continued

Pavilion Rental – Fees, Payment, and Insurance:

1. Full payment for rental fee including security deposit is due at the time of application. All fees are subject to sales tax.
2. Facility Rental and Cleanup/Security Deposit fees are set forth in Attachment 3.
3. Payment may be by cash, check, or money order. If paid by check, a picture I.D. must be presented. Checks should be made payable to the Town of Southwest Ranches.
4. If applicant pays by check, the application must be submitted three (3) weeks prior to the event for funds to be processed. Application MAY BE denied, and the applicant will be responsible for all fees, including legal costs and fees, that may result from insufficient funds.
5. All vendors hired for any permitted party (i.e., pony rides, food vendors, etc.) will be required to provide a current Certificate of Insurance evidencing liability coverage in the amounts set forth in Attachment 3. This information must be submitted at the time of application.
6. If application is denied for any reason, the deposit and rental fee will be returned in full.

Setup/Cleanup/Security Deposit:

1. Cleanup/security deposit is due at the time of application. The Town will inspect the facilities before and following the event.
2. Decorations shall not be stapled, taped, nailed, tacked, or adhered in any way to park property.
3. All decorations, including tying material, must be removed completely and disposed of properly within the permit time.
4. All trash shall be picked up and placed in receptacles. If amount of debris exceeds receptacle space, the permit holder is responsible for removing trash from the property as a part of cleanup.
5. Permit holder is responsible for cleanup and removal of all debris generated by barbeque activity.
6. After the event, if the facility has been sufficiently cleaned, as determined by the Town, the deposit will be returned to the permit holder within two (2) weeks.
7. All costs associated with any damage, trash removal, or other expenses incurred by the Town will be deducted from the security deposit. If cleanup costs exceed the deposit amount, the Town will use all means available to collect from the permit holder; and if not paid, the person will be prohibited from future use of the facilities. Any property damaged by the permit holder or a guest will be replaced/repaired at the sole cost and expense of the permit holder.
8. Failure to clean the facility properly or a violation of park rules will result in the complete loss of the security deposit.

Cancellation:

1. The rental fee and security deposit will be refunded, less \$75 for administrative costs by the Town, if the Town is notified in writing of the cancellation at least one (1) week prior to the scheduled event.
2. If the Town is notified of the cancellation less than one (1) week prior to the scheduled event, only the security deposit will be refunded.
3. No refund of the security deposit will be made if the pavilion is not vacated promptly at the end of the rental period.
4. Applicant MUST initial acceptance of these terms at the time of submission of the application.

• **INITIAL:** _____

Attachment 2
Town of Southwest Ranches
Application for Country Estates Park Facility Rental

Date of Application: _____

Applicant:

Name: _____

Address: _____

City/State: _____

Phone Number: Home: _____ Cell: _____

Driver's License Number or Photo ID Number (attach copy): _____

Date of Rental: _____ Number of attendees expected: _____

Time of Rental (6 Hour Maximum): _____

Will event include Barbeque activity? (Circle answer) Yes _____ / No _____

Additional Person to Contact, Name: _____

Phone Number: (Home) _____ (Cell) _____

List participating vendors (i.e., bounce house vendor, pony rides, clowns, face painters, food vendors, etc.):

Company Name*: _____

Contact Person: _____

Type of Service vendor will provide: _____

Phone Number: (Business) _____ (Cell) _____

Policy Number on Certificate of Insurance (attach copy to application): _____

Company Name*: _____

Contact Person: _____

Type of Service vendor will provide: _____

Phone Number: (Business) _____ (Cell) _____

Policy Number on Certificate of Insurance (attach copy to application): _____

Attachment 2

Town of Southwest Ranches

Application for Country Estates Park Facility Rental, continued

Company Name*: _____

Contact Person: _____

Type of Service vendor will provide: _____

Phone Number: (Business) _____ (Cell:) _____

Policy Number on Certificate of Insurance (attach copy to application): _____

• ***If company hired to provide equine services to the event, the vendor MUST furnish proof of negative coggins upon request at the time of the event. All animals must be properly vaccinated in accordance with Chapter 14 of the Town of Southwest Ranches Code of Ordinances.** Other livestock vendors hired for permitted parties must provide other health certificates as may be required by Broward County for all livestock that will be brought to the park. (This information must be presented upon request at the time of the event.)

Amount of Rental Fee Paid: (Add 6% sales tax) _____

Amount of Deposit Paid: _____

Total Amount Paid: _____ Applicant's Initials: _____

Circle Type of Remittance: Check Cash Money Order

Check/Money Order Number: _____

Date of Check/Money Order: _____

Applications containing fraudulent and/or omitted information will be denied.

I, _____, the undersigned applicant, have read and understand the

(Print) Name of Applicant

rental and cancellation rules and the Country Estates Park Rules and use policy, as provided to me as part of this application on _____.

Date

(Print) Name of Applicant

(Print) Name of Town Representative

Signature of Applicant

Signature of Town Representative

Attachment 3
Town of Southwest Ranches
Country Estates Park Rental Fee Schedule

Pavilion Rental Fees

Six hours (between 9:00 a.m. – 4 p.m.) \$100 (Add 6% sales tax)

Security Deposit: \$200

Cleanup and Security Deposit required at time of application.

(Deposit will be returned if the facility is vacated promptly and left in condition found.)

Reservation Cancellation:

Notice of cancellation, in writing to the Town, at least one week prior to intended date of use. The rental fee and security deposit will be refunded, less \$75 for administrative costs by the Town. No refunds will be given for inclement weather, but applicant may request to reschedule.

Insurance Requirements for Event Concessions and/or Vendors:

Certificate of Insurance is acceptable evidence of insurance. Certificates will not be processed without a contact name and phone number, as well as a business description, so we may determine liability coverage.

1. Certificate must be signed by the insurance company's authorized representative.
2. Town of Southwest Ranches, 13400 Griffin Road, Southwest Ranches, FL 33330-2628, must be listed as Certificate Holder.
3. Certificate Holder (Town of Southwest Ranches) must be named as Additional Insured.
4. Business contact name and phone number are required on certificate.
5. Please include a brief description of business operation and indicate that the certificate is for a special event at the Southwest Ranches park.
6. \$300,000 minimum general liability insurance is required, except where noted below.
7. Thirty days' written notice of cancellation is required (except 10 days for nonpayment of premium).
8. Fax certificates to 954-434-1490 and mail an original to the Town of Southwest Ranches, 13400 Griffin Road, Southwest Ranches, FL 33330-2628.
9. All vendors must have a Broward County Occupational License.

Bounce House/Inflatable, Pony Ride, Petting Animal Operations:

\$500,000 minimum general liability is required.

Clowns, Face Painters, Magicians

\$100,000 minimum general liability is required.

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Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33330-2628

(954) 434-0008 Town Hall
(954) 434-1490 Fax

Town Council
Jeff Nelson, Mayor
Freddy Fisikelli, Vice Mayor
Steve Breitkreuz, Council Member
Gary Jablonski, Council Member
Doug McKay, Council Member

Andrew D. Berns, Town Administrator
Keith M. Poliakoff, JD, Town Attorney
Russell Muñiz, Assistant Town Administrator
Martin D. Sherwood, CPA, CGMA, CGFO, Town Financial Administrator

COUNCIL MEMORANDUM

TO: Honorable Mayor Nelson and Town Council

THRU: Andrew D. Berns, Town Administrator

FROM: December Lauretano-Haines, PROS Coordinator

DATE: February 26, 2015

SUBJECT: A Resolution establishing policies governing rental usage and fee structure for the Barn East meeting and community room facilities at the Rolling Oaks Park.

Recommendation

Council approval of proposed policies and fee structure is requested.

Issue

With the recent completion of constructed facilities, Town Administration has received multiple requests for rental use of the new facilities. A policy is needed to ensure responsible and equitable use of the park facilities.

Strategic Priority

Priority Area E: Cultivate a Vibrant Community.

Background

The Recreation, Forestry, and Natural Resources Advisory Board has recommended the proposed policies and fees.

Fiscal Impact/Analysis

Direct expenses from rental use are expected to be insignificant. Revenue from fees is not expected to provide full cost recovery of overall park expenses. The proposed policy and fee structure is consistent with currently-used policies in the Town and other cities.

Staff Contact:

December Lauretano-Haines, PROS Coordinator

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RESOLUTION NO. 2015 -

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, ESTABLISHING USAGE POLICIES FOR THE ROLLING OAKS PARK; GOVERNING RENTAL USE OF THE MEETING AND COMMUNITY ROOM; ESTABLISHING A FEE SCHEDULE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, on September 3, 2009, the Town Council approved Ordinance No. 2009-014, amending the Town of Southwest Ranches Code of Ordinances to provide a section entitled "Specific Park Rules and Regulations"; providing for the enactment of specific rules and regulations governing each Town park by Resolution; and

WHEREAS, the scope of the Recreation, Forestry, and Natural Resources Advisory Board (RFNRAB), set forth and approved by the Town Council on December 11, 2014 in Resolution No. 2015-014, includes a provision for the RFNRAB to make recommendations to Council regarding management and use of the Town's parks; and

WHEREAS, the RFNRAB has proposed policies governing rental use of the meeting room and community room at the Rolling Oaks Park to ensure responsible and equitable use of the Park facilities; and

WHEREAS, the Town seeks to establish a fee schedule for rental use that will ensure accountability to the rules, regulations and policies by members of the public seeking to utilize these facilities; and

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Southwest Ranches, Florida:

Section 1: The above referenced recitals are true and correct and are incorporated herein by reference.

Section 2: The Town Council hereby establishes the Rolling Oaks Park Usage Policies and Rental Fee Schedule for meeting facilities and security deposits, as specifically delineated in Exhibit "A". Said Policies and fees shall become effective immediately upon adoption.

Section 3: Effective Date. This Resolution shall be effective immediately upon its adoption.

[Signatures on Following Page]

PASSED AND ADOPTED by the Town Council of the Town of Southwest

Ranches, Florida, this 26th day of February, 2015, on a motion by _____ and
seconded by _____.

Nelson _____
Fisikelli _____
Breitkreuz _____
Jablonski _____
McKay _____

Ayes _____
Nays _____
Absent _____

Jeff Nelson, Mayor

ATTEST:

Russell Muñiz, Assistant Town Administrator/Town Clerk

Approved as to Form and Correctness:

Keith Poliakoff, J.D., Town Attorney

112259213.1

Exhibit “A”
Town of Southwest Ranches
Rolling Oaks Park Policy

1. The Rolling Oaks Park shall be open to the public between sunrise and sunset.
2. Use of the outdoor park amenities are on a first-come, first-served basis.
3. Any organized gathering seeking to utilize an indoor park amenity requires a reservation at least one week in advance. The East meeting and Community rooms may be reserved (see Attachments 1 through 3 for details). Anyone seeking to reserve park facilities must sign all forms acknowledging that they have read and understand the Park Policies, Rules, and Regulations.
4. Park users shall take extreme care not to disturb equestrian users of the Park and shall never approach any horse without the owner’s permission. Horse riders must be able to share outdoor park amenities with other park users.
5. Children shall be under adult supervision at all times.
6. All users of the park facilities must clean up after themselves and their guests. Trash, including but not limited to decorations, must be disposed of properly. This includes all debris generated by barbecuing or food service activity, if applicable.
7. The Town of Southwest Ranches shall not be responsible for any loss of personal property or injury by fire, theft, accident, or natural incident at the park.

Parks Policy – Prohibited Activities

Although park users are urged to check with the Town to see if their proposed activities will be acceptable, the following is a non-exhaustive list of prohibited activities:

1. Use of the park for events with inflatable equipment that utilize water is prohibited.
2. Use of the park by commercial vendors or enterprises, and for-profit purposes are prohibited.
3. Stapling, taping, tacking, or any affixation to park facilities is prohibited. Balloons, glitter, sequins, confetti, and similar materials are prohibited.
4. Service or sale of alcoholic beverages shall be permissible only by approved reservation and permit.
5. No glass containers shall be allowed in the park.
6. Parking at the park shall only be in designated areas; all unloading shall occur only in the designated parking areas.
7. Postings of signs and/or notifications shall be prohibited.
8. All animals shall be under control at all times and domestic pets shall be on a leash of 6 feet or less. Feeding of wildlife is prohibited.
9. Display or discharge of any firearms, fireworks, explosives, paintball guns, and/or similar types of weapons and items is strictly prohibited.
10. No swimming, wading, or boating.
11. No fires or overnight camping. Barbecuing is permitted in designated areas only on Town equipment, (if installed) by approved permit holders.
12. No organized picnic outing, event, or assembly of more than ten (10) people without a reservation. This includes, but shall not be limited to, parades, drills, maneuvers, sports, skills, or contests.
13. The Town Council or Administrator at its sole discretion reserves the right to grant exceptions to this policy, to waive any informality, non-material irregularity or technicality or take any other such actions that may be deemed to be in the best interests of the Town.

Attachment 1
Town of Southwest Ranches
Rolling Oaks Park Facility Rental

The Town's Rolling Oaks Park has meeting facilities that may be rented; however, for-profit activities will not be allowed in the park at any time.

Rules and Regulations:

1. The park has "East meeting room" and "community room" facilities that may be rented. The approved rental of the facility/ies entitles the person the exclusive use of the rented facility/ies only. Restrooms, parking, and other park facilities shall remain open to the general public at all times. The rental of the East meeting room restricts the use to a maximum of sixteen (16) guests. The rental of the Community room restricts the use to a maximum of one hundred forty-four (144) guests.
2. All events must end no later than midnight / 12:00 a.m.
3. The Rolling Oaks Park Policy (Page 1) shall apply to all persons utilizing the park property. All permit holders shall take all necessary steps to make sure that their guests follow the Park Policy.
4. Children shall be supervised at all times. Any person or persons violating Amenity Rental or Park Rules and Regulations or, in the opinion of the Town constituting a public nuisance or potential hazard to public or park property, or exhibiting disorderly conduct, shall be asked to exit the park property. No refunds shall be given to any person or persons asked to leave the park.
5. Any person holding a permit to rent a park amenity shall be responsible for their vendor(s') personnel, vehicles, and equipment and said vendor(s') compliance with all policies, rules, and regulations.
6. Barbecuing is permitted, only by approved permit holders on Town equipment (if installed) in designated areas. The following rules apply to barbecuing activities:
 - NEVER use gasoline or kerosene to start the fire.
 - After using starter fluid, cap the container and move it away from the fire. NEVER add any type of starter fluid once the coals are burning.
 - To stop flare-ups, move cooking grid up and spread out coals.
 - To dispose of the ashes before fully cooled, soak them completely in water before putting them in a non-combustible container.
 - To dispose of the ashes, wrap in foil and put them in an empty non-combustible container.
7. Bounce houses or inflatable equipment that do not utilize water are permitted, to approved permit holders only, only in areas designated by Town's staff or designee.
8. Applicants must specify in their rental application whether barbecuing activity/ies will be included and any vendors that will serve the event (i.e., pony rides, food, etc.).
9. Pony ride vendors or other livestock vendors hired for permitted parties must provide proof of negative coggins and any other health certificates as may be required by Broward County for all livestock that will be brought to the park. (This information must be presented upon request at the time of the event.)
10. Applicant MUST present a valid driver's license, State photo ID, or other approved form of government issued identification when submitting an application.
11. The Town will not process incomplete applications. All required documentation and fees must be submitted at the time of application.
12. Noncompliance with the Town's stated policies, rules or regulations may result in the revocation of the permit, loss of cleanup/security deposit, and refusal of any subsequent permit applications for up to one year.

Applicant acknowledgement of rules:

- Rental fee and Security/cleanup deposit is due at the time of booking. Reservations will not be held without payment.
- Renters will have exclusive access to the rented room(s) only.
- No open flames will be allowed in the building
- Smoking is prohibited in the building at all times.
- The renter listed on the reservation is the sole liaison between the event and the Town of Southwest Ranches.
- Renters are responsible for set-up, break-down and clean-up of the rental facility/ies. Additional fees apply for table and chair set-up/break-down and clean-up performed by the Town.
- Facility/ies, including kitchen, must be cleaned to “broom finish.”
- Renters must include set-up, break-down and clean-up within the rental time period.
- Table and chair set-ups are not to block any exits or doors.
- All furniture will remain in the interior of the building or breezeways at all times.
- All doors are to remain closed at all times. Do not prop doors open for any length of time.
- Decorations in the facility/ies shall exclude the use of nails, tape, staples, pins on the walls, any adhesives on the doors, windows, furniture, tables, chairs, ceilings or any outside structure.
- Distribution of alcoholic beverages are not permitted unless pre-approved by the Town through submission of required event permit(s) and insurance.
- Service agencies such as florists, caterers, disc jockey are to deliver and/or drop off any items only during your rental time.
- Based on the nature of the event, the renter may be required to hire an off-duty detail officer or additional staff.
- I have read, understand and agree to abide by The Town of Southwest Ranches Rolling Oaks Park Policy. I will assume full responsibility for cleaning the facility/ies and returning the furnishings to their original position and otherwise have the facility/ies ready for inspection following the rental.
- I understand and acknowledge that I assume full responsibility for any and all damage done to the facility/ies or furnishings during the period of my reservation.

Attachment 1

Town of Southwest Ranches

Rolling Oaks Park Facility Rental, continued

Pavilion Rental – Fees, Payment, and Insurance:

1. Full payment for rental fee including security deposit is due at the time of application. All fees are subject to sales tax.
2. Facility Rental and Cleanup/Security Deposit fees are set forth in Attachment 3.
3. Payment may be by cash, check, or money order. If paid by check, a picture I.D. must be presented. Checks should be made payable to the Town of Southwest Ranches.
4. If applicant pays by check, the application must be submitted three (3) weeks prior to the event for funds to be processed. Application MAY BE denied, and the applicant will be responsible for all fees, including legal costs and fees, that may result from insufficient funds.
5. All vendors hired for any permitted party (i.e., pony rides, food vendors, etc.) will be required to provide a current Certificate of Insurance evidencing liability coverage in the amounts set forth in Attachment 3. This information must be submitted at the time of application.
6. If application is denied for any reason, the deposit and rental fee will be returned in full.

Setup/Cleanup/Security Deposit:

1. Cleanup/security deposit is due at the time of application. The Town will inspect the facilities before and following the event.
2. Decorations shall not be stapled, taped, nailed, tacked, or adhered in any way to park property.
3. All decorations, including tying material, must be removed completely and disposed of properly within the permit time.
4. All trash shall be picked up and placed in receptacles. If amount of debris exceeds receptacle space, the permit holder is responsible for removing trash from the property as a part of cleanup.
5. Permit holder is responsible for cleanup and removal of all debris generated by rental activity.
6. After the event, if the facility has been sufficiently cleaned to “broom finish,” as determined by the Town, the deposit will be returned to the permit holder within two (2) weeks.
7. All costs associated with any damage, trash removal, or other expenses incurred by the Town will be deducted from the security deposit. If cleanup costs exceed the deposit amount, the Town will use all means available to collect from the permit holder; and if not paid, the person will be prohibited from future use of the facilities. Any property damaged by the permit holder or a guest will be replaced/repared at the sole cost and expense of the permit holder.
8. Failure to complete “broom finish cleanup,” or clean the facility properly or any violation of park rules will result in the complete loss of the security deposit.
9. No refund of the security deposit will be made if the pavilion is not vacated promptly at the end of the rental period.
10. Applicant MUST initial acceptance of these terms at the time of submission of the application.

• **INITIAL:** _____

Cancellation:

1. The rental fee and security/cleanup deposit will be refunded, less \$75 for administrative costs by the Town, if the Town is notified in writing of the cancellation at least one (1) week prior to the scheduled event.
2. If the Town is notified of the cancellation less than one (1) week prior to the scheduled event, only the security deposit will be refunded.

• **INITIAL:** _____

Attachment 2
Town of Southwest Ranches
Application for Rolling Oaks Park Facility Rental

Date of Application: _____ Date of Rental: _____ Time of Rental: _____ to _____

Applicant Name: _____

Address: _____

City/State/Zip: _____

Phone Number: Home: _____ Cell: _____ Email: _____

Driver's License Number or Photo ID Number (attach copy): _____

Number of attendees expected: _____

Facility to be rented (circle one or both):

East room

/

Community room

Will event include Sales or service of alcoholic beverages? (Circle answer) Yes / No

Additional Person to Contact, Name: _____

Phone Number: Home: _____ Cell: _____ Email: _____

List participating vendors (i.e., bounce house vendor, pony rides, clowns, face painters, food vendors, etc.):

Company Name*: _____

Contact Person: _____

Type of Service vendor will provide: _____

Phone Number: (Business) _____ (Cell) _____

Policy Number on Certificate of Insurance (attach copy to application): _____

Company Name*: _____

Contact Person: _____

Type of Service vendor will provide: _____

Phone Number: (Business) _____ (Cell) _____

Policy Number on Certificate of Insurance (attach copy to application): _____

Attachment 2

Town of Southwest Ranches

Application for Rolling Oaks Park Facility Rental, continued

Company Name*: _____

Contact Person: _____

Type of Service vendor will provide: _____

Phone Number: (Business) _____ (Cell:) _____

Policy Number on Certificate of Insurance (attach copy to application): _____

- ***If company hired to provide equine services to the event, the vendor MUST furnish proof of negative coggins upon request at the time of the event. All animals must be properly vaccinated in accordance with Chapter 14 of the Town of Southwest Ranches Code of Ordinances.** Other livestock vendors hired for permitted parties must provide other health certificates as may be required by Broward County for all livestock that will be brought to the park. (This information must be presented upon request at the time of the event.)

Amount of Rental Fee Paid: (Add 6% sales tax) _____

Amount of Deposit Paid: _____

Total Amount Paid: _____ Applicant's Initials: _____

Circle Type of Remittance: Check Cash Money Order

Check/Money Order Number: _____

Date of Check/Money Order: _____

Applications containing fraudulent and/or omitted information will be denied.

I, _____, the undersigned applicant, have read and understand the rental
(Print) Name of Applicant

and cancellation rules and the Rolling Oaks Park Rules and use policy, as provided to me as part of this
application on _____.

Date

(Print) Name of Applicant

(Print) Name of Town Representative

Signature of Applicant

Signature of Town Representative

Attachment 3

Town of Southwest Ranches

Rolling Oaks Park Facility Rental Fee Schedule

East Room Rental Fees:

Southwest Ranches Residents: \$200 (Add 6% sales tax)
Non Residents: \$400 (Add 6% sales tax)
Security/Cleanup Deposit: \$400 required at time of application.
(Deposit will be returned if the facility is vacated promptly and left in “broom finish condition.”)

Community Room Rental Fees:

Southwest Ranches Residents: \$200 (Add 6% sales tax)
Non Residents: \$400 (Add 6% sales tax)
Security/Cleanup Deposit: \$400 required at time of application.
(Deposit will be returned if the facility is vacated promptly and left in “broom finish condition.”)

Set-Up, Break-down and Clean-up Fees:

Table and chair set-up and break-down: \$50
Custodial/Clean-up: \$40/hour

Reservation Cancellation:

Notice of cancellation, in writing to the Town, at least one week prior to intended date of use. The rental fee and security deposit will be refunded, less \$75 for administrative costs by the Town. No refunds will be given for inclement weather, but applicant may request to reschedule.

Permitting and Insurance Requirements for Event Concessions and/or Vendors; Sales / Service of Alcoholic Beverages:

Certificate of Insurance is acceptable evidence of insurance. Certificates will not be processed without a contact name and phone number, as well as a business description, so we may determine liability coverage. Events at which alcoholic beverages will be served or sold require a vendor with a one-time event or permanent liquor license.

1. Insurance Certificates must be signed by the insurance company’s authorized representative.
2. Town of Southwest Ranches, 13400 Griffin Road, Southwest Ranches, FL 33330-2628, must be listed as Certificate Holder.
3. Certificate Holder (Town of Southwest Ranches) must be named as Additional Insured.
4. Business contact name and phone number are required on certificate.
5. Please include a brief description of business operation and indicate that the certificate is for a special event at the Southwest Ranches park.
6. \$300,000 minimum general liability insurance is required, except where noted below.
7. Thirty days’ written notice of cancellation is required (except 10 days for nonpayment of premium).
8. Fax certificates to 954-434-1490 and mail an original to the Town of Southwest Ranches, 13400 Griffin Road, Southwest Ranches, FL 33330-2628.
9. All vendors must have a Broward County Occupational License.
10. Sales / Service of alcoholic beverages is permissible only with approved reservation, for non-profit use only. \$500,000 minimum general liability is required.
11. Event Insurance is required for all events where alcoholic beverages will be served or sold.

Bounce House/Inflatable, Pony Ride, Petting Animal Operations:

\$500,000 minimum general liability is required.

Clowns, Face Painters, Magicians

\$100,000 minimum general liability is required.

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Town of Southwest Ranches
13400 Griffin Road
Southwest Ranches, FL 33330-2628

(954) 434-0008 Town Hall
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Town Council
Jeff Nelson, Mayor
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Andrew D. Berns, Town Administrator
Keith M. Poliakoff, JD, Town Attorney
Russell Muñiz, Assistant Town Administrator
Martin D. Sherwood, CPA, CGMA, CGFO, Town Financial Administrator

COUNCIL MEMORANDUM

TO: Honorable Mayor Nelson and Town Council

THRU: Andrew Berns, Town Administrator

FROM: Martin D. Sherwood, CPA, CGMA, CGFO
Town Financial Administrator

DATE: February 26, 2015

SUBJECT: PROPOSED FY 2015-2016 BUDGET CALENDAR

Recommendation

It is recommended that the Town Council approve the FY 2015-2016 budget calendar, subject to comment and discussion (Attachment A).

Strategic Priorities

This item supports the following strategic priority as identified in the Town's adopted strategic plan.

A. Sound Governance

Background/Issue Budget preparation is designed to assist Town's Management in the development of short-term and long-term plans to meet policy and legal directives. Appropriately, the Town Council provides policy directives which are the principal focus of each budget process. Further, there is a need to recognize our residents, advisory boards and commercial business concerns relative to the budget and obtain their input to the maximum extent feasible.

Fiscal Impact/Analysis Budget preparation begins with the development of instructions and general policy directives to Departments as well as Advisory Board Liaisons. Documents and policies resulting from discussions are then presented to each department/advisory board liaison as a means of soliciting their identified needs and resources. Departments/advisory board liaisons are ultimately responsible for identifying, researching, developing, and submitting requests for operating funds, any new programs, capital improvements, and personnel changes.

For the past three years, The Town of Southwest Ranches has developed operating costs based on a zero-based budget model. Departments are encouraged to review prior spending as a way of reminding themselves of on-going obligations. However, each request for funding must be accompanied by a detailed justification. Further, revenue projections must be accurate and reflect current economic conditions.

For Budget calendar FY 2015-2016 and similar to last fiscal year, it is proposed that during most of March and April thru May 1, the Town Administrator and Town Financial Administrator meet individually with Town Council members to obtain policy direction. Also in March thru April, the funding recommendations are assembled, reviewed, and then eventually presented to the Town Administrator and Town Attorney in early May for further evaluation. Thereafter, during July the budget documents are assembled and prepared for distribution. Also, a Preliminary Millage Rate and the Initial Fire Protection and Solid Waste special assessment is adopted at a July regular Council meeting.

During August, the Council will be updated, provide further direction on policy assumptions and modifications/revisions to program priorities during a public budget workshop (Tuesday, August 25th @ 7:00PM) that will also provide a forum for community input. The public is invited to attend and participate, but the meeting is not considered a formal public hearing. The budget workshop also provides an opportunity for the Town Council to seek clarification on proposed items, often from Department Directors/Staff, and to provide further policy direction to the Town Administrator and Town Financial Administrator.

It is important to note that several periods of revision may be required as the Broward Property Appraiser does not release certified rates until July 1 and the Florida Department of Revenue does not anticipate finalizing its projections until mid-June to late July.

Two Public Hearings are conducted to obtain further community comments. At the first proposed Public Hearing (Tuesday, September 15th @ 6:00PM) for tentative millage and budget adoption, it is planned that the Town will continue to take advantage of the Broward Property Appraisers twenty day notice guarantee pertaining to our non-advalorem Fire Protection and Solid Waste special assessments and also adopt a final resolution pertaining to rate adjustments, as deemed necessary by our independent rate consultants. Please note that the first Public Hearing cannot be held prior to September 12th nor later than September 15th, 2015 per Florida Statutes.

In conformity with last year's budget calendar, the final budget and millage rate be adopted by ordinance at a second proposed Public Hearing on Tuesday, September 29 @ 6:00pm (one hour prior to the September regular Council meeting). At this meeting the budget document becomes the agreed resource allocation plan for the coming fiscal year. A summary budget document is adopted by the Town Council to provide appropriations to fund the budget allocation plan.

Staff Contact

Martin Sherwood, Town Financial Administrator
Richard Strum, Controller

<p style="text-align: center;">DRAFT</p> <p style="text-align: center;">TOWN OF SOUTHWEST RANCHES, FL</p> <p style="text-align: center;">Proposed Budget Calendar for FY 2015-2016 - ATTACHMENT A</p>	
Friday, February 13, 2015	Town Financial Administrator meets with Town Administrator for General Direction
Tuesday, February 17, 2015	Budget Kick-Off with Department Heads and Staff/Advisory Bd Liaisons
Thursday, February 26, 2015	Memo to Town Council- Proposed Budget Calendar for FY 2015-2016 presented at regular Council meeting
March 2 to May 1st, 2015	Town Administrator and Town Financial Administrator to meet individually with Town Council members to obtain policy direction
Friday, March 13, 2015	Department Descriptions, Accomplishments, Goals and Objectives Due from Department Heads
Friday, March 20, 2015	Departmental and Advisory Boards Capital Improvement (> \$24,999) and Program Modification Requests Due
Friday, March 27, 2015	Departmental and Advisory Boards operating and capital outlay (\$1,000 but < \$25,000) requests and justification due
Friday, April 03, 2015	Department Revenue Estimates Due from Department Heads
Wednesday, April 08, 2015	Departmental Meetings (9:30-11:00 am; 1:00-2:30PM; 3:00-4:30PM)
Thursday, April 09, 2015	Departmental Meetings (9:30-11:00 am; 1:00-2:30PM; 3:00-4:30PM)
Friday, April 10, 2015	Departmental Meetings (9:30-11:00 am; 1:00-2:30PM; 3:00-4:30PM)
Friday, May 08, 2015	Town Financial Administrator meets with Town Administrator and Town Attorney (preliminary condition assessment/recommendations/modifications) - post council direction
Monday, May 18, 2015 to ongoing	Draft Proposed FY 2015-2016 Departmental Sectional worksheets Distributed
Monday, June 01, 2015	Estimated Tax roll information available from Property Appraiser
Monday, June 08, 2015	Comments/Corrections Due on Draft-Administrators/Attorney/Departments
Wednesday, July 01, 2015	Certified Taxable Values Received from Property Appraiser
Friday, July 10, 2015	Final Proposed Budget finished, printing begins & distribution commences
Thursday, July 23, 2015	Preliminary Millage Rate and Initial FY 2015-2016 Fire Protection and Solid Waste (SW) special assessment Adoption at July Regular Council Meeting (all via resolutions)
Tuesday, July 28, 2015	First Budget Hearing for Broward County School Board
Tuesday, August 04, 2015	Deadline to send the Preliminary Millage Rate and Initial FY 2015-2016 Fire Protection and SW special assessment to the Broward County Property Appraiser Office and the Broward County Treasury Division
August	Notice for First Public Hearing through TRIM notice sent by Property Appraisers' office
Tuesday, August 25, 2015	Budget Workshop on Proposed Budget (7 PM)- Mayor and Town Council (Community Invited)
Thursday, August 27, 2015	August regular Council Meeting
Thursday, September 10, 2015	First Budget Hearing for Broward County Government
Thursday, September 10, 2015	September regular Council Meeting
Tuesday, September 15, 2015	First Public Hearing for Tentative Millage and Budget Adoption introduced for FY 2015-2016 (via ordinances). Final Fire Protection and SW special assessment Adoption (via resolutions) @ 6:00PM. Proposed September Regular Council meeting @ 7:30PM
Wednesday, September 16, 2015	Deadline to send the adopted Final Fire Protection and SW special assessment to the Broward County Property Appraiser Office and the Broward County Treasury Division
Wednesday, September 16, 2015	Second Budget Hearing for Broward County School Board
Thursday, September 17, 2015	Second Budget Hearing for Broward County Government
Tuesday, September 22, 2015	Deadline for Newspaper advertisement submission
Thursday, September 24, 2015	September regular Council Meeting
Thursday, September 24, 2015	First Date: advertisement can run for second public hearing
Sunday, September 27, 2015	Last Date: advertisement can run for second public hearing
Tuesday, September 29, 2015	Second Public Hearing for Final Millage and Budget Adoption (via ordinances) @ 6:00 PM. Proposed September Regular Council meeting @ 7:00PM

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Town of Southwest Ranches

13400 Griffin Road
Southwest Ranches, FL 33330-2628

(954) 434-0008 Town Hall
(954) 434-1490 Fax

Town Council

Jeff Nelson, Mayor

Freddy Fisikelli, Vice Mayor

Doug McKay, Council Member

Gary Jablonski, Council Member

Steve Breitreuz, Council Member

Andrew D. Berns, Town Administrator

Keith M. Poliakoff, Town Attorney

Russell Muñiz, Assistant Town Administrator

Martin D. Sherwood, CPA, CGMA, CGFO, Town Financial Administrator

COUNCIL MEMORANDUM

TO: Honorable Mayor Nelson and Town Council

FROM: Andy Berns, Town Administrator

DATE: February 19, 2015

SUBJECT: Proposed Disabled Military Veterans Solid Waste Exemption

At the Council meeting of February 12, 2015, Town staff was directed to provide information to the Council so that a discussion might be held on February 26, 2015 to consider the possibility of extending an additional non-ad valorem exemption to 100% Disabled Military Veterans.

The Town currently provides a waiver of Fire Assessment fees to those Veterans who are 100% disabled. This waiver was originally considered at the June 23, 2011 meeting and has renewed annually since that time.

For calendar year 2014, the Town had eight (8) Veterans who were 100% disabled. At a standard Fire Assessment fee of \$474.36, the cost to the Town was \$3,794.88 for Fiscal Year 2014-15. Since that time, the Town has increased our total to nine (9) Veterans who are fully disabled. Those residents are:

Roberto Aponte, 6101 SW 186 Way
Robert Breitweg, 17851 SW 57 Street
David Caputi, 18900 SW 61 Manor
John Dahlin, 5821 SW 196 Lane
Joseph Dykes, 5020 SW 170 Avenue
Victor Lozar, 5101 SW 168 Avenue
Robert MacFarlane, 16611 SW 49 Street
Charles Mueller, 5410 SW 164 Terrace
James Murphy, 5711 SW 164 Terrace

Exemptions of 100% from Fire Assessment fees are provided by the following cities:

Dania Beach, 32 Veterans
Lighthouse Point, 23
Miramar, 94
Pembroke Pines, 169
Southwest Ranches, 9
Wilton Manors, 11

Based upon our research, there are no municipalities currently providing an exemption for solid waste fees.

It should be noted only 13 (of 31) municipalities add a solid waste fee to the Broward County Tax Bills. Other municipalities utilize other funding methods, such as billing separately, or adding it to their other utility billing, therefore it is unknown at this time whether others directly provide this additional benefit.

Should the Town wish to proceed and offer this non-ad valorem benefit, the cost to the Town based on the current year would be \$3,820.74. These veterans are currently paying solid waste fees which range from \$387.30 to \$500.21, or an average of \$424.52. (Subject to annual renewal).

It is important to note that all 100% disabled individuals also receive a full exemption on their ad valorem taxes. BCPA also offers tiers for partial disabilities received by Disabled Military Veterans.

REGULAR MEETING MINUTES OF THE TOWN COUNCIL
Southwest Ranches, Florida

Thursday 7:00 PM

February 12, 2015

13400 Griffin Road

Present:

Vice Mayor Freddy Fisikelli
Council Member Steve Breitkreuz
Council Member Gary Jablonski
Council Member Doug McKay

Andrew Berns, Town Administrator
Keith Poliakoff, Town Attorney
Martin Sherwood, Town Financial Administrator
Russell Muñiz, Assistant Town Administrator

Regular Meeting of the Town Council of Southwest Ranches was held at 13400 Griffin Road in the Southwest Ranches Council Chambers. The meeting, having been properly noticed, was called to order by Vice Mayor Fisikelli at 7:10 PM. Attendance was noted by roll call and was followed by the Pledge of Allegiance.

The following motion was made by Council Member Breitkreuz, seconded by Council Member McKay and passed by 4-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Jablonski, McKay, and Vice Mayor Fisikelli voting Yes.

MOTION: TO EXCUSE THE ABSENCE OF MAYOR NELSON.

3. Presentation – Rolling Oaks Barn Development Video – George Morris, PHI

4. Public Comment – The following members of the public addressed the Town Council: Vince Falletta, Dee Schroeder, and John Eastman.

5. Board Reports – There were no board reports.

6. Council Member Comments

Council Member Breitkreuz addressed comments made during the public comments portion of the meeting concerning certificates of use and businesses being run out of homes. He advised that a workshop will be held on March 12, 2015 regarding this matter. He spoke of discussions regarding the Southwest Ranches Volunteer Fire Department at a recent Country Estates HOA meeting and felt that good discussion was held regarding possible station locations, and the possible purchase of a brush truck.

Council Member McKay thanked George Morris of PHI Development and the staff on the grand opening event for the Rolling Oaks Barn and felt that everything turned out well. He asked Council to consider, and support, directing Town staff to prepare an exemption to the solid waste assessment to pay tribute to 100% disabled veterans. Town Council members requested more data. Town Financial Administrator Martin Sherwood provided data on the average costs which was estimated at an additional cost to the Town of \$3,600. He further advised that the Property Appraiser's office would need to be notified prior to June. Town Administrator Berns advised that

he and Town Financial Administrator Sherwood would prepare additional information and present it to the Town Council prior to the February 26, 2015 meeting.

Council Member Jablonski wished Mayor Nelson and December Lauretano-Haines a speedy recovery. He spoke of a recent community meeting regarding traffic calming measures along Stirling Road. He spoke about the traffic counts in that corridor, and some of the measures in which the community was able to gain consensus on which included guardrails, LED speed limit signs, larger stops signs, improved lane striping, enhanced traffic enforcement and rumble strips.

Vice Mayor Fisikelli spoke about the possibility of moving the Volunteer Fire Rescue Station to Country Estates Park and because of the restrictive covenants on the site the Town would be unable to move the station there. He spoke about the need to spread fill at Country Estates Park and indicated that was the biggest challenge to opening the park. Town Engineer Clete Saunier clarified that a final release on the water for the bathrooms and the playground was needed. Additionally, he was preparing bid documents for the horse trail. As to the fill, he agreed with Vice Mayor Fisikelli that no money had been budgeted for the fill that would be needed for the ball fields. Council Member Breitkreuz asked to see a list of outstanding items needed to complete the park and what those costs would be.

7. Legal Comments

Town Attorney Poliakoff commended George Morris of PHI Development for his firm's work on the Rolling Oaks Barn. He also wished the Mayor a speedy recovery.

8. Administration Comments

Town Administrator Berns indicated that his next article in the newsletter will address the topic of old utility poles. He urged residents to report old poles on their property that need to be removed. He advised that the workshop on Certificates of Use will be held on March 12th at 6 p.m. He reminded the Town Council that Broward Days would be held in Tallahassee between March 25th and 26th and indicated that a Town Council meeting was currently scheduled on the 26th. He asked if the Town Council wished to reschedule the March 26th meeting. No direction was given to reschedule the meeting.

9. Ordinance – 1st Reading - AN ORDINANCE OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, ADOPTING THE FIVE-YEAR SCHEDULE OF CAPITAL IMPROVEMENTS FOR FISCAL YEARS 2015-2019 PURSUANT TO CHAPTER 163, FLORIDA STATUTES; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND, PROVIDING FOR AN EFFECTIVE DATE. {Second Reading will be held on February 26, 2015}

The following motion was made by Council Member Breitkreuz, seconded by Council Member Jablonski and passed by 4-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Jablonski, McKay, and Vice Mayor Fisikelli voting Yes.

MOTION: TO APPROVE THE ORDINANCE.

10. Resolution - A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, ACCEPTING THE SELECTION COMMITTEE'S DECISION TO RANK PRESTIGE PROPERTY MAINTENANCE AS THE HIGHEST QUALIFIED PROPOSER FOR TOWN-WIDE RIGHT OF WAY MAINTENANCE SERVICES TO THE TOWN; APPROVING AN AGREEMENT WITH PRESTIGE PROPERTY MAINTENANCE, INC. TO PROVIDE TOWN-WIDE RIGHT OF WAY MAINTENANCE SERVICES TO THE TOWN; APPROVING AN ADDITIONAL 2014-2015 EXPENSE NOT TO EXCEED \$54,555 (FIFTY-FOUR THOUSAND, FIVE HUNDRED FIFTY FIVE DOLLARS) FOR TOWN-WIDE RIGHT OF WAY MAINTENANCE SERVICES, WHICH INCLUDES AN ADDITIONAL \$32,755 FOR THE PRORATED CONTRACTUAL INCREASE AND \$21,800 FOR AN INITIAL ONE TIME CLEAN UP; APPROVING A FY 2014-2015 BUDGETARY APPROPRIATION FROM THE GENERAL FUND AND TRANSPORTATION FUND; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR AND TOWN ATTORNEY TO ENTER INTO AN AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Breitkreuz, seconded by Council Member McKay and passed by 4-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Jablonski, McKay, and Vice Mayor Fisikelli voting Yes.

MOTION: TO APPROVE THE RESOLUTION.

11. Resolution – A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, ACCEPTING THE SELECTION COMMITTEE'S DECISION TO RANK PRESTIGE PROPERTY MAINTENANCE AS THE HIGHEST QUALIFIED PROPOSER FOR TOWN-WIDE PARKS AND PROPERTY MAINTENANCE SERVICES TO THE TOWN; APPROVING AN AGREEMENT WITH PRESTIGE PROPERTY MAINTENANCE, INC. TO PROVIDE TOWN-WIDE PARKS AND PROPERTY MAINTENANCE SERVICES TO THE TOWN; APPROVING AN ADDITIONAL EXPENSE NOT TO EXCEED \$43,197 (FORTY-THREE THOUSAND, ONE HUNDRED NINETY SEVEN DOLLARS) FOR TOWN-WIDE PARKS AND PROPERTY MAINTENANCE SERVICES, WHICH INCLUDES AN ADDITIONAL \$26,882 FOR THE PRORATED CONTRACTUAL INCREASE AND \$16,315 FOR AN INITIAL ONE TIME CLEAN UP; APPROVING A FY 2014-2015 BUDGETARY APPROPRIATION FROM THE GENERAL FUND; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR AND TOWN ATTORNEY TO ENTER INTO AN AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Breitkreuz, seconded by Council Member McKay and passed by 4-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Jablonski, McKay, and Vice Mayor Fisikelli voting Yes.

MOTION: TO APPROVE THE RESOLUTION.

12. Resolution – A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, ACCEPTING THE SELECTION COMMITTEE'S DECISION TO RANK PRESTIGE PROPERTY MAINTENANCE AS THE HIGHEST QUALIFIED PROPOSER FOR TOWN-WIDE IRRIGATION MAINTENANCE SERVICES TO THE TOWN; APPROVING AN AGREEMENT WITH PRESTIGE PROPERTY MAINTENANCE, INC. TO PROVIDE TOWN-WIDE IRRIGATION MAINTENANCE SERVICES TO THE TOWN; APPROVING AN ADDITIONAL EXPENSE NOT TO

EXCEED \$12,157 (TWELVE THOUSAND, ONE HUNDRED FIFTY SEVEN DOLLARS) FOR TOWN-WIDE IRRIGATION MAINTENANCE SERVICES, WHICH IS THE PRORATED CONTRACTUAL INCREASE; APPROVING A FY 2014-2015 BUDGETARY APPROPRIATION FROM THE GENERAL FUND AND TRANSPORTATION FUND; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR AND TOWN ATTORNEY TO ENTER INTO AN AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member McKay, seconded by Council Member Breitkreuz and passed by 4-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Jablonski, McKay, and Vice Mayor Fisikelli voting Yes.

MOTION: TO APPROVE THE RESOLUTION.

13. Resolution - A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA, ACCEPTING THE SELECTION COMMITTEE'S DECISION TO RECOMMEND RELIANCE CONTRACTORS AS A QUALIFIED PROPOSER FOR TOWN-WIDE FACILITIES MAINTENANCE SERVICES TO THE TOWN; APPROVING AN AGREEMENT WITH RELIANCE CONTRACTORS TO PROVIDE TOWN-WIDE FACILITIES MAINTENANCE SERVICES TO THE TOWN IN AN AMOUNT NOT TO EXCEED \$67,536 (SIXTY SEVEN THOUSAND, FIVE HUNDRED THIRTY SIX DOLLARS PER FISCAL YEAR; APPROVING AN EXPENSE NOT TO EXCEED \$39,396 (THIRTY NINE THOUSAND, THREE HUNDRED NINETY SIX DOLLARS) FOR TOWN-WIDE FACILITIES MAINTENANCE SERVICES, WHICH IS THE PRORATED AMOUNT FOR THE REMAINDER OF FY 2014-2015; APPROVING A FY 2014-2015 BUDGETARY APPROPRIATION FROM THE GENERAL FUND; AUTHORIZING THE MAYOR, TOWN ADMINISTRATOR AND TOWN ATTORNEY TO ENTER INTO AN AGREEMENT; AND PROVIDING AN EFFECTIVE DATE.

The following motion was made by Council Member Breitkreuz, seconded by Council Member McKay and passed by 4-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Jablonski, McKay, and Vice Mayor Fisikelli voting Yes.

MOTION: TO APPROVE THE RESOLUTION.

14. Resolution - A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF SOUTHWEST RANCHES, FLORIDA ACCEPTING A QUOTE SUBMITTED BY LEE LESTER, INC. TO REMOVE AND TO REPLACE APPROXIMATELY EIGHT HUNDRED SQUARE FEET OF DRAIN FIELD AT THE SOUTHWEST RANCHES FIRE STATION LOCATED AT 17220 GRIFFIN ROAD, AUTHORIZING THE TRANSFER OF FISCAL YEAR 2014-2015 BUDGETED FUNDS; AND PROVIDING FOR AN EFFECTIVE DATE.

The following motion was made by Council Member McKay, seconded by Council Member Breitkreuz and passed by 4-0 roll call vote. The vote was as follows: Council Members Breitkreuz, Jablonski, McKay, and Vice Mayor Fisikelli voting Yes.

MOTION: TO APPROVE THE RESOLUTION.

15. Board Appointments

- a. Council Member Jablonski – Rural Public Arts Design Advisory Board
- b. Town Council – Recreation, Forestry, and Natural Resources Advisory Board

Council Member Jablonski appointed Rose Albritton as his appointment to the Rural Public Arts Design Advisory Board. The Town Council declined to make an appointment to the Recreation, Forestry, and Natural Resources Advisory Board at this meeting.

16. Approval of Minutes

- a. Minutes for January 22, 2015 – Regular Council Meeting

The following motion was made by Council Member Breitzkreuz, seconded by Council Member McKay and passed by 4-0 roll call vote. The vote was as follows: Council Members Breitzkreuz, Jablonski, McKay, and Vice Mayor Fisikelli voting Yes.

MOTION: TO APPROVE THE MINUTES.

Adjournment – Meeting was adjourned at 8:45 p.m.

Respectfully submitted:

Russell Muñiz, MMC, Assistant Town Administrator/Town Clerk

*Adopted by the Town Council on
this 26th day of February, 2015.*

Jeff Nelson, Mayor

PURSUANT TO FLORIDA STATUTES 286.0105, THE TOWN HEREBY ADVISES THE PUBLIC THAT IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THIS COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT ITS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, THE AFFECTED PERSON MAY NEED TO ENSURE THAT VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED THIS NOTICE DOES NOT CONSTITUTE CONSENT BY THE TOWN FOR THE INTRODUCTION OR ADMISSION OF OTHERWISE INADMISSIBLE OR IRRELEVANT EVIDENCE, NOR DOES IT AUTHORIZE CHALLENGES OR APPEALS NOT OTHERWISE ALLOWED BY LAW.